

The minutes presented within this document are a summary of the discussion that took place at the Board of Education meeting. To view the meeting in its entirety and hear full reports please go to: <https://www.youtube.com/watch?v=g6uR-yoMzos>

**BOARD OF EDUCATION
Bristol, Connecticut
August 7, 2019 – Regular Meeting Minutes**

The regular meeting of the Bristol Board of Education was held on Wednesday, August 7, 2019, at 7:00 p.m., in the auditorium of the Board of Education Administration Building, located at 129 Church Street, Bristol, Connecticut.

PRESENT: Commissioners: Jeff Caggiano, Karen Hintz, Thomas O'Brien, Morris Patton, IV, Karen Vibert and Christopher Wilson; Dr. Catherine Carbone, Superintendent, Dr. Michael Dietter, Deputy Superintendent, Dr. Sam Galloway, Human Resources Director and Peter Kelley, Council Liaison

EXCUSED: Commissioners Jennifer Dube and Kristen Giantonio

ABSENT: Commissioner Joseph Grabowski

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Wilson called the meeting to order at 7:01 p.m. and asked the audience to stand for the Pledge of Allegiance. A moment of silence was held for Guimont R. "Frenchie" Carrier a Building Paraprofessional at Bristol Eastern from August 2000 to June 2017.

STUDENT RECOGNITION

CT Kids Speak and Kids Court Competition - CT Kids Court finals were held on Tuesday, June 11th in the Old Judiciary Room of the State Capitol Building in Hartford. The Commission celebrated the outstanding students who made it to the finals of the CT Kids Speak and Kids Court competition. The following Bristol students were finalists: Veronica Castro (CHMS), Sophia Palaia (GH), Bella Paradise (GH) and Madison Pflugbeil (WB).

Sophia Palaia and Madison Pflugbeil were present and stood to share their essay topics and provided copies for commissioners.

Bristol Eastern Rain Garden - Pequabuck River Watershed Association recognized Bristol Eastern Senior Taylor Domingue for establishing the City of Bristol's first school based rain garden.

APPROVAL OF MINUTES

On motion by Commissioner Hintz and seconded by Commissioner O'Brien it was

VOTED: *That the Board of Education approve the July 10, 2019 Regular Meeting Minutes as written.* Commissioner Caggiano abstained.

COMMITTEE REPORTS

Operations Committee

Commissioner Hintz reported that the committee has met twice. At the first meeting the committee discussed approval of the Operations Committee to act as the building committee for the Northeast Middle School ceiling tile replacement project and they received an update on summer projects. This evening the

COMMITTEE REPORTS - con't

committee discussed: Approval of the installation of the playground at Mountain View School and Photovoltaics as part of the Stafford School Roof Project and they received a presentation regarding Google Migration and Student Data Privacy. The committee voted to send Photovoltaics as part of the Stafford School Roof Project to the full for approval.

On motion by Commissioner Hintz and seconded by Commissioner Caggiano it was unanimously

VOTED: That the Board of Education approve the addition of the Operations Committee item regarding Photovoltaics as part of the Stafford School Roof Project to the agenda for further discussion.

Finance Committee

Commissioner Hintz ask that Mrs. Browne share the Finance Report as she was not in attendance at the last meeting. Jill Browne, Business Director reported we are currently we are in receipt of \$4,487,000 in revenues from Rentals, Tuition, Medicaid and Displaced Student Relief sources, and Special Education Excess Cost Grant Funding; we are projecting closing the year with a deficit of -\$715,000. Mrs. Browne also shared information regarding Appropriations Transfers, the Cafeteria deficit in the amount of -\$107,155, and an update of the Triennial Administrative Review. Questions followed regarding the Triennial Administrative Review.

Personnel Committee

Commissioner O'Brien reported that the committee met to begin negotiations with Bristol Association of Principals and Supervisors (BAPS). The committee met with Central Office and the board attorney to put together the board's proposals. The committee will begin meeting with BAPS in September. The committee also met to approve new positions for BAPS.

CHAIRMAN REPORT

Chairman Wilson updated the Board and the public on the upcoming Bristol Education Foundation Trivia Night on October 18th at the Double Tree Hilton Hotel. Dr. Dietter gave an update regarding the Memorial Boulevard Intradistrict Arts Magnet School. The next MBIAMS meeting is scheduled for Thursday, August 15th at 6:30 p.m.

SUPERINTENDENT REPORT

Dr. Carbone updated the Board Members on the following topics:

- District Priorities
- Full Council - Monday, August 19, 2019
- New Teacher Academy - Tuesday, August 20, 2019
- Convocation - Tuesday, August 27, 2019
- First Day of School - Tuesday, September 3, 2019

CONSENT AGENDA

Commissioner Vibert ask that Items 7.1.a and 7.1.b be held out for further discussion.

On motion by Commissioner Caggiano and seconded by Commissioner Hintz it was unanimously

VOTED: That the Board of Education approve the following Consent Agenda Items:

A-2 Resignations

Humerick, Jacob - BEHS - Instrumental: Percussion Advisor - Effective July 2, 2019

Nodine, Theresa - BCHS - Band Auxiliary Unit Advisor: Dance - Effective July 1, 2019

CONSENT AGENDA – con’t

GRANTS

Barnes Foundation Grant Storytelling Program

Dr. Carbone introduced Kimberly Culkin, as the Director of Special Services, Latanya Farrell as the Assistant Principal of Bristol Eastern and Robert Wilson as the Director of Security and Safety. Mrs. Culkin, Mrs. Farrell and Mr. Wilson stood to be recognized and spoke briefly to the Board.

On motion by Commissioner Caggiano and seconded by Commissioner Vibert it was unanimously

VOTED: That the Board of Education approve the following Administrative Hires and the following New Hires:

Administrative Hire

Culkin, Kimberly - BOE - Director of Special Services - Effective August 19, 2019

Farrell, Latanya - BEHS - Assistant Principal - Effective August 12, 2019

New Hires

Adawiya, Tala - WB - Grade 8 Language Arts Teacher - Effective August 27, 2019

Costa, John - NEMS - SPED, GOAL Teacher - Effective August 27, 2019

Germain, Eileen - CHMS - Grades 6-8 Math Teacher - Effective August 27, 2019

Rebello, Jordan - GH - Grade 7 Language Arts Teacher - Effective August 27, 2019

Taylor, Tina - WB - Grades K-5 Art Teacher - Effective August 27, 2019

Wilson, Robert - Security and Safety Director - Effective August 12, 2019

PUBLIC COMMENT

No members of the public wished to address the Board.

DELIBERATED ITEMS/DISTRICT LEADERSHIP TEAM REPORTS

TEAM Mentors/Cooperating Teachers Applicants

Teachers trained to serve as TEAM (Teacher Education and Mentoring) mentors and cooperating teachers provide assistance and support to student teachers and first year beginning teachers in the district in areas such as lesson design and classroom management and provide feedback and support in the areas of instructional planning and student assessment. Cooperating teachers are those teachers who are trained to work with student teachers. We need to increase the number of cooperating teachers in the district in order to meet the need of student teachers. Mentors must be assigned to first-year teachers to provide mentoring and support to newly certified teachers; this program is required by the State Department of Education.

Principals recruit teachers to apply to be a TEAM mentor/cooperating teachers; the applications are reviewed by the TEAM Coordinating Committee. The following teachers were approved by the TEAM Coordinating Committee and are recommended to be TEAM Mentors/cooperating teachers. Approved teachers must attend a three-day training program and update their training every three years.

Teacher

Jenny Jones

Kelly Bouchard

Assignment

Special Education Teacher, Chippens Hill Middle School

Grade 4, Ellen P. Hubbell School

On motion by Commissioner Hintz and seconded by Commissioner Patton it was unanimously

VOTED: That the Board of Education approve the TEAM Mentors/Cooperating Teachers Applicants.

NEW BUSINESS

Photovoltaics as part of the Stafford School Roof Project

On motion by Commissioner Caggiano and seconded by Commissioner Hintz it was unanimously

VOTED: That the Board of Education approve the addition of Photovoltaics as part of the Stafford School Roof Project and that would be contingent on the successful completion of the design schematics and life cycle analysis.

INFORMATION

No commissioners had Information to share with the Board.

LIAISON REPORTS

No commissioners had Liaison Reports to share with the Board.

ADJOURNMENT

On motion by Commissioner Vibert and seconded by Commissioner Caggiano it was unanimously

VOTED: There being no other business to come before the Board of Education the meeting should be adjourned. (7:43 p.m.)

Respectfully Submitted

Susan P. Everett

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Executive Secretary to Board of Education