

October 23, 2025

Tim Helppi, Director of Buildings and Grounds
Buffalo-Hanover-Montrose School District #877
301 2nd Ave NE
Buffalo, MN 55313

Dear Mr. Helppi, Administration and School Board Members,

Bids for the Roofing at the Middle School and High School were opened on Thursday, October 9, 2025. This was a public opening.

The results of this Bid Package process include the following highlights:

- 1 bid divisions were established for bidding
- Local and regional contractors were directly contacted to inform them of the project and request bids for the project.
- Regional Building Exchanges were provided bid documents.
- 5 contractors expressed interest in bidding on the project.
- 5 separate bids were collected and opened at bid opening.

Please see the attached bid tabulation.

By utilizing a Construction Management bid process, exact costs by bid section have been obtained to verify the true cost of work as specified. We are pleased with the level of local contractor interest and with the quality of the contractors who submitted bids.

The next step in the process is to approve the base bids contingent upon a successful pre-award interview of the apparent low bid contractors to confirm their bid amount and construction schedule.

REQUESTED ACTION

MOTION TO ACCEPT BID PACKAGES: to the lowest qualified and responsible bidder for this bid section as recommended on the Bid Recap document presented by R.A. Morton & Associates for the base bid. Pre-award interviews have been completed with this prime contractor. (See attached detail sheet with contractor and bid amount).

REQUESTED BOARD APPROVAL

CONTRACT RECOMMENDED TO APPROVE

<u>Section Description</u>	<u>Base Bid</u>	<u>Contractor</u>
7A Roofing Systems	\$2,005,700.00	Palmer West Construction Company, Inc.

Sincerely,



Preston Euerle
President