

**Unofficial Minutes**  
**Board of Directors Meeting**  
**June 29<sup>th</sup>, 2006**

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These are minutes of the Morrow County School District Board of Directors regular meeting of June 29<sup>th</sup>, 2006, held in the district office in Lexington, OR.

**BOARD MEMBERS PRESENT:**

Ken Matlack, Berto Hernandez, Barney Lindsay, Craig Miles, Bill Kuhn, Pat McNamee

**BOARD MEMBERS ABSENT:**

Nancy Vander Does

**STAFF MEMBERS PRESENT:**

Mark Burrows, Wade Smith, Rhonda Lorenz, Julie Ashbeck, Dirk Dirksen, BJ Wilson, Daye Stone, Thad Killingbeck, Jack Thompson, Matt Combe, John Sebastian, Chris Davis, Joel Chavez. Phyllis Danielson was absent.

**OTHERS PRESENT:**

MCEA – Dave Fowler; OSEA – no representation; ESD – No representation; Public – Roster;

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**Call to Order**

Chairman Craig Miles called the regular board meeting to order at 7:00 pm at the district office board room in Lexington, OR; a quorum was established; and the Pledge of Allegiance was recited.

**Organization of the Board for 2006-07**

Motion:	Barney Lindsay nominated Craig Miles as Chairman of the Board for 2006-07. Bill Kuhn seconded the nomination.
Ayes	Kuhn, Hernandez, Lindsay, Matlack, McNamee
Noes	n/a
Abstention	Miles
Motion passed	

Motion:	Bill Kuhn then nominated Barney Lindsay as Vice Chairman for 2006-07. Ken Matlack seconded the motion.
Ayes	Miles, Hernandez, Kuhn, Matlack, McNamee
Noes	n/a
Abstention	Lindsay
Motion passed	

**Additions to the Agenda** – Executive Session under ORS 192.660(2)(b) (district complaints) was added to the end of the agenda.

## Minutes (Continued)

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### Annual Organizational Details

Motion: Bill Kuhn moved to approve all of the Annual Organizational Details as presented. Ken Matlack seconded the motion.

Designate the Following Positions as Confidential: Mark Burrows – Superintendent/Clerk; Wade Smith – Assistant Superintendent; Rhonda Lorenz – Deputy Clerk/Business Manager; BJ Wilson – Special Ed Director; Joel Chavez – ELL Director; Julie Ashbeck – Personnel Director/Exec Secretary  
Designated Custodian of Funds: Mark Burrows & Rhonda Lorenz  
Set the Borrowing Limit at \$2,000,000  
Set Fidelity Bonds at \$75,000 for Rhonda Lorenz and Mark Burrows  
Designated Facsimile Signatures for Checks for Mark Burrows, Rhonda Lorenz and Board Chair  
Designated Mark Burrows as the Budget Officer  
Designated the following to Apply for and Sign on Local/Private/State and Federal Grants: Mark Burrows, Wade Smith, Rhonda Lorenz, Julie Ashbeck  
Designated the Heppner Gazette Times and the East Oregonian as the Newspapers of Record  
Designated District Legal Counsel: Doug Hojem of Corey, Byler, Rew, Lorenzen and Hojem, LLC and Andrea Hungerford  
Designated Insurance Agent of Record: Nancy Snider of Wheatland Insurance  
Designated Depositories for District Funds: State Investment Pool; Bank of Eastern Oregon; Banner Bank, Wells Fargo, US National Bank  
Designated Auditors for 2006-07: Oster Professional Group of John Day

Ayes Miles, Hernandez, Kuhn, Lindsay, Matlack, McNamee

Noes n/a

Motion passed

At 7:08 pm, Chairman Miles recessed the regular meeting and opened the Budget Hearing for public input. Rhonda Lorenz went over the resolutions for the adoption of the budget (under New Business). Questions came up regarding the Rec District contract for 2006-07 and the district shortfall. At 7:20 pm, Chairman Miles closed the Budget Hearing and reconvened the regular meeting.

### 3.0 Consent Agenda

Motion: On a motion by Barney Lindsay and a second by Pat McNamee, the Consent Agenda was approved as presented:

- A Approve minutes of May 8<sup>th</sup>, regular meeting; Exec session minutes of May 8<sup>th</sup>, 2006; Special Board Meeting and Budget Committee Meeting of May 25<sup>th</sup>, 2006; and Exec Session minutes of May 25<sup>th</sup>, 2006
- B Approve Financial Report
- C Resignations: Brandi Lalande, kindergarten teacher at SBE; Della McGinley, SpEd 1:1 Assistant at ACH; Greg Lyons, business/technology teacher at IHS; Phyllis Shaver, SpEd teacher at IHS;
- D Termination: Noe Melendez, ESL ed assistant at MEC
- E. Employment: Paula Cavaness, LA teacher at IHS; Sarah Christy, kindergarten teacher at SBE; Melissa Hocker, 6<sup>th</sup> grade teacher at IES; Larry Anderson, assistant custodian at IES (.5 FTE) and MEC (.25 FTE); Juan Ayala, assistant custodian at SBE, replacing Curtis Johnston; Lloyd Bowman, assistant custodian at WRE; Aaron Byers, LA teacher at IHS; Sam Thurston, SpEd teacher at HHS; Tamara Bassham, SpEd teacher at WRE;
- F. Promotion & Increase in Time: LeAnn Wright increase from .5 FTE to 1.0 FTE department secretary at HHS; Curtis Johnston, from assistant custodian at SBE to head custodian at WRE;

### 3.0 Consent Agenda (Continued)

Consent Agenda Continued

- G. Transfer: Karen Brown, LA teacher at IHS to LA teacher at RHS; Marianne Smith from 3<sup>rd</sup> grade at SBE to HHS art teacher (.5 FTE) and PE teacher at HES (.5 FTE)
- H. Recall: Brandi Sweeney, 5 hour SpEd 1:1 assistant at HES (new position); Tamera Lien, 5 hour SpEd 1:1 assistant at HES (new position); Ana Rosa Mendoza, ESL ed assistant at SBE (Martinez position); Sharon Hendrickson, SpEd 1:1 assistant at ACH (McGinley position);
- I. Approve Extra Duty Contracts for 2006-07
- J. Approve Resolution 2006-07-01 Authorizing County to Invest District Funds;
- K. Approve Substitute Pay Rate - \$142.28 per day
- L. Approve Mandy McClatchey to Attend West Park Elementary – from MCSD to Hermiston SD
- M. Approve Jordan & Drew Moody, and Brianna Walls to Attend Hermiston SD from MCSD

Ayes Kuhn, Miles, Hernandez, McNamee, Matlack, Lindsay

Noes n/a

Motion passed

### 4.A Reports & Presentations - Superintendent

1. **Resignation of IHS Principal:** Superintendent Burrows reported that Ron Anthony, Irrigon High School Principal has resigned and that the position has been posted with interviews for his replacement taking place on June 30<sup>th</sup>. It was discussed that when the candidate has been selected that there be an Open House or BBQ to welcome him to the community, following a special meeting to officially hire the candidate.
2. **Pre-School Programs in Boardman:** Sam Boardman Elementary School principal, BJ Wilson reported on a proposal for a pre-school to be housed at SBE, now that the 4<sup>th</sup> grade has been moved over to Windy River. He had talked to Mr. Daltoso from Head Start as well as the Boardman Family Pre-School about the possibility. He said that of the 90 kindergarten students only about 2/3 of those kids are receiving pre-school services. Mr. Wilson noted that the kids that will be targeted will be those that are in most need of the services based on their financial situation. Mr. Wilson reported that the SBE after-school program would be a redundancy and that funds could be re-directed to support the pre-school program. MCSD will contract an ESD classified ed assistant with minimal cost to the district.
3. **Test Scores:** Mr. Burrows reported on district test scores, noting that even though there are areas where we can get better, test scores were up in every single category. 100% of ACH 3<sup>rd</sup> grades reached benchmarks in writing; at HES, 90% of better reached benchmarks in all categories; at Riverside – 8<sup>th</sup> grade reading and math showed 34% increases over last year, with the same percentages at IES. He noted that he was looking forward to seeing comparisons with other districts.
4. **EOI West:** Assistant superintendent, Wade Smith reported on professional learning communities and the EOI West workshops. This is a group of teachers getting together to network and gain experience from their peers – this was a powerful presentation and the beginning of another event to be held in mid-October between Morrow County School District and the Hermiston School District educators. Many of our teachers were presenters for the week-long classes, and all of our administrators attended. It was very well received by both districts, and was a great opportunity to showcase the great things that are happening in Morrow County.

**5. Unfinished Business**

**A. Adopt Misc. Policies & AR's**

Questions came up regarding the recent drug incident last month at Heppner High School and the district's drug testing policy (which had been tabled from an earlier meeting). Example... How many kids were missed in the random drug testing? How much is the cost per test? How many kids fell under our current drug policy and will be suspended for fall sports? How often is the drug dog called in to work? Discussion was held about increasing the number of times per year that kids are tested. The new administrative regulations will be presented in August.

Transportation policy revision is a result of the recent ODE transportation audit, as well as the video surveillance policies.

Motion:	On a motion by Bill Kuhn and a second by Pat McNamee, all policies, AR's and forms presented were accepted as a 2 <sup>nd</sup> reading and adopted.
Ayes	Lindsay, Miles, McNamee, Matlack, Kuhn, Hernandez
Noes	n/a
Motion passed	

**6. New Business**

**A. 2006-07 Board Calendar**

Motion:	On a motion by Ken Matlack and a second by Bill Kuhn, the 2006-07 Board Calendar was adopted, with the only change being that the November 13, 2006 meeting will be held at the Morrow Education Center in Irrigon.
Ayes	Lindsay, Miles, McNamee, Matlack, Kuhn, Hernandez
Noes	n/a
Motion passed	

**B. Adoption of 2006-07 Budget**

Motion:	Ken Matlack moved to approve Resolution 2006-07-02 to Amend the Approved Budget; Resolution 2006-07-03 to Adopt the Budget; Resolution 2006-07-04 to Appropriate the Budget; and 2006-07-05 to Impose and Categorize Taxes. Bill Kuhn seconded the motion.
Ayes	Lindsay, Miles, McNamee, Matlack, Kuhn, Hernandez
Noes	n/a
Motion passed	

**C. Approve Cooperative Sponsorship for RHS and HHS for Girls Soccer for 2006-07 and 2007-08**

Motion:	On a motion by Bill Kuhn and a second by Barney Lindsay, the Cooperative Sponsorship for RHS & HHS Girls Soccer was approved for 2006-07 and 2007-08.
Ayes	Lindsay, Miles, McNamee, Matlack, Kuhn, Hernandez
Noes	n/a
Motion passed	

## Minutes (Continued)

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**D & E. Technology Policies** - The existing and outdated technology policies were presented to be rescinded and replaced with new, updated policies. These were accepted as a first reading with adoption slated for the August meeting.

### **F. Approve Revision to GCBDA-AR-1 & AR-2 – Family Medical Leave**

Motion:	On a motion by Pat McNamee and a second by Ken Matlack, revisions to the Family Medical Leave Administrative Regulation were adopted.
Ayes	Lindsay, Miles, McNamee, Matlack, Hernandez, Kuhn
Noes	Hernandez
Motion passed	

### **G. Approval of Administrative/Supervisory Compensation Adjustment**

Motion:	Barney Lindsay moved to approve a pay adjustment for Rhonda Lorenz, Julie Ashbeck and Wade Smith as recommended by the superintendent with the understanding that the insurance issue will be addressed at a later date. Bill Kuhn seconded the motion.
Ayes	Lindsay, Miles, McNamee, Matlack, Kuhn, Hernandez
Noes	n/a
Motion passed	

Chairman Miles announced that the next meeting will be held at A.C. Houghton Elementary School at 7:00 pm on Monday, August 14<sup>th</sup>, 2006.

There being no further business to come before the board, Mr. Miles adjourned the meeting at 9:00 pm.

Respectfully Submitted:

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Julie Ashbeck, Board Secretary

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Craig Miles, Chairman of the Board

Date Approved:\_\_\_\_\_