

# Minutes of Regular Meeting

## The Board of Education Mahtomedi Public Schools

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A **Regular** meeting of the Board of Education of Mahtomedi Public Schools was held **Thursday, July 12, 2018**, beginning at 4:00 PM in the Mahtomedi District Education Center - Community Room.

### 1. PUBLIC COMMENT

None.

### 2. CALL TO ORDER

Meeting called to order at 4:03 p.m. by Chair Judy Schwartz.

### 3. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Julie McGraw; Lucy Payne; Judy Schwartz and Stacey Stout.

Absent: Kevin Donovan and Superintendent Barbara Duffrin, ex-officio.

### 4. APPROVAL OF THE AGENDA

Payne moved, McGraw seconded, approval of agenda. Carried 5-0.

### 5. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

School Board Chair Judy Schwartz noted the \$11,098.78 in donations and expressed the school district's formal thank you. Payne moved, Stout seconded, approval of the actions recommended on the consent agenda. Carried 5-0.

#### A. Approval of Donations/Grants Totaling \$11,098.78

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From Wells Fargo Matching Funds to Mahtomedi Middle School Student Needs - \$260.00
2. From Wells Fargo Matching Funds to O.H. Anderson Elementary Student Needs - \$120.00
3. From Mahtomedi Band Boosters to Mahtomedi Middle School Band Activities - \$3,212.23

4. From Mahtomedi Parent Teacher Organization (PTO) to O.H.Anderson Elementary iPads and Storage - \$3,000.00
5. From Mahtomedi Parent Teacher Organization (PTO) to Wildwood Elementary End of Year Concert - \$400.00
6. From Mahtomedi Parent Teacher Organization (PTO) to Wildwood Fun Fair Shuttle Bus - \$154.52
7. From Mahtomedi Parent Teacher Organization (PTO) to Wildwood Elementary Smartboard Bulbs - \$414.66
8. From Mahtomedi Parent Teacher Organization (PTO) to Wildwood Elementary Tumblebooks Subscription - \$719.00
9. From the Science Museum to Wildwood Elementary Field Trip Busing - \$280.95
10. From Mahtomedi Parent Teacher Organization (PTO) to O.H. Anderson Elementary Principal Breakfast - \$349.92
11. From Mahtomedi Parent Teacher Organization (PTO) to O.H. Anderson Elementary RC Classes for New Teachers - \$2,187.00

6. PRESENTATIONS/RECOGNITION

- A. There will be no presentations/recognition this month.

7. REPORT FROM STUDENT REPRESENTATIVE

- A. There will be no student representative report this month.

8. APPROVAL OF MINUTES

- A. June 14, 2018 - Regular Meeting

McGraw moved, Payne seconded, approval of the minutes from the June 14, 2018, regular school board meeting. Carried 5-0.

9. DISCUSSION/INFORMATION ITEMS

- A. Calendar of Events

The Calendar Events was reviewed.

10. ACTION ITEMS

- A. School Board Created Referendum Allowance Re-authorization

Bill Menozzi, Director of Business Services, recommended approval of the Resolution Reauthorizing a Previously Authorized Board Approved Referendum Authority in the amount of \$300 per adjusted pupil unit pursuant to Minnesota Statutes, Section 126C.17, Subd. 9a. effective with the 2018 Pay 2019 levy for a period of five years. Stout moved, Chevalier seconded, on a roll call vote, the following members voted in favor of the motion: Chevalier, McGraw, Payne, Schwartz and Stout and none voted against the motion. Approval of the Resolution Reauthorizing a Previously Authorized Board Approved Referendum Authority. Carried 5-0.

## 11. SCHOOL BOARD COMMITTEE REPORTS

### A. Association of Metropolitan School Districts (AMSD) Board

None.

### B. Mahtomedi Area Educational Foundation (MAEF)

School Board Vice Chair/Clerk Julie McGraw reported next year's MAEF Legacy Night Gala and Fundraiser will be held on Saturday, March 30, 2019.

### C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Director Lucy Payne reminded school board members about the upcoming MSBA Summer Seminar "A High Performance Mindset" on Monday, August 6.

### D. Northeast Metro 916 Board

None.

### E. School Board Subcommittee Reports

None.

### F. Other Items/Reports

None.

## 12. SUPERINTENDENT'S REPORT

### A. There will be no superintendent report this month.

### 13. ADJOURNMENT

Payne moved, McGraw seconded, adjournment. Meeting adjourned at 4:08 p.m. Carried 5-0.

### 14. CONSENT AGENDA ITEMS (Items Approved Under #5)

#### A. Approval of Treasurer's Reports

#### B. Approval to Pay Bills

1. Check Register 02 - Check No. 399185 to 399563 and 80009644 to 80009754
2. Check Register 05 - Check No. 50000523 to 50000525

#### C. Approval of Wire Transfer Transactions

#### D. Personnel

##### 1. Approval of Contracts and Work Agreements

- a. Kael Bacon - Instructional Paraprofessional - Mahtomedi High School (2018-2019)
- b. Elizabeth Espe-Knipping - Payroll Specialist - Mahtomedi District Office (2018-2020)
- c. Amanda Graetzer - Occupational Therapist (LTS .6 FTE) Wildwood Elementary (2018-2019)
- d. Devin Hanlon - Fifth Grade Teacher - O.H. Anderson Elementary (2018-2019)
- e. Aleksandra Hoffman - ELL Paraprofessional - Mahtomedi High School (2018-2019)
- f. Amanda Mahmood - First Grade Teacher - Wildwood Elementary (2018-2019)
- g. Elizabeth Mahoney - French Teacher - Mahtomedi High School (2018-2019)

##### 2. Approval of Leaves of Absence

- a. Elyse Sienko - Occupational Therapist - Wildwood Elementary (2018-2019)

##### 3. Approval of Resignations/Retirements/Terminations

- a. Nicole Loch - Work Experience Teacher - Passages Transition Program (6/8/2018)
- b. Paula Metling - Occupational Therapist - Wildwood Elementary (6/30/2018)
- c. Kaleigh Miller - Mahtomedi Adventure Club (MAC) - Mahtomedi District Education Center (7/6/2018)

#### E. Approval of Membership in the Association of Metropolitan School Districts (AMSD) for 2018-2019

#### F. Approval of Membership in the Metropolitan Educational Cooperative Service Unit (ECSU) for 2018-2019

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- G. Approval of Membership in the Minnesota School Boards Association (MSBA) for 2018-2019
- H. Approval of the 2018-2019 Student - Parent Handbooks
- I. Revised 2018 School Board Meeting Schedule  
Canceled 07-26-2018 School Board Study Session
- J. Approval to Designate Superintendent Barbara Duffrin as the Identified Official with Authority to Authorize User Access to MDE Secure Websites for our Local Education Agency  
This gives the Superintendent responsibility of assigning job duties to local education agency staff.

JULIE MCGRAW, CLERK