

MCSD #331 Board of Trustees

Monthly Session Meeting Minutes

January 16, 2017

The regular monthly Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair, Bonnie Heins at 5:05 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair, Bonnie Heins; Vice Chair, Tammy Stevenson; Trustees, Jeff Gibson, and Rick Stimpson; absent: Jason Gibbons

Chair Heins welcomed everyone to the Work Session.

Work Session

A. Literacy Update:

Heather Hepworth reviewed information received from Education Northwest, the company that visited classrooms throughout the District to gather data on our literacy program and offer ways to improve student literacy. The data was broken down into elementary and secondary levels. Heather has met with administrators and shared what information she has been given thus far. Education Northwest will return and share more in-depth data. Vice Chair Stevenson pointed out that there was evidence of the Reading First program, which was from past years, still being effective in reading. There was extensive professional development with the Reading First program. Vice Chair Stevenson reiterated the importance of professional development.

There is a concern district wide with writing. The administration team has made literacy and writing a priority focus in all schools. The Board and administrators feel the District is on the right track with this focus for next year.

The Board asked administrators if the attendance incentives has improved attendance. East Minico stated the overall numbers are about the same. Principal McKinney feels students are missing more school and not making up credits. At the elementary level administrators felt it was easier to get their students excited with the incentives. There was a question on truancy and resources available to help with habitual truanicies. Dr. Cox asked administrators if they knew of any resources to please share them with all schools. Dr. Cox also asked administrators from the middle and high schools to get a count of students who have excess absences and compare it with last year's attendance (February).

Students who go to Mexico are now not dropped - this will affect our SBAC scores.

Executive Session

A motion was made by Trustee Stimpson to go into Executive Session. Chair Heins called the Executive Session to order at 6:00 p.m. for the purpose of Idaho Code 74-206 (1) (a) personnel

The poll of the trustees follows: Stevenson - Yes; Gibson – Yes; Heins – Yes; and Stimpson – Yes;

Trustee Gibson moved to close the Executive Session and move to the Open Session. The motion was approved. Chair Heins declared the Executive Session closed at 6:25 p.m.

Others Attending

The following were also present: Superintendent, Dr. Kenneth Cox; Legal Counsel, Michael Tribe; Board Clerk, Kerri Tibbitts; Principals, Sanie Baker, Michele Widmier, Dyann Blood, Laurie Copmann, Colleen Johnson, Suzette Miller, Bryan McKinney; Assistant Principal, Ellen Austin, Josh Aston, Angela Davidson, Don Garner; Athletic Director, Ty Shippen, Director of Federal Programs, Heather Hepworth; Student Achievement Director, Ashley Johnson; IT Director, Kent Jackson; Special Ed Director, Sherry Bingham; Parents, Patrons, Students and Staff.

Open Session

Chair Heins called the Regular Board Meeting to order at 7:05 p.m.

Poll of the Board

A poll of the trustees was taken by the Board Clerk: Chair Heins; Vice-Chair Stevenson – Yes; Trustees Gibson – Yes; and Stimpson – Yes. The Board Clerk reported a quorum was present.

Prayer, Pledge of Allegiance and Welcome to Meeting

Chair Heins welcomed everyone and Trustee Stimpson led the group in prayer. The Pledge of Allegiance was led by Taylor Still.

Agenda Approved

A motion to accept the agenda as presented was made by Vice Chair Stevenson. Motion carried.

Good News Reports

A. Heyburn Walking Challenge

Don Garner introduced Cleo Gallegos and Colleen Madrigal who shared with the Board a check in the amount of \$2,000 from the Fit Bit Challenge. This challenge was sponsored by St. Lukes, Blue Cross and the Idaho Dairy Council. Over 80 schools participated in which students had to walk five days a week, and the local mayor walked at least 10,000 steps a day. Congratulations to Heyburn students and Mrs. Madrigal for doing a great job!

B. ACTE Conference

Angie Pullin and Justin Tate shared their experiences in October while attending the ACTE conference in Las Vegas (career and technical seminar).

Student Representative Report

Taylor Still, Minico's student representative, shared events and happenings at Minico the past month. The Red Halverson tournament is approaching with an assembly and early dismissal due to the large

amount of participants in the tournament. ACT testing will begin soon. She also shared that many students like the hybrid schedule because it gives students enough time to do their assigned work.

Marcus Glover, Mt. Harrison's representative, shared events that will take place this month. They will be having a Valentine's Day dance and other activities occurring on that the day.

Accountability and Student Achievement Report

Dyann Blood, TLC-Mt. Harrison Junior High Principal, shared video. Students, past and present, shared the nine (9) foundational principles of TLC and their positive experiences at the TLC school. Many parents and staff from TLC came to view the presentation.

Data Report

A. Weekly Attendance Report

The Board reviewed the attached attendance report for schools.

Patron Comments

There were no patron comments.

Consent Agenda

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

Minutes of Previous Board Meetings Approved

Minutes of previous board minutes were unanimously approved for:
December 12, 2016.

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$499,116.16

Payroll: \$1,896,088.79

The monthly reports are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs".

Discussion Items

A. Board Member Training, Updates & Committee Reports

1. Day on the Hill – Chair Heins will be attending Day on the Hill in January.
2. Trustee Gibson asked administrators from Minico why freshman and sophomores are not allowed to leave campus during lunch. He asked that a report be submitted to the Board next month with pros and cons of all students being allowed to leave campus. Mrs. Miler

indicated she would be happy to put that together and that closed campus was a Board decision a number of years ago.

3. Dr. Cox announced there will be two trustee zones up for re-election (zones 1 and 4). Information as to when the application time is for applying to run may be obtained from the Board Clerk.

B. Administrator/Department/Committee Reports

1. School Resource Officer Report

Officer Vanleeuwen was not able to be present for the meeting. He will be introduced next month.

2. Athletic Director Report

Ty Shippen presented a PowerPoint presentation to the Board showing the sports program in the District. He shared athletic values for all sports. Winter sports are doing well so far this year: wrestling and girls basketball are #1 in the state; boys basketball is undefeated. He thanked the Board for the new track that was completed earlier and the new wrestling mats. Construction on the new batting facility will begin soon. During spring break new bleachers will be installed at Minico High School; new medical bags and training tables have been received; and an arch over the entrance to the football stadium will be completed. He also shared the needs for athletics: scoreboards, a new gym floor and sound systems at Minico, soccer goals and an ice machine.

The screen in Minico's auditorium is hanging by one end and needs to be repaired. Jeff Collier (choir director) asked that some money be used from the many organizations that pay a rental fee for repairs. He uses money from his school music account for repairs.

A concern was expressed by Trustee Stimpson as to not having a training room or athletic trainer to handle athletes. He asked if a class could be offered to students in this area. He also suggested we reach out to the hospitals in our area to see if there may be a retired trained health specialist that would be interested in helping our athletic program (contracted services) Ty said he would look into this. Suzette Miller stated that this will be a request when Minico's allocations are submitted to the Board.

The coach's handbook is almost complete. Many coaches have worked hard to get this put together. It was asked by Trustee Gibson if the athletic alcohol and drug testing agreement has been implemented. Ty reported it is now in place and both parents and students must sign the agreement.

Ty reported that a volleyball coach is needed, and with swimming becoming a sanctioned sport, accommodations will need to be made. He also stated that a seventh grade football program is being requested for East and West Minico. There will be more information on this request in February.

C. iBoss Update

Kent Jackson shared with the Board iBoss which is our new filtering system dealing with websites. This program allows him to utilize more information for filtering websites and content on the internet

D. Draft of ARTEC Charter

Dr. Cox reviewed the draft of the Charter with the Board. Changes were overdue with the charter between ARTEC and our District. The renewal will be presented to the Board next month for approval. Dr. Cox will send out a red line version of the charter to Board members.

E. Calendar Committee Update

Trustee Stimpson raised some concerns regarding early release. He asked administrators their opinion on early release. East Minico and Minico High School stated having an early release would increase staff communication, collaboration, help to implement technology. Bryan McKinney has many ideas he would like to implement at East; however, there is never enough time to meet with staff to discuss options. The early release would be helpful in implementing these ideas. Sanie Baker felt that early release would help to implement curriculum. It would offer better planning of professional development time and allow staff members who have attended conferences to share information with other schools. Mrs. Miller shared that her staff was in favor of implementing this. If teachers are given the opportunity for more professional development, they will likely be more engaged, with students.

Trustee Gibson expressed concerns that if early release on Monday, students would feel it was okay to miss a half day. Mrs. Miller stated that if teachers are given more opportunity for collaboration, professional development and so forth will have more engagement with students, and perhaps students will not want to miss school.

Vice Chair Stevenson acknowledge the importance of professional development. The Board learned many things from the past experience and can improve this option. Change is hard for people. The more training our teachers get, the more they can teach our students. She also noted that more student contact days have been added. Chair Heins expressed concern with mindset and reiterated what Vice Chair Stevenson said about change.

Some elementary administrators expressed concern over instructional time loss. It was again stated that more student contact days have been added. Dr. Cox would like to try early release for this year. Regular training has more benefits than sporadic training. Concerns will be addressed with the calendar committee and administrators.

F. Policy Discussion

1. Candidate Edification

Dr. Cox shared policy 1110P Candidate Edification with the Board He has asked for input to move forward with this policy.

2. Proposed Policy Reorganization:

Dr. Cox reviewed the ISBA Policy manual with the Board. He has recommended we follow more closely the numerical system they use. This will allow updates to be easily tracked and completed.

G. Superintendent's Report

Dr. Cox reviewed the Superintendent's Report. He reported that he testified at a hearing in December, and informed the members that evaluations done by our administrators are much better than before. Our administrators are doing a great job.

Business

A. New/Amended/Deleted Policies

1. Policy D104.00 Parental Rights

A motion was made by Trustee Stimpson to approve the policy. Motion carried.

2. Policy D202.00 District Planning

This will be held for 2nd reading.

3. Policy D204.05 Open Law Compliance and Cure (1st Reading)

This will be held for a 2nd reading.

4. Policy D210.00 Authorization of Signatures (1st Reading)

This policy contains recommendations from the business manager. This will be held for a 2nd reading.

5. Policy D405.21 Staff Travel (2nd Reading)

Dr. Cox asked that administrators remind staff to plan ahead and get the necessary information submitted for the event. This will be held for a 3rd reading.

6. Policy D413.53 Employee Injury – Accident Treatment (3rd Reading)

A motion was made by Trustee Gibson to approve the policy. Motion carried.

7. Policy D501.40 Student Records (3rd Reading)

A motion was made by Vice Chair Stevenson for approval of the policy. Motion carried.

8. Policy 604.00 K-3 Reading Intervention (1st Reading)

Dr. Cox explained this policy reflects the legislature establishing the funding and how it is to be used. It has been reviewed by the Policy Review Committee. A motion was made by Trustee Stimpson for approval, motion carried.

B. Snow Day Report to State

A motion was made by Vice Chair Stevenson to accept the Snow Day Report as presented. Motion carried.

C. Travel Requests

No requests for this month.

D. Personnel

A motion was made by Trustee Stimpson to approve all submitted personnel requests. Motion carried.

Meeting Adjourned

A motion to adjourn the regular board meeting was made by Trustee Stimpson at 9:00 p.m. Chair Heins declared the meeting adjourned.

Bonnie Heins, Chair of School Board

Attest: February 13, 2017, kt

Kerri Tibbitts, Board Clerk