

## FACULTY COUNCIL MINUTES

|                 |                                |
|-----------------|--------------------------------|
| <b>Date</b>     | <b>March 2, 2021</b>           |
| <b>Location</b> | Blackboard Collaborate (COVID) |
| <b>Time</b>     | 4:00 pm                        |

### Attendees

| <b>Role</b>         | <b>Name</b>   |
|---------------------|---|
| <b>Chair</b>        | Peter Anderson  |
| <b>Minute Taker</b> | TK Krpec  |
| <b>Attendees</b>    | Peter Anderson, Liz Rexford, TK Krpec, Amy Acord, Andrew Berezin, Hector Weir, Susan Denman-Briones, Debbie Lutringer, Kamille Yagci, Muna Saqer, Ross Couvillon, Pat Korenek, Demitrius Moore, Gary Bonewald, Willie Myles, Ava Humme, Obi Nwosu |
| <b>Absent</b>       | Brady Hutchison, Larry Jenkins  |

### Call to Order

|                                 |
|---------------------------------|
| Meeting called to order at 3:00 |
|---------------------------------|

### Information Items

|    | <b>Description</b>   |
|----|--|
| 1. | <p><b>New Business</b></p> <ol style="list-style-type: none"> <li>1. TASB Review – Debbie Lutringer discussed that in the Personnel Section, similar to the other sections discusses, the chain of command and who was involved in each specific decision was unclear. It was also noted that more details will need to be provided in specific regulations for the college. Rexford reminded faculty that at the last Board of Trustees meeting, President McCrohan stated that specific policies for WCJC that are compliant with the TASB guidelines will be forthcoming. Peter will check to see how this is progressing and will make sure FC will have some ability to review and comment on the policies.</li> <li>2. Board Meeting: The Board acknowledged that the strategic/master plan, more specifically the Sugar Land campus needs to be addressed, echoing past thoughts of Faculty Council.</li> <li>3. Amanda Allen's Student Survey Results: There will be data days presenting the results from the survey. Faculty Council encourages all faculty to attend these. The general consensus is that students are anxious to return to face-to-face classes especially in certain disciplines.</li> <li>4. Sugar Land Copiers: Copiers constantly need resetting or fixing. These have been reported to the correct people, and we're hoping the issue gets resolved soon. Perhaps it's time to start looking into other, more beneficial options. Please continue to report all issues to Matt.</li> <li>5. Strategic/Master Plan: Faculty are concerned with growth in the Fort Bend area. Before COVID, we were operating at max capacity with the opportunity to grow if we had the space. It has been suggested that hybrid classes and afternoon classes may solve this issue, but students tend to want face-to-face classes during prime times, so these may not solve the issue. Ava moved for this to be taken to Extended Cabinet. Liz seconded. This is related to issue number two above and the need for a plan to meet the demands for growth in classes and facilities in Fort Bend County.</li> </ol> |

|    |   |
|----|---|
|    | <ol style="list-style-type: none"> <li>6. Teacher Support: Should an instructor be accused of presenting false or biased information, what would the school's policy be to support this instructor? A student could file an academic grievance against this instructor, but the student would have to provide proof of the instructor's wrongdoing. See point 8 below for more information.</li> <li>7. Ratio of Class Types in Summer: this is a division-by-division based issue and will be setup based on VP Allen's data. If anybody has any concerns with the number of classes being offered in certain modalities, please bring them to your Faculty Council representative. If possible, a discussion with the division chair may be the answer. If you are still at high risk, please consult with your division chair to be sure you are receiving the accommodations you need.</li> <li>8. School Policy on Accusations of Wrongdoing: in terms of academic freedom, the school policy can be found in the employee handbook (pp. 9). Instructors hold the right to teach controversial issues but cannot instill their personal beliefs onto students or impact a student's grade based on either the student or instructor's beliefs.</li> <li>9. UIL: UIL will be hosted in-person at the Wharton campus. Faculty will be receiving a list of contests to be judged with specifics about where and when to report.</li> <li>10. Technology Upgrade: What is the process for technological upgrades, which have been done, and is there enough notice given for instructors to so they can properly backup their systems? Peter will inquire about this and report back.</li> <li>11. COVID Positive Instructors/Students: There is no list of students or instructors who have had COVID. This is to comply with HIPAA laws and practices. Those who have been in contact someone currently under COVID protocols will be informed. Individuals who think they may have been in contact with somebody who has COVID need to fill out the self-report form and will be contacted by Dean McPhearson.</li> <li>12. COVID Changes: How will the situation change with protocols changing in the future? Peter will contact administration for answers on this subject.</li> </ol> |
| 2. | <p><b>Old Business</b></p> <ol style="list-style-type: none"> <li>1. Approval of Faculty Association meeting minutes – completed via email</li> <li>2. Report on Board of Trustees Meeting (sent via email)</li> <li>3. Report on Extended Cabinet Meeting</li> </ol>   |
| 3. | <p><b>Other</b></p> <ol style="list-style-type: none"> <li>4. Willie moved to adjourn the meeting. Liz seconded.</li> </ol> <p>TASB List and Dates for presentation:</p> <ul style="list-style-type: none"> <li>Community and government – Peter, TK, Willie (December)</li> <li>Instruction – Oby, Ava, Kamile (December)</li> <li>Students – Amy, Hector, Ross (December)</li> <li>Local government - Liz, Andrew, Gary (February)</li> <li>Business and support - Demetrius, Muna, Laurence (February)</li> <li>Personnel - Pat, Debbie, Brady (March)</li> <li>Basic district foundations - Peter, Hector, TK (April)</li> </ul>  |

## Action Items

|  | Description | Responsible Party | Due Date/Status |
|--|-------------|-------------------|-----------------|
| Faculty Council Minutes – 4.15.2021  2 |             |                   |                 |

|    |   |                |                                   |
|----|---|----------------|-----------------------------------|
| 1. | Strategic/Master Plan   | Officers       | Extended Cabinet                  |
| 2  | Technology Upgrade  | Peter Anderson | Before next meeting.              |
| 3. | COVID Update  | Peter Anderson | Before next meeting               |
| 4. | Update on the process of writing new Regulations to comply with TASB. | Peter Anderson | Before adjourning for the summer. |

### **Adjournment**

Meeting adjourned 5:03 PM

Chair \_\_\_\_\_

Date \_\_\_\_\_