

Paragraph for Board Memo:

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RE: FOIA Request Received 4/7/23

Requested the following records: “Pursuant to the state open records law, 5 Ill. Comp. Stat. 140/1 to 140/11.5, I write to request access to and a copy of a listing of all Geneva Community Unit School District 304’s employee’s first and last names, e-mail address, title/position, and primary campus/department location. Please provide this information in an electronic format such as Excel or .csv format to this email address if possible. If your agency does not maintain these public records, please let me know who does and include the proper custodian's name and address.”

This FOIA request was received 4/7/23, and responded to on 4/13/23. It took 3 District employees a total of 70 min (\$50.08) to respond to this FOIA request. Total attorney time equaled 0 hours (\$0).