

**Unadopted Minutes**  
**REGULAR SCHOOL BOARD MEETING**  
**Albany Area Schools – ISD #745**  
**January 7, 2015**

**1. CALL TO ORDER**

The meeting was called to order by Chair Winkles at 7:00 p.m.

**2. ROLL CALL**

Present: Winkels, Kruezer, Hansen, Seiler, Dirkes, McLachlan Late: none Absent: Gersch

**3. AGENDA—Additions or Deletions**

**3.1 Addition:** 9.6 MOU with AFT for Building Leadership Team

- 9.6 MOU leadership team
- 9.7 Activities Director

**3.2 Addition:** 9.7 MOU with AFT for Activities Director

**4. Organization of 2016 Board of Education**

**4.1** William Seiler nominated Don Winkles as **chair** for 2016.

Motion by Seiler, seconded by Hansen, to move nominations be closed.

Supported by all present

Hansen nominated William Seiler as **vice-chair** for 2016.

Motion by Winkles, seconded by Hansen, to move nominations be closed.

Supported by all present

Hansen nominated Dean Dirkes as **clerk** for 2016.

Motion by Hansen, seconded by Kreuzer, to move nominations be closed.

Supported by all present

Hansen nominated Kreuzer as **treasurer** for 2016.

Motion by Seiler, seconded by Hansen to move nominations be closed.

Supported by all present

**4.2** Motion by Seiler, seconded by Kreuzer, to set annual board compensation as indicated below:

|   |        |
|---|--------|
| Payment for all meetings (Regular, Special, Committee) \$ 50.00 per meeting |        |
| Chair   | 300.00 |
| Clerk   | 250.00 |
| Treasurer   | 200.00 |
| Workshops/Conferences / half-day or less                                    | 50.00  |
| full day  | 100.00 |

Supported by all present

**4.3** Motion by Kreuzer, seconded by Seiler, to have Board meetings for 2016 on the third Wednesday of the month and, first Wednesday of the month for work sessions or special meetings when necessary unless changed by the School Board for good and sufficient reason.

The time of each regular meeting shall be 7:00 p.m. and the time for each work session shall be 6:00 p.m.

Supported by all present

**4.4** Motion by Seiler, seconded by Dirkes, to authorize the following bank depositories:

- Stearns Bank
- Central Minnesota Credit Union – Albany Branch
- Avon State Bank
- Minnesota School District Liquid Asset Fund Plus (MSDLAF+)
- PMA Financial Network “MN Trust”

Supported by all present

**4.5** Motion by Seiler, seconded by Kreuzer, to keep temporary signatures as is until new signatures are ready.

Supported by all present

**4.6** Motion by Kreuzer, seconded by Seiler, to have The Enterprise as official newspaper.

Supported by all present

**4.7** Motion by Kreuzer, seconded by Dirkes, to retain the firm of Ratwik, Roszak and Maloney as legal counsel for the District and designate the Board Chair and the Superintendent as district representatives who may contact legal counsel when it is in the best interest of the district.

Supported by all present

**4.8** Motion by Seiler, seconded by Dirkes, to continue with the firm of Schlenner Wenner & Co. for audit work.

Supported by all present

**4.9** Motion by Seiler, seconded by Kreuzer to authorize the business manager and superintendent to invest excess funds.

Supported by all present

**4.10** Motion by Dirkes, seconded by Seiler, to authorize the business manager and superintendent to make electronic fund transfers.

Supported by all present

**4.11** Motion by Seiler, seconded by Dirkes, to authorize superintendent to expend funds within budget guidelines.

Supported by all present

## **5. PUBLIC FORUM**

### **6. APPROVALS**

#### **6.1 MINUTES FROM PRIOR MEETING**

Motion by Seiler, seconded by Kreuzer to approve the minutes from the Regular Board Meeting of 12-2-2015.

Supported by all present

#### **6.2 November Cash Flow**

Motion by Dirkes, seconded by Seiler to approve the November Cash Flow Report

Supported by all present

### **7. CONSENT AGENDA**

**AFT:** Stacy Meyer and Callie Dobis, Lane change for 2<sup>nd</sup> Semester BA/BS+30 to BA/BS+45  
Jacob Eichten, Lane change for 2<sup>nd</sup> Semester MA to MA +15

**AESP:** Kayla Johnson, Para—Angie Corte Custodian from ALE to AVE—Kelly Orbeck, Health Office Assistant

**Community Education:** Penny Hoops, Deanna Kulzer, Sonya Hoffarth, Rebecca Kunstleben, Sara Burnett, Samantha Scherping

**LOA:** three extended; one new

**Resignations/Retirement:** Rachel French, last day December 11, 2015

Diane Binsfeld, last day January 6, 2016

| <u>Donations</u> | <u>From</u>                     | <u>Purpose</u>            | <u>Receipt</u> |
|------------------|---------------------------------|---------------------------|----------------|
| \$86.50          | CMCU                            | Football Jersey           | 52538          |
| \$50.00          | Jamie, Weston & Wyatt Olmscheid | Family Outreach           | 52538          |
| \$500.00         | Susan Wengler                   | Roman Wengler Scholarship | 52538          |
| \$50.00          | Anonymous                       | Family Outreach           | 52558          |
| \$50,000.00      | Albany Mutual Telephone         | Building Renovations      | 52566          |
| \$7,000.00       | Central Minnesota Credit Union  | Building Renovations      | 52570          |
| \$300.00         | Jane Zirbes                     | Ken Zirbes Scholarship    | 52570          |
| \$100,000.00     | Stearns Bank                    | Building Renovations      | 52579          |
| \$4,000.00       | Blattner Family Council         | Scholarship Funds         | 52575          |
| \$421.50         | Student Activity-Football       | Football Jerseys          | 52602          |
| \$95.10          | Angelique Desautel              | Give MN                   | 52611          |
| \$2,000.00       | Albany Jaycees                  | Come Alive Read 25        | 52611          |
| \$500.00         | Albany Jaycees                  | Speech                    | 52611          |
| \$1,900.00       | Albany Jaycees                  | Swim Team                 | 52611          |
| \$2,000.00       | Albany Jaycees                  | Scholarship Funds         | 52612          |
| \$250.00         | Susan Wengler                   | Roman Wengler Scholarship | 52625          |
| \$2,000.00       | Albany Jaycees                  | Special Needs             | 52625          |

## **Expenditures:**

The following checks were issued in paying claims: Wire transfers and checks 85360-85622

|                          |              |
|--------------------------|--------------|
| 01 General Fund          | \$817,666.24 |
| 02 Food Services         | \$69,328.61  |
| 04 Community Services    | \$33,432.72  |
| 06 Building Construction | \$158,332.60 |

Motion by Dirkes, seconded by Kreuzer to approve the consent agenda.

Supported by all present

## **8. Reports**

### **8.1 Student Representative Report**

- Our Student Representatives
  - Christmas Trees: 12 Days of “Being Jolly” was the theme-Care packages sent to soldiers by students
  - The next theme will be Valentine’s Day as well as Snow Days.
  - Captains and leaders will be going to the elementary school
  - The one act play will begin in the next month
  - Kyle Birr reached the 1,000 point mark against Cathedral in Basketball last night
- NHS did a gift a gift fund raiser
- Jam the Gym is being organized for January 29<sup>th</sup>.

### **8.2 Purple Pride**

- Taylor Fourre: Purple pride nomination
- Catherine Lucken nominated for direction of the Senior concert
- Ann Hoeschen has worked well with students with unique needs
- Sandy Harlander was nominated for her work as an EA. Great Job!
- Laura Roelike in her work for learning new learning strategies
- Greg Muellner took time to move shelves to Albany Elementary for choir concert
- Ross Resley went above and beyond by doing the senior high concert
- Shelly Hadley did a great job getting the students ready for their concert
- Mellissa Young was nominated for the Excel Award
- Kendra Kotzer was nominated for the AAA award.
- Kyle Birr scored his 1,000<sup>th</sup> career point last night in basketball
- Nikki Myogeto was mentioned for her efforts as a creative and patient teacher.
- Kathy Studer helped her instructor several times to make sure student needs were met
- Angie Revier collaborated with Kathy Conrad’s class in assisting with a writing class.
- Greg Johnson acknowledged the work and dedication of the Albany Booster Club. Thank you for all of your work and support.

### **8.3 Achievement & Integration Grant Progress Report**

Albany Elementary School President Ann Schultz discussed the grant progress report.

Motion by Dirkes, seconded by Kreuzer to approve the achievement and integration grant progress report.

Supported by all present

## **9. Business**

### **9.1 Math Department**

Principal Wege discussed the math results, revisions to student placement into advanced math groups, as well as his analysis of the scores.

#### **9.1.1 Secondary School Registration Manual**

Principal Wege and Carol Krueger discussed the current secondary school registration manual. Changes in curriculum were discussed.

Motion by Hansen seconded by Seiler to approve the Secondary School Registration Manual with changes noted.

Supported by all present

### **9.2 Communication Proposal**

The board has authorized the superintendent to enter into an agreement and to appropriate up to \$9,000 with Ardito Communications to support external and internal communications.

Motion by Kreuzer seconded by McLachlan to approve the Communication Proposal.

Supported by all present

### **9.3 Early Entrance Policy-2<sup>nd</sup> reading and approval**

Motion by Seiler seconded by Kreuzer to approve the Early Entrance Policy

Supported by all present

### **9.4 Stearns County Collaborative Membership**

Motion by Kreuzer seconded by Hansen to approve membership in the Stearns County Collaborative.

Supported by all present

### **9.5 AFT Seniority List-First Read**

### **9.6 MOU Leadership Team**

Currently the board is negotiating with the teachers on a new contract. Request from AFT to approve the payment to BLT staff at this time.

Motion by Kreuzer, seconded by Dirkes to approve MOU.

Supported by all present

### **Addition 9.7 Activities Director**

Requesting the removal of the Athletic Director from the AFT Master Agreement.

Motion from Hansen, seconded by Seiler to remove the Activities Director from AFT Master Agreement.

Supported by all present

## **10. Committee Reports**

Minutes attached to Board Book if available

## **11. Superintendent Report**

--MSBA Conference is next week

--Superintendent Johnson spoke about updates for the school district and changes for 2016.

--Building, grounds, transportation and curriculum assessment are areas of focus.

--Nearing the end of the design stage on the facility project. Bid process is next.

--An additional work session is scheduled for February 3 at 6 pm in the AHS media center.

--2016-17 school calendar will be discussed soon.

--Teacher negotiations as going well and near completion.

--Innovators Mindset book is being read by select staff, as a district goal is innovation.

--The teachers and administrators are continuing to look at and develop Q-comp for the district.

--Committee assignments will be reviewed at the January 20<sup>th</sup> board meeting.

## **12. Adjournment**

Agenda completed at 8:45pm, a motion to adjourn was made by Hansen, seconded by Kreuzer.

Supported by all present

Dean Dirkes, Clerk

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Greg Johnson, Superintendent