

RFP# 170427 Grounds Maintenance Services

May 9, 2017

SUMMARY:

This item requests approval of RFP 170427 for Grounds Maintenance Services.

BOARD GOAL:

VI. Growth, Change & Fiscal Responsibility...demonstrate effective and efficient management of District resources.

BACKGROUND INFORMATION:

The previous proposal was awarded on May 24, 2016. The District chose not to renew the contract for an additional year. Ten (10) companies were emailed notifications of the proposal. A pre-proposal meeting was held on April 12, 2017, four (4) companies attended this meeting. Four (4) companies submitted responses for this proposal. The companies were AALC, Brightview, Dyna-mist Construction and M.E.T. Lawn Care.

SIGNIFICANT ISSUES:

Upon award, this contract would begin on July 1, 2017. This proposal is scheduled for a two year term through June 30, 2019 with an option to extend for two (2) additional two year terms ending June 30, 2023, upon governing body approval. Any additional projects with substantial completion before June 30, 2019, will be added to this service and the price will be adjusted accordingly.

FISCAL IMPLICATIONS:

The cost will be borne by the Maintenance Department operating budget.

BENEFIT OF ACTION:

The District will be able to coordinate with the awarded vendor to ensure that all schedules and services for the District's grounds are in place by July 1, 2017.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that M.E.T. Lawn Care be awarded for one term of two (2) years, with the option to extend the term, upon governing body approval, up to two additional terms of two years each.

STAFF PERSONS RESPONSIBLE:

Debbie Monschke, Assistant Superintendent of Administrative Services

Paul Andress, Executive Director of Maintenance

Cindy Willis, Director of Purchasing

Cheryl Farmer, Asst. Purchasing Agent

ATTACHMENTS:

Proposal Ranking

Proposal Tabulation

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____