

UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

TOPIC Approval of Requests from Board Members in re: Use of Board of Trustees Discretionary

Funds for Various Projects/Campuses

SUBMITTED BY: Judd Gilpin **OF:** Board President

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: August 21, 2013

RECOMMENDATION:

It is recommended that the United ISD Board of Trustees approve Requests from Board Members in re: Use of Board of Trustees Discretionary Funds for Various Projects/Campuses.

RATIONALE:

BUDGETARY INFORMATION:

BOARD POLICY REFERENCE AND COMPLIANCE:



Exhibit A

United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2012-2013

Requesting Campus: Nye Elementary

Campus Principal: Patricia E. Lanas

Board Member: Javier Montemayor

Board Member: Roberto Ramirez

Description of Request: Kagan Instructional Training Day 2 Follow Up to Kagan training teachers received last school year.

Estimated Cost of Request \$3,000.00

Principal or Director Signature: Patricia E. Lanas Date 8/5/13

Associate Superintendent Approval: Yes No

Associate Superintendent Signature: Date

Superintendent Approval: Yes No

Superintendent Signature: Date

Board Member Approval: Yes No

Board Member Signature: Date

Board Member Approval: Yes No

Board Member Signature: Date

Board Approval: Yes No Date Approved:

Please return the completed form to the Superintendent's Office for final processing.



UNITED INDEPENDENT SCHOOL DISTRICT
Purchase Requisition

Page ___ to ___

Vendor Name and Address

FUND/YR FUNC.	ORG.	PROGRAM LOCAL PROJECT CODE	OPTION NUMBER	SUB OBJECT	OBJECT	AMOUNT	BUDGET CODE	ACCOUNT CODE

Kagan Publishing
P. O. Box 72008
San Clemente, CA 92673
Phone No: 1(800)933-2667
Campus: Nye Elem. Rm NO: _____
Date: 8/5/13

QTY	ITEM #	DESCRIPTION	UNITED PRICE WITH DISCOUNT	EXTENSION
1		<u>Kagan Training Day 2 - Cooperative Learning</u> <u>Monday, Sept. 16, 2013</u>		<u>3,000.⁰⁰</u>

DISPOSITION: Pick-up Mail Check FAX # _____ PAGE TOTAL _____
REMARK: _____ GRAND TOTAL 3,000.⁰⁰

Patricia E. Lañas 8/5/13
(ORIGINATOR (PRINT) DATE
Patricia E. Lañas 8/5/13
ADMINISTRATOR SIGNATURE DATE

BUDGET COORDINATOR DATE

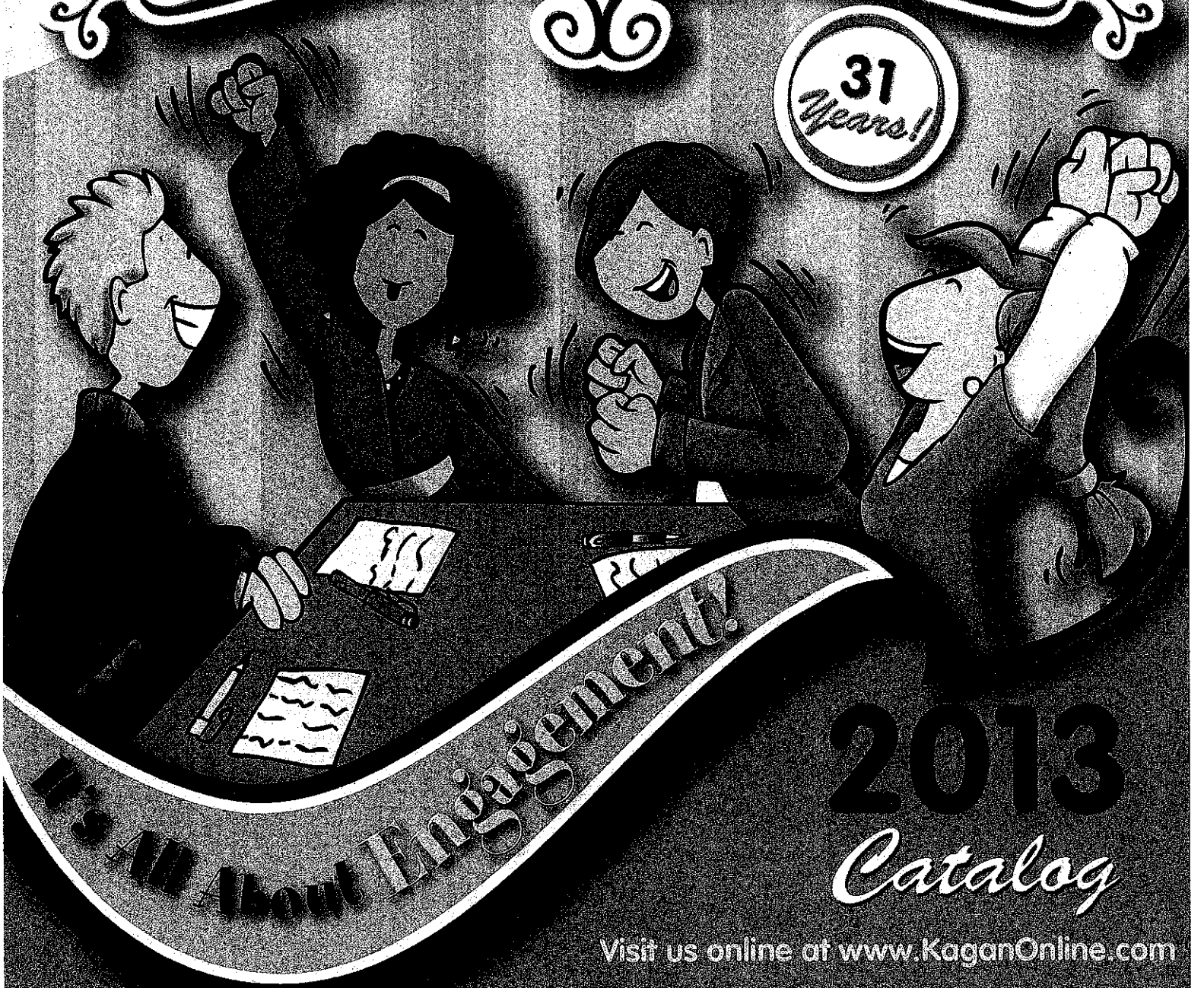
OTHER DATE

All Grades

Kagan

Kagan Publishing & Professional Development

31
Years!



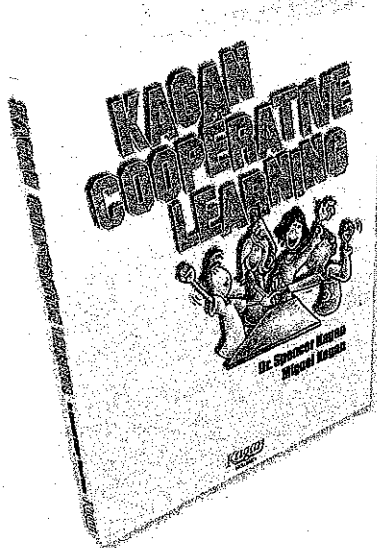
It's All About Engagement!

2013
Catalog

Visit us online at www.KaganOnline.com

Kagan Bestsellers

It's All About Engagement!



Kagan Cooperative Learning

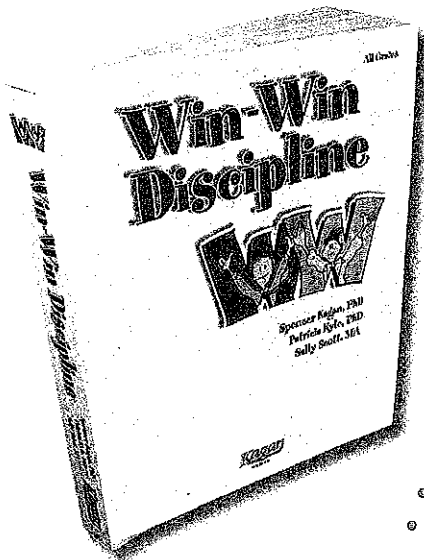
Dr. Spencer Kagan & Miguel Kagan (All Grades)

Dramatically increase student learning. Transform your classroom and school into a cooperative and caring learning environment. How? Easy! With Kagan Cooperative Learning. After decades of training and working with hundreds of thousands of teachers, Kagan has refined and perfected the most widely used and respected form of cooperative learning ever—Kagan Cooperative Learning. This classic best seller is your definitive guide to everything Kagan. Learn the practical and proven Kagan Structures, including Numbered Heads Together, Round Table, and Three-Step Interview—direct from the man who invented cooperative learning structures. Receive ready-to-do teambuilding and classbuilding activities to make your class click. Discover hundreds of helpful management tips, teacher-friendly activities and forms, and up-to-date research on proven methods. Hear how schools have used Kagan Cooperative Learning to boost academics, close the achievement gap, improve student relations, and create a more kind and caring school community. This book is your blueprint to full student engagement! 480 pages. BKCL • \$44

- The World-Wide Best Seller on CL
- Nearly Half a Million Copies in Print
- 100 Co-op Structures and 1000s of Activities
- For All Grades and Content Areas

"Teachers, teacher educators, staff developers, and administrators will find this an invaluable resource for taking the step from enthusiasm about cooperative learning in theory to implementing cooperative learning in the classroom."

—Robert Slavin, Johns Hopkins University



Win-Win Discipline

Strategies for All Discipline Problems

Dr. Spencer Kagan, Patricia Kyle & Sally Scott (All Grades)

Win-Win Discipline is the single most comprehensive and effective classroom discipline program available. Period. Never before has there been a more practical and powerful step-by-step approach to discipline. Win-Win seeks a higher goal than other discipline programs: The goal is not merely to end disruptions; the goal is to teach students to meet their unmet needs so they no longer need to be disruptive. Watch disruptive behavior disappear as Win-Win...

- Turns anger into rational decision-making
- Replaces boredom with active engagement
- Channels excess energy into productive learning
- Transforms attention-seeking into self-validation
- Ends control-seeking via learned self-efficacy
- Converts avoidance of failure into self-confidence

If we end a disruption, we improve our classroom for a while. If instead we foster autonomous responsibility, we prevent future disruptions and empower our students for a lifetime. Win-Win provides proven step-by-step strategies and structures to prevent disruptions, for the moment-of-disruption, and follow-ups. Go beyond manipulative tricks to end disruptions. Use Win-Win's proven approach to prevent disruptions by teaching learned responsibility.

With Win-Win, you create a safe, comfortable learning environment for you and your students—a place where students are excited to come and where you don't feel stressed by the end of the day. Win the freedom to focus on learning and growing, not on disruptions. With Win-Win your students win skills for a lifetime and you win the freedom to do what you do best—teach without disruptions. 620 pages. BKWW • \$44

Kagan Cooperative Learning Table of Contents

Part I. Cooperative Learning Theory & Research
Chapter 1: Frequent Questions
Chapter 2: Why Do We Need Cooperative Learning?
Chapter 3: What Does the Research Say?
Chapter 4: Why Does Cooperative Learning Work?

Part II. Seven Keys for Success
Chapter 5: Seven Keys for Success
Chapter 6: Key 1. Structures
Chapter 7: Key 2. Teams
Chapter 8: Key 3. Management
Chapter 9: Key 4. Classbuilding
Chapter 10: Key 5. Teambuilding
Chapter 11: Key 6. Social Skills
Chapter 12: Key 7. Basic Principles (PIES)

Part III. Cooperative Projects, Lessons, and Assessment
Chapter 13: Cooperative Projects & Presentations
Chapter 14: Planning Cooperative Lessons
Chapter 15: Assessment and Grading
Chapter 16: Motivation Without Rewards and Competition

Part IV. Alternative Approaches
Chapter 17: Classic Cooperative Learning

"Simple, practical, just right. With the Kagan framework in place no one can fail!"

—Barbara Longstreih, 4th–5th grade multiage

Win-Win Discipline Table of Contents

Part I. What is Win-Win Discipline?
Chapter 1: Welcome to Win-Win
Chapter 2: The Building Blocks of Win-Win Discipline
Chapter 3: The Three Pillars

Part II. Preventative Procedures
Chapter 4: The Four Types of Disruptions: ABCD
Chapter 5: The ABCD Tally
Chapter 6: Preventative Procedures: ABCD Disruptions
Chapter 7: The Seven Positions
Chapter 8: Preventative Procedures: The Seven Positions
Chapter 9: Teaching the Win-Win Philosophy

Part III. Moment-of-Disruption Strategies and Structures
Chapter 10: The ABCD Questions
Chapter 11: Identifying Positions
Chapter 12: Validating Positions
Chapter 13: Responding to the Seven Positions
Chapter 14: Moment-of-Disruption Structures

Part IV. Follow-Ups
Chapter 15: Follow-Ups
Chapter 16: Follow-Up Structures

Part V. Students with Special Needs
Chapter 17: Win-Win with Students with Special Needs

Part VI. Beyond Discipline
Chapter 18: Win-Win Management
Chapter 19: Win-Win Instruction
Chapter 20: Win-Win Life Skills

Part VII. Resources

Register for a Kagan Workshop 1.800.266.7576



Exhibit A

**United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2013-2014**

Requesting Campus: Newman Elementary School

Campus Principal: Leticia R. Garcia

Board Member: Ms. Pat Campos

Board Member: _____

Description of Request: Consultant fees for Kagan Professional Development to be held on September 16, 2013 during Professional Staff Development.

Workshop Topic: Kagan Structures for Cooperative Learning and Active Engagement. (Day 2)

Estimated Cost of Request \$3,000.00

Principal or Director Signature: Leticia R Garcia Date 8/02/13

Associate Superintendent Approval: Yes No

Associate Superintendent Signature: _____ Date _____

Superintendent Approval: Yes No

Superintendent Signature: _____ Date _____

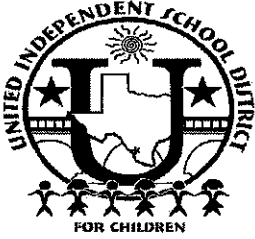
Board Member Approval: Yes No

Board Member Signature: _____ Date _____

Board Member Approval: Yes No

Board Member Signature: _____ Date _____

Board Approval: Yes No Date Approved: _____



UNITED INDEPENDENT SCHOOL DISTRICT Purchase Requisition

Page ____ to ____

Vendor Name and Address

FUND/YR FUNC. ORG. PROGRAM LOCAL PROJECT CODE OPTION NUMBER SUB OBJECT OBJECT AMOUNT

Kagan Professional Development
P. O. Box 72008

FUND/YR FUNC.	ORG.	PROGRAM LOCAL PROJECT CODE OPTION NUMBER	SUB OBJECT	OBJECT AMOUNT

San Clemente, CA 92673-2008

Phone No: 949-545-6366

Campus: NEWMAN ELEMENTARY **Rm NO:** _____

Date: 8-02-13

BUDGET CODE

ACCOUNT CODE

QTY	ITEM #	DESCRIPTION	UNITED PRICE WITH DISCOUNT	EXTENSION
<u>1</u>		<u>Professional Staff Development Newman Elementary Teachers</u>	<u>3000.00</u>	<u>3000.00</u>

DISPOSITION: Pick-up Mail Check FAX # _____ **PAGE TOTAL** _____

REMARK: September 13, 2013 **GRAND TOTAL** \$3000.00

Leticia R. Garcia 8/02/13
ORIGINATOR (PRINT) DATE
Leticia R. Garcia 8/02/13
ADMINISTRATOR SIGNATURE DATE

BUDGET COORDINATOR DATE

OTHER DATE



Letter of Agreement

This is an understanding and agreement between:

Kagan Professional Development (Kagan)
PO Box 72008
San Clemente, CA 92673-2008

Newman Elementary
& 1300 Alta Vista Dr
Laredo, TX 78041

Federal Tax ID: 33-0593901

Kagan will present the following event:

- I. Topic: Kagan Structures for Cooperative Learning & Active Engagement Day 2
 - II. Date(s): September 16, 2013
 - III. Total Day(s): 1
 - IV. Time: 8:30AM-3:30PM
-

Newman Elementary agrees to:

- I. Limit event attendance to participants from Newman Elementary only. The consulting fee will increase if attendance exceeds the participation limit of 50.
- II. Pay the consulting fee of \$3,000.00.
- III. Understand that trainer travel expenses will be shared with Kagan event 16328 with Amparo Gutierrez Elementary School. Should event 16328 cancel, all trainer travel expenses will be billed under this event.
- IV. Ensure that each participant brings the Cooperative Learning Book (BKCL) and the binder with the Cooperative Learning Day 1 insert (NKCL1) to the event.
- V. Sign and return this Letter of Agreement along with an approved purchase order at least 30 days prior to the start date of your event.
- VI. Contact Kagan's Event Coordinator with a final participant count at least 30 days prior to the start date of your event.
- VII. If your signed agreement, approved purchase order, and participant count are not received at least 21 days prior to your event, you may be responsible for any additional shipping charges incurred.
- VIII. Provide a location to have the workshop.
- IX. Provide the following:
 1. Tables and chairs
 2. LCD projector with table, podium, extension cord with power strip, and screen (minimum 8'x8')
 3. Platform for presenter for groups over 40
 4. Lavalier wireless microphone and sound system for over 50 participants
 5. Three input cords to podium: 1) VGA cord to connect into venue projector; 2 & 3) two mini-jack input cords to connect into the venue audio system; one for the presenter's computer and the other for their iPod.

Kagan agrees to:

- I. Provide consulting services.
 - II. Provide workshop materials for the instructor and participants that attend each day. Any materials in excess of attending participants will be sent back to Kagan.
 - III. Reimburse pre-approved sales helpers. The Event Coordinator will determine the number of helpers necessary for this event, if any. Helpers must be pre-authorized by the Event Coordinator in order to be eligible for reimbursement. Pre-authorized helpers will received \$150 in Kagan product per day (not to exceed \$300 in Kagan product per event). Please see the *Workshop Helper Form* for full details.
 - IV. Provide Newman Elementary with an invoice and copy of applicable receipts within 30 days of the last day of the event.
-

Both parties understand that:

- I. Newman Elementary may purchase Kagan product (except course materials) up to 3 weeks prior to the workshop at a 10% discount plus free shipping (if shipped with course materials). Please put your event date on your purchase order to ensure your discount and send to fax number 949-369-6599.
- II. Any changes in content or time must be pre-approved by Nancy Murray, the Director of Workshops and Graduate Programs.
 1. Content shall include: Kagan Structures for Cooperative Learning & Active Engagement Day 2
 2. Grade Levels: K-2
- III. If the workshop is cancelled by Newman Elementary for any reason after travel and shipping expenses are incurred by Kagan, those expenses will be reimbursed by Newman Elementary. Nonrefundable airline tickets are booked by Kagan approximately 30 days prior to all workshop starting dates.
- IV. Outside Participants: No participants from outside the host school will be allowed to attend this workshop without the prior consent of both parties. Superintendents, principals, and administrators in charge of providing staff development are invited to attend at no cost when approved by the Director of Workshops and Graduate Programs prior to the event. If registration fees are to be collected from outside participants by either Kagan or the sponsoring school or district, both parties agree that all registration fees will go to Kagan.
- V. Advertising of any sort, printed or electronic, must be approved by Nancy Murray, the Director of Workshops and Graduate Programs before distribution. Copies of flyers, brochures, E-mail messages, or other advertising should be on file with Laurie Kagan, the Director of Professional Development.
- VI. It is agreed by Newman Elementary that the presenter will administer a one-page Course Evaluation form to each participant. Newman Elementary will return all completed evaluations to Kagan.
- VII. It is agreed by Newman Elementary that no videotaping of the presentation will be allowed without prior written consent from the Director of Professional Development, Laurie Kagan.
- VIII. If events beyond the reasonable control of the parties (including, but not limited to, acts of God, declared war, governmental authority, terrorist attacks in or near the workshop site, or curtailment of transportation to or from the workshop site) make it illegal, impossible, or unreasonable for the trainer to perform as originally contracted under this Agreement, Kagan may terminate this Agreement, without liability. In the very extraordinary instance that an event must be cancelled by Kagan, Kagan agrees to reschedule the event, but will assume no financial responsibility to Newman Elementary for the results of the cancellation.

Required Billing Information (*Host school/district to complete*)

This agreement must receive board approval.

Yes No

If yes, date approved: _____

The billing contact is different from the Host as listed in the above Letter of Agreement.

Yes No

If yes, please complete the following:

Billing Contact Name: _____

Title: _____

Billing Address: _____

Phone: _____ Fax: _____

Email: _____

To indicate your understanding and agreement, please sign one copy of this Letter of Agreement and return it to Kagan.

Agreed to and accepted by:

Nancy K. Murray
(Signature)
Kagan Professional Development

Director of Workshops & Graduate Programs
(Title)

June 5, 2013
(Date)

Leticia R Garcia
(Signature)
Newman Elementary

Principal
(Title)

8/02/13
(Date)

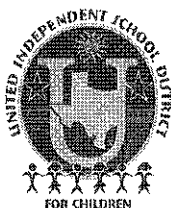


Exhibit A

**United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2013-2014**

Requesting Campus: Amparo Gutierrez Elementary

Campus Principal: Claudia C. Dovalina-Guzman

Board Member: Pat Campos

Board Member: _____

Description of Request: Kagan consultant fees and travel for training (\$3,000.00). The training will be held at Nye Elementary and we will be having a total of 5 campuses participate in this training (Nye, Gutierrez, Newman, Colonel Santos, and Clark).

Estimated Cost of Request \$3,000.00

Principal or Director Signature: Claudia C. Dovalina-Guzman Date 8/6/13

Associate Superintendent Approval: Yes _____ No _____

Associate Superintendent Signature: _____ Date _____

Superintendent Approval: Yes _____ No _____

Superintendent Signature: _____ Date _____

Board Member Approval: Yes _____ No _____

Board Member Signature: _____ Date _____

Board Member Approval: Yes _____ No _____

Board Member Signature: _____ Date _____

Board Approval: Yes _____ No _____ Date Approved: _____

Please return the completed form to the Superintendent's Office for final processing.



UNITED INDEPENDENT SCHOOL DISTRICT Purchase Requisition

Page 1 to 1

Vendor Name and Address

FUND/YR FUNC.	ORG.	PROGRAM LOCAL PROJECT CODE OPTION NUMBER	OBJECT	OBJECT	SUB OBJECT	AMOUNT
		114		----		3,000
BUDGET CODE						
ACCOUNT CODE						

Kagan Professional Development SS 12-2014
P.O. Box 72008
San Clemente, CA 92673-2008
Phone No: (949)545-6366
Campus: Amparo Gutierrez Elementary **Rm NO:** _____
Date: 08/06/13

QTY	ITEM #	DESCRIPTION	UNITED PRICE WITH DISCOUNT	EXTENSION
1		Professional Development-September 16, 2013 **Fees & Travel**	\$3,000.00	3,000.00
		Day # 2		

DISPOSITION: Pick-up Mail Check FAX # (949)369-6599 **PAGE TOTAL** 3,000.00

REMARK: _____ **GRAND TOTAL** \$3,000.00

Claudia C. Dovalina-Guzman 08/06/13

ADMINISTRATOR SIGNATURE DATE

BUDGET COORDINATOR DATE

OTHER DATE



Letter of Agreement

This is an understanding and agreement between:

Kagan Professional Development (Kagan)
PO Box 72008
San Clemente, CA 92673-2008

Amparo Gutierrez Elementary
& 505 Calle Del Norte
Laredo, TX 78041

Federal Tax ID: 33-0593901

Kagan will present the following event:

- I. Topic: Kagan Structures for Cooperative Learning & Active Engagement Day 2
 - II. Date(s): September 16, 2013
 - III. Total Day(s): 1
 - IV. Time: 8:30AM-3:30PM
-

Amparo Gutierrez Elementary agrees to:

- I. Limit event attendance to participants from Amparo Gutierrez Elementary only. The consulting fee will increase if attendance exceeds the participation limit of 50.
- II. Pay the consulting fee of \$3,000.00.
- III. Understand that trainer travel expenses will be shared with Kagan event 16329 with Newman Elementary School. Should event 16329 cancel, all trainer travel expenses will be billed under this event.
- IV. Ensure that each participant brings the Cooperative Learning Book (BKCL) and the binder with the Cooperative Learning Day 1 insert (NKCL1) to the event.
- V. Sign and return this Letter of Agreement along with an approved purchase order at least 30 days prior to the start date of your event.
- VI. Contact Kagan's Event Coordinator with a final participant count at least 30 days prior to the start date of your event.
- VII. If your signed agreement, approved purchase order, and participant count are not received at least 21 days prior to your event, you may be responsible for any additional shipping charges incurred.
- VIII. Provide a location to have the workshop.
- IX. Provide the following:
 1. Tables and chairs
 2. LCD projector with table, podium, extension cord with power strip, and screen (minimum 8'x8')
 3. Platform for presenter for groups over 40
 4. Lavalier wireless microphone and sound system for over 50 participants
 5. Three input cords to podium: 1) VGA cord to connect into venue projector; 2 & 3) two mini-jack input cords to connect into the venue audio system; one for the presenter's computer and the other for their iPod.

Kagan agrees to:

- I. Provide consulting services.
 - II. Provide workshop materials for the instructor and participants that attend each day. Any materials in excess of attending participants will be sent back to Kagan.
 - III. Reimburse pre-approved sales helpers. The Event Coordinator will determine the number of helpers necessary for this event, if any. Helpers must be pre-authorized by the Event Coordinator in order to be eligible for reimbursement. Pre-authorized helpers will received \$150 in Kagan product per day (not to exceed \$300 in Kagan product per event). Please see the *Workshop Helper Form* for full details.
 - IV. Provide Amparo Gutierrez Elementary with an invoice and copy of applicable receipts within 30 days of the last day of the event.
-

Both parties understand that:

- I. Amparo Gutierrez Elementary may purchase Kagan product (except course materials) up to 3 weeks prior to the workshop at a 10% discount plus free shipping (if shipped with course materials). Please put your event date on your purchase order to ensure your discount and send to fax number 949-369-6599.
- II. Any changes in content or time must be pre-approved by Nancy Murray, the Director of Workshops and Graduate Programs.
 1. Content shall include: Kagan Structures for Cooperative Learning & Active Engagement Day 2
 2. Grade Levels: PreK-2
- III. If the workshop is cancelled by Amparo Gutierrez Elementary for any reason after travel and shipping expenses are incurred by Kagan, those expenses will be reimbursed by Amparo Gutierrez Elementary. Nonrefundable airline tickets are booked by Kagan approximately 30 days prior to all workshop starting dates.
- IV. Outside Participants: No participants from outside the host school will be allowed to attend this workshop without the prior consent of both parties. Superintendents, principals, and administrators in charge of providing staff development are invited to attend at no cost when approved by the Director of Workshops and Graduate Programs prior to the event. If registration fees are to be collected from outside participants by either Kagan or the sponsoring school or district, both parties agree that all registration fees will go to Kagan.
- V. Advertising of any sort, printed or electronic, must be approved by Nancy Murray, the Director of Workshops and Graduate Programs before distribution. Copies of flyers, brochures, E-mail messages, or other advertising should be on file with Laurie Kagan, the Director of Professional Development.
- VI. It is agreed by Amparo Gutierrez Elementary that the presenter will administer a one-page Course Evaluation form to each participant. Amparo Gutierrez Elementary will return all completed evaluations to Kagan.
- VII. It is agreed by Amparo Gutierrez Elementary that no videotaping of the presentation will be allowed without prior written consent from the Director of Professional Development, Laurie Kagan.
- VIII. If events beyond the reasonable control of the parties (including, but not limited to, acts of God, declared war, governmental authority, terrorist attacks in or near the workshop site, or curtailment of transportation to or from the workshop site) make it illegal, impossible, or unreasonable for the trainer to perform as originally contracted under this Agreement, Kagan may terminate this Agreement, without liability. In the very extraordinary instance that an event must be cancelled by Kagan, Kagan agrees to reschedule the event, but will assume no financial responsibility to Amparo Gutierrez Elementary for the results of the cancellation.

Required Billing Information (Host school/district to complete)

Yes No This agreement must receive board approval.

If yes, date approved: _____

Yes No The billing contact is different from the Host as listed in the above Letter of Agreement.

If yes, please complete the following:

Billing Contact Name: Claudia C. Dovalina-Guzman

Title: Principal

Billing Address: 505 Calle Del Norte, Laredo, TX 78041

Phone: (956) 473-4400 Fax: (956) 473-4499

Email: ccdovalina@unitedisd.org

To indicate your understanding and agreement, please sign one copy of this Letter of Agreement and return it to Kagan.

Agreed to and accepted by:

Nancy P. Murray Director of Workshops & Graduate Programs June 5, 2013
(Signature) (Title) (Date)
Kagan Professional Development

Claudia C. Dovalina-Guzman Principal 8/6/13
(Signature) (Title) (Date)
Amparo Gutierrez Elementary



Exhibit A

United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2012-2013

Requesting Campus: Trautmann Middle School

Campus Principal: Leti Menchaca

Board Member: Javier Montemayor

Board Member: _____

Description of Request: Motivational T-shirts for faculty & staff

Estimated Cost of Request \$847.75

Principal or Director Signature: Leti Menchaca Date 8/14/13

Associate Superintendent Approval: Yes No

Associate Superintendent Signature: _____ Date _____

Superintendent Approval: Yes No

Superintendent Signature: _____ Date _____

Board Member Approval: Yes No

Board Member Signature: _____ Date _____

Board Member Approval: Yes No

Board Member Signature: _____ Date _____

Board Approval: Yes No Date Approved: _____

Please return the completed form to the Superintendent's Office for final processing.



Exhibit A

**United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2012-2013**

Requesting Campus: Trautmann Middle School

Campus Principal: Leti Menchaca

Board Member: Javier Montemayor

Board Member: Judd Gilpin

Description of Request: Galaxy Outdoor LED Matrix Display 3500 Series marquee

Estimated Cost of Request \$20,747.00

Principal or Director Signature: *Leti Menchaca* **Date** 8/14/13

Associate Superintendent Approval: Yes No

Associate Superintendent Signature: _____ **Date** _____

Superintendent Approval: Yes No

Superintendent Signature: _____ **Date** _____

Board Member Approval: Yes No

Board Member Signature: _____ **Date** _____

Board Member Approval: Yes No

Board Member Signature: _____ **Date** _____

Board Approval: Yes No **Date Approved:** _____

Please return the completed form to the Superintendent's Office for final processing.

Trautmann Middle School
 Melinda Santillan
 8501 Curley Lane
 Laredo, TX USA 78045
 Phone: (956) 473-7401
 Fax: 1-956-724-4796
 Email: msantillan@unitedisd.org

13/Aug/2013
 Quote valid for: 90 days
 Terms: Net 30 with Purchase Order
 FOB: DAKTRONICS
 Delivery: call for production time

Reference: LED Message Center

Item No.	Model	Description	Qty	Price
1	AF-3550-32x112-20-RGB-2V	Galaxy® 20mm RGB Outdoor LED Matrix Display 3550 Series; Standard Cabinet Separation Up To 18ft Matrix: 32 lines by 112 columns Line Spacing: 20mm LED Color: RGB- 68 Billion Colors Face Configuration: 2V - two one sided displays - same content View Angle: 140 degrees Horizontal x 70 degrees Vertical Cabinet Dimensions: 2' 9" H X 7' 10" W X 0' 8" D (Approx. Dimensions) Max Power: 650 watts/display Weight: Unpackaged 180 lbs per display; Packaged 300 lbs per display	1	\$20,747.00
	Galaxy®/GalaxyPro® Outdoor Display Communication Kit	Communication Method: Wireless Ethernet Bridge Radio.	1	
	Venus® 1500 v4 Software	Venus® 1500 v4 License Code Compatible with Windows® XP, Vista™, or Windows® 7	2	
	Galaxy®/GalaxyPro® External Temperature Sensor	External Temperature Sensor with 25 ft. Quick Connect Cable	1	
	System Startup	Final Commissioning of Equipment, Limit up to 1 day	1	
	Physical Installation	See attachment A.	1	
	Fabrication of Peripheral Equipment	Please Contact Project Manager for Dimensions and Quantities	1	
	FREIGHT	Shipping to site	1	
Services				
2	G5C5-W	Five Year Warranty - Parts Coverage - G5G5	1	
	Venus® 1500 v4 Software Training - Web Seminar	Interactive web-based Venus® 1500 v4 training in a Daktronics hosted classroom environment (English only). To discuss other arrangements, please contact us at: softwaretraining@daktronics.com)	1	

Total Price Excluding Sales Tax: \$20,747.00

Please reference listed sales literature: DD1361543 for Venus® 1500 v4 Software, DD1558151 for Venus® 1500 v4 Software Training - Web Seminar, DD1628383 for G5C5-W, DD2334392 for AF-3550-32x112-20-RGB-2V

Please reference listed shop drawings: DWG-00583302 for AF-3550-32x112-20-RGB-2V