



Canutillo Independent School District

7965 Artcraft Rd.

El Paso, TX 79932

Mailing Address P.O. Box 100

Canutillo, Texas 79835

Ron Gatlin
Purchasing Agent

Voice (915) 877-7426

Fax (915) 877-7415

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Ron Gatlin, Purchasing Agent

DATE: December 10, 2013

SUBJECT: Budget Amendments

Please find enclosed budget amendments for your review and consideration under the Consent Agenda.

- Budget Amendment # BJE 232712 is to reallocate funds from function 36 to function 11 to purchase Elmos and projectors for monolingual teachers at JDE.
- Budget Amendment # BJE 248585 is to transfer funds from function 11, 13, and 31 to functions 11, 21, 51 and 61 for purchase of new EMT equipment, furniture, supplies and proposed CTE projects.
- Budget Amendment # BJE 248778 is to reallocate funds from functions 11 and 21 to function 31 to purchase the ESPED software to be used by Special Education and ALS.
- Budget Amendment # BJE 249577 is to reallocate funds in function 11 to functions 13, 21 and 31 to realign State Compensatory funds to cover negative balances and budget for the counselor at DAEP.

The Canutillo Independent School District does not discriminate on the basis of race, color, national origin, gender, age or disability in its employment practices, or in providing education services, activities and programs, including technical education programs. For more information regarding the Canutillo Independent School District's policy of non-discrimination contact: Executive Director for Human Resources, (915) 877-7423, 7965 Artcraft Rd., El Paso, TX 79932.

El Distrito Escolar Independiente de Canutillo no discrimina en cuanto a raza, color, origen, género, edad o discapacidad en lo que se refiere a sus prácticas de empleo, o al proveer servicios, actividades y programas educativos y vocacionales. Para mayor información respecto a la política de no discriminación del Distrito Escolar Independiente de Canutillo, favor de contactar a: Director Ejecutivo de Recursos Humanos, (915) 877-7423, 7965 Artcraft Rd., El Paso, TX 79932.

- Budget Amendment # BJE 250493 is to reallocate funds in function 23 to function 31 to provide out of town staff development opportunities for the counselors.
- Budget Amendment # BJE 251774 is to reallocate funds from function 11 to function 13 to provide local staff development training for GT teachers.
- Budget Amendment # BJE 252060 is to reallocate funds from function 36 to function 11 to purchase supplies and materials to enhance and support instruction in the classroom.

TO: Dr. Pedro Galaviz, Superintendent

THROUGH: Martha Aguirre, Executive Director Financial Services

FROM: Kathy Ellis, Business Manager

SUBJECT: Jose Damian Elementary - BJE # 232712

DATE: December 10, 2013

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.36.6399.60.103.4.99 General Supplies	2,000.00	(2,000.00)	-
			-
199.11.6398.00.103.4.11 Fixed Assets Technology	3,000.00	2,000.00	5,000.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 36 to function 11 to purchase Elmos and projectors for monolingual teachers at JDE.

Superintendent



Executive Director Financial Services

Date

12/10/13

Date

TO: Dr. Pedro Galaviz, Superintendent

THROUGH: Martha Aguirre, Executive Director Financial Services

FROM: Kathy Ellis, Business Manager

SUBJECT: Career & Technology Department- BJE# 248585

DATE: December 10, 2013

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.11.6397.00.917.4.22 Fixed Assets Other	111,411.00	(40,000.00)	71,411.00
199.11.6636.00.917.4.22 Capital Outlay Software	16,999.00	(6,999.00)	10,000.00
199.13.6239.00.917.4.22 Reading Materials	2,100.00	(2,100.00)	-
199.31.6398.00.917.4.22 Fixed Assets Technology	5,000.00	(3,600.00)	1,400.00
199.31.6399.00.917.4.22 General Supplies	5,000.00	(2,800.00)	2,200.00
			-
199.11.6399.00.917.4.22 General Supplies	39,266.00	14,000.00	53,266.00
199.21.6397.00.917.4.22 Fixed Assets Other	4,171.00	6,999.00	11,170.00
199.51.6629.00.917.4.22 Bldg Purchase/Capital Imp	30,000.00	30,000.00	60,000.00
199.61.6499.00.917.4.22 Misc Operating Expense	3,935.00	4,500.00	8,435.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to transfer funds from functions 11, 13, and 31 to functions 11, 21, 51, and 61 for purchase of new EMT equipment, furniture, supplies, and proposed CTE projects.

Superintendent



Executive Director Financial Services

Date
12/10/13
Date

TO: Dr. Pedro Galaviz, Superintendent

THROUGH: Martha Aguirre, Executive Director Financial Services

FROM: Kathy Ellis, Business Manager

SUBJECT: Special Education & ALS Department - BJE #248778

DATE: December 10, 2013

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
			-
199.11.6299.00.918.4.23 Misc Contracted Services	145,000.00	(31,480.00)	113,520.00
199.11.6118.40.699.4.25 Extra Duty Pay	32,539.00	(233.00)	32,306.00
199.21.6119.00.919.4.25 Salaries	90,843.00	(7,557.00)	83,286.00
			-
199.31.6636.00.918.4.23 Capital Outlay Software	-	26,152.00	26,152.00
199.31.6636.00.919.4.25 Capital Outlay Software	-	13,118.00	13,118.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from functions 11 and 21 to function 31 to purchase the ESPED software to be used by Special Education and ALS.

Superintendent

Kathy Ellis for Martha Aguirre

Executive Director Financial Services

Date

12/10/13

Date

TO: Dr. Pedro Galaviz, Superintendent

THROUGH: Martha Aguirre, Executive Director Financial Services

FROM: Kathy Ellis, Business Manager

SUBJECT: Reallocation of State Compensatory Funds - BJE#249577

DATE: December 10, 2013

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
185.11.6399.00.916.4.30 General Supplies	216,678.00	(64,465.00)	152,213.00
			-
185.13.6145.00.916.4.24 Unemployment Compensation	57.00	11.00	68.00
185.13.6499.00.042.4.30 Misc Operating Expense	500.00	1,500.00	2,000.00
185.21.6145.00.001.4.30 Unemployment Compensation	126.00	24.00	150.00
185.21.6145.00.916.4.24 Unemployment Compensation	106.00	20.00	126.00
185.31.6119.00.916.4.28 Salaries	-	56,066.00	56,066.00
185.31.6141.00.916.4.28 Medicare	-	813.00	813.00
185.31.6142.00.916.4.28 Health Insurance	-	4,739.00	4,739.00
185.31.6143.00.916.4.28 Workers Compensation	-	323.00	323.00
185.31.6145.00.916.4.28 Unemployment Compensation	-	161.00	161.00
185.31.6146.00.916.4.28 Teacher Retirement	-	308.00	308.00
185.31.6499.00.916.4.28 Misc Operating Expense	1,251.00	500.00	1,751.00
			-

REASON FOR BUDGET AMENDMENT REQUEST: This budget amendment is to reallocate funds in function 11 to functions 13, 21, and 31 to realign State Compensatory funds to cover negative balances and budget for the counselor at DAEP.

Superintendent

Kathy Ellis for Martha Aguirre
Executive Director Financial Services

Date

12/10/13

Date

TO: Dr. Pedro Galaviz, Superintendent

THROUGH: Martha Aguirre, Executive Director Financial Services

FROM: Kathy Ellis, Business Manager

SUBJECT: Canutillo High School - BJE #250493

DATE: December 10, 2013

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.23.6497.00.001.4.99 Postage	8,000.00	(2,900.00)	5,100.00
			-
199.31.6411.00.001.4.99 Employee Travel	-	2,900.00	2,900.00

-

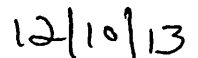
REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocated funds in function 23 to function 31 to provide out of town staff development opportunities for the counselors.

Superintendent



Executive Director Financial Services

Date



Date

TO: Dr. Pedro Galaviz, Superintendent

THROUGH: Martha Aguirre, Executive Director Financial Services

FROM: Kathy Ellis, Business Manager

SUBJECT: Advanced Academics - BJE# 251774

DATE: December 10, 2013

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.11.6397.00.916.4.21 Fixed Assets Other	5,222.00	(830.00)	4,392.00
199.11.6398.00.916.4.21 Fixed Assets Technology	7,775.00	(1,500.00)	6,275.00
199.11.6399.00.916.4.21 General Supplies	4,000.00	(500.00)	3,500.00
199.13.6499.00.916.4.21 Misc Operating Expense	15,000.00	2,830.00	17,830.00

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 11 to function 13 to provide local staff development training for GT teachers.

Superintendent

Kathy Ellis for Martha Aguirre
Executive Director Financial Services

Date

12/10/13

Date

TO: Dr. Pedro Galaviz, Superintendent

THROUGH: Martha Aguirre, Executive Director Financial Services

FROM: Kathy Ellis, Business Manager

SUBJECT: Davenport Elementary School - BJE #252060

DATE: December 10, 2013

BUDGET CODE	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.36.6399.60.102.4.99 General Supplies	2,000.00	(2,000.00)	-
			-
199.11.6399.00.102.4.11 General Supplies	14,193.00	2,000.00	16,193.00
			-

REASON FOR AMENDMENT REQUEST - This budget amendment is to reallocate funds from function 36 to function 11 to purchase supplies and materials to enhance and support instruction in the classroom.

Superintendent

Kathy Ellis for Martha Aguirre

Executive Director Financial Services

Date

12/10/13

Date