

MCSD #331 Board of Trustees

Monthly Session Meeting Minutes

October 15, 2018

The regular monthly Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 5:35 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Vice Chair Stimpson; Trustees Trustee Stevenson, Trustee Andersen and Trustee Gibson.

Poll of the Board

A poll of the trustees was taken by the Board Clerk: Chair Heins – Yes; Vice Chair Stimpson – Yes; Trustees Gibson – Yes; Stevenson – Yes; Andersen - Yes. The Board Clerk reported a quorum was present.

Chair Heins welcomed everyone to the Work Session.

Work Session (5:38)

Paul Elementary

Ellen Austin, principal, shared with the Board data scores and areas of strength Paul students were showing. She stated having literacy coaches has helped with implementing the new reading program. All elementary schools are doing the same curriculum which makes a difference. Teachers are adjusting to the curriculum and teaching strategies.

There was some discussion on gifted and talented students. Grades 3rd through 5th will be doing a STEM program for those students who qualify.

Heyburn Elementary

Sanie Baker, principal, shared that Heyburn Elementary is doing a Kindness Matters theme this year. Students each month will be recognized for acts of kindness. She also shared data for different tests used. Mrs. Baker informed the Board Heyburn does the ISIP test monthly giving them updated data as to how kids are advancing.

Trustee Stevenson asked elementary administrators about the need for elementary counselors. The District only has two psychologists that to work with Paul and Acequia providing social skills. The District has contracted with a counselor that works with Rupert and Heyburn to do the same. Tyson Christensen, Mt. Harrison Junior High counselor, will be available three days a week from 2:30 – 3:30 for counseling in buildings. This will be by recommendation only. There is still a desperate need for mental health counselors at the elementary level. Dr. Cox will work on ideas to help accommodate the needs for mental health counseling.

Break (6:45 – 7:00)

Others Attending

The following were also present: Superintendent, Dr. Kenneth Cox; Board Clerk, Kerri Tibbitts; Principals, Josh Aston, Terry Merrill, Heather Hepworth, Sanie Baker, Angela Davidson, Ellen

Austin; Kim Kidd; Laurie Copmann; Greg Durrant; Shanna Lindsey; Business Manager, Michelle DeLuna; Special Programs Director, Sherry Bingham; Secondary Achievement Director, Suzette Miller; Elementary Achievement Specialist, Ashley Johnson; Technology Assistant, Jeremiah Draves; Patrons, and Staff.

Silent Poll of the Board

A poll of the trustees was taken by the Board Clerk: Chair Heins - Yes; Vice Chair Stimpson – Yes; Trustees Gibson – Yes; Stevenson – Yes; Andersen – Yes. The Board Clerk reported a quorum was present.

Prayer, Pledge of Allegiance and Welcome to Meeting

Chair Heins lead the group in prayer and in the Pledge of Allegiance.

Agenda Approval (Action Item)

A motion to accept the agenda with the correction of changing 13C to read Calendar Change due to receiving a last minute professional development request was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried. It was also noted a clerical error is 10A stating the wrong school. It should have read Heyburn.

Student Representative Reports

Minico High School

Grace Jensen shared homecoming activities and sporting events. The Minico Student Body received the State award for Student Council. She also recognized the marching band and color guard receiving several awards this year. Minico had an anti-bullying week in which the dance team created a special dance for the event.

Mt. Harrison High School

Natalie Cruz and Lupita Paz shared their experience speaking at the Kiwanis expressing their love for Mt. Harrison and its staff. They are taking donations for those who are in need from the hurricane in Florida. They will have a Halloween dance and then Trunk or Treats at Mt. Harrison from 5:30-6:30 on Halloween.

Good News

Years of Service Awards

The Board recognized staff receiving 5, 10, 15, 20, 25, 30 and 35 years of service.

Rupert Elementary

Angela Davidson reported to the Board the success and improvement they are seeing with students in writing. Tammy Broadhead works with students and makes writing fun. She visits classrooms and takes pictures of students who are busy writing. Students now look forward to her coming into the classroom and see them writing.

Patron Comments

There were no patron comments.

Effective Instruction

Elementary – Lane Baker, Heyburn Elementary

Mrs. Baker shared with the Board the SeeSaw program for adventure learning in her classroom. The class decides how they want to assess their learning for the week. She is working with students to provide effective comments and feedback to other students. This program allows her to use more in-depth technology and parents are able to see their student's work and provide positive comments.

Secondary – Candace Hurst, Mt. Harrison

Mrs. Hurst was unable to attend.

Consent Agenda (action item)

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

Minutes of Previous Board Meetings Approved

Minutes of previous board minutes were unanimously approved for: October 15, 2018. The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$695,972.48

Payroll \$2,164,522.82

The monthly reports are herein incorporated into these minutes by reference to Exhibits: “Board Revenue Report”, and “Accounts Payable Runs”.

Discussion Items

Administrator/Department/Committee Reports

There were no questions or comments on reports.

Board Member Training and Update Reports

Trustee Gibson reviewed highlights from the September Board and Administrator Newsletter. He shared when attending conferences, Board members need to share the information they received with administrators and also the public.

Superintendent’s Report

Dr. Cox invited members to attend Minidoka Education Foundation at noon on Wednesday, October 25th. Vice Chair Stimpson stated the Foundation needs community volunteer members.

Policy Discussion

Policy D232.00 Use of Animals in Educational Programs is a new policy from ISBA. There have been questions in regards to having pets in classrooms. Dr. Cox asked administrators to review this policy and let him know if there is any input. This will be shared with the Policy Review Committee and presented next month for a first reading.

Business (Action Items)

Acceptance of Audits

Kyle Condie, auditor, reviewed the 2017-2018 District Financial Audit with Board members. There were some concerns with a few items from different schools which will be corrected. A motion to approve the Minidoka County School District audit was made by Trustee Stevenson, seconded by Trustee Andersen. Motion carried.

The ARTEC audit was reviewed by the Board. A concern was raised with supervision of relatives in the administrative level of ARTEC. Dr. Cox stated ARTEC now has an assistant to Andy Wiseman, Gaylen Smyer, which should resolve the issue. A motion to approve the ARTEC audit was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.

Senior Class Request

Minico's senior class president has requested we change the graduation date in May. If this is done, the number of days for seniors is very limited if there are snow days. This will be reviewed again at the October 29 Board meeting in which more information will be available.

Calendar Change

A calendar change showing kindergarten and preschool not being in school when it is an early release day was presented, along with a professional development request from East Minico. A motion to accept the calendar change was made by Trustee Gibson, seconded by Trustee Stevenson. Motion carried.

ARTEC Performance Framework

ARTEC programs submit information as to how classes are meeting the requirements of ARTEC. It has been changed to meet the State requirements for ESSA. The data will be collected and then shared with the District. A motion to accept the ARTEC Performance Framework as presented was made by Vice Chair Stimpson, seconded by Trustee Stevenson, motion carried.

Copier Contract Renewal

This contract renewal will save the District approximately \$1,100 per month. A motion to approve the copier contract renewal from Valley Office for five years was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.

New/Amended/Deleted Policies

Policy D120.00 Board of Trustee (2nd Reading)

A motion to approve Policy D120.00 Board of Trustees was made by Trustee Stevenson, motion carried.

Policy 210.00 Education of Migratory Children – Renumbering

A motion to approve Policy 210.00 renumbering from Policy 236.00 was made by Trustee Stevenson, seconded by Trustee Andersen. Motion carried.

Policy D280.00 Graduation Requirements (2nd Reading)

Motion to approve Policy D280.00 Graduation Requirements was made by Vice Chair Stimpson Trustee Andersen. Motion carried.

Policy D302.00 Open Enrollment (2nd Reading)

Motion by to approve Policy D302.00 Open Enrollment was made by Trustee Stevenson, seconded by Trustee Gibson. Motion carried.

Policy D326.00 Homeless Education (2nd Reading)

A motion to approve Policy D326.00 was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.

Policy D362.00 Student Use of Personal Electronic Devices (3rd Reading)

Motion to approve Policy D362.00 Student Use of Personal Electronic Devices was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

Policy D420.00 District Calendar Committee – Renumbering

A motion to approve Policy D420.00 District Calendar Committee renumbering from Policy 210.00 was made by Vice Chair Stimpson, seconded by Trustee Stevenson. Motion carried.

Policy D460.00 Private School Equitable Services (1st Reading)

This is held for a second reading.

Policy D500.10 Personnel Conduct (2nd Reading)

A motion to approve policy D500.10 Personnel Conduct was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

Policy D500.40 Identification Cards (1st Reading)

This is held for a second reading

Policy D500.80 Paraprofessionals (1st Reading)

This is held for a second reading.

Policy D510.80 Supervision of Relatives (1st Reading)

This is held for a second reading

Policy D544.50 Military Reserve National Guard Duty (2nd Reading)

A motion to approve policy D544.50 Military Reserve National Guard Duty was made by Trustee Stevenson, seconded by Trustee Andersen. Motion carried.

Policy D760.00 Credit Cards (1st Reading)

This is held for a second reading.

Policy D832.00 Student Wellness (1st Reading)

This is held for a second reading.

Policy D834.00 Nutrition (1st Reading)

This is held for a second reading.

Personnel Recommendations

A motion was made to approve personnel as presented was made by Trustee Stevenson, seconded by Vice Chair Stimpson. Motion carried.

Travel Approvals

A motion to approve travel was made by Vice Chair Stimpson, seconded by Trustee Stevenson. Motion carried.

Meeting Adjourned

A motion for adjournment was made by Trustee Stevenson, seconded by Vice Chair Stimpson. Motion carried. Adjournment was at 8:40 p.m.

Bonnie Heins, Chair of School Board

Attest: November 19, 2018 kt

Kerri Tibbitts, Board Clerk