

Browning Public Schools
Board Agenda Request
Meeting to Be Held: August 9, 2022



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other: ____
This action request pertains to Elementary (only) High School/District Wide

Date: 8/2/22

To: **Corrina Guardipee-Hall**
 Superintendent

From: John Salois
 Title: Human Resources Director

Subject: **Contract Service Agreement - New Teacher Orientation 2022-2023**

Description: Stipends for new teachers who attend New Teacher Orientation the week of August 15 through 19, 2022. Several worked for the District Last Year, but were hired after orientation, or moved to a teacher position: Joshua Shooter-KW Vina, Rebecca Craig-BES, Cyndie Saddleback-BES, Colin Sibbersen-BHS, Tiara Gilham-BMS, Raelynn CalfBossRibs-Napi, Abigail Marshall-BHS.

Financial Impact: \$4,000.00 (\$100.00 per day, not to exceed 5 days x 8 teachers)

Funding Source: 115.90.420.2213.150.131

Attachment(s): CSA

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Table: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 8/2/2022

Board Approval: August 9, 2022

Contractor: Sample CSA

Phone: _____

Address: P.O. Box Browning, MT 59417
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Teachers new to the district will attend new teacher orientation and receive professional development with the district's curriculum new teachers will receive their contracts, the master contract (CBA), district policies and SOP's; and introduced to their mentors. The work schedule will be from 8:00 am to 4:00 p.m. for four days beginning August 15, 2021 through August 19, 2022. The contractor will submit required timesheets for the time provided.

Contracted Dates: 8/15/2022 through 8/19/2022

Rate per hour/per day: not to exceed \$100.00 per day @ 5 days = \$500.00
Per Diem/per day: _____ x _____ # of Days = NA
Mileage: _____ miles @ _____ per mile = N/A
Other costs (explain): Not to exceed total amount = N/A
Total Project Cost = **\$500.00**

Contract to be paid from:
115.90.420.2213.150.131

Independent Contractor:

- Submit invoice on completion
 Other _____

Employee:

- Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

John E Salois.
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office

NEW TEACHERS FOR 2022-2023

NAME	LOCATION
Joshua Shooter	KW/Vina
Rebecca Craig	BES
Cyndie Saddleback	BES
Colin Sibbersen	BHS
Tiara Gilham (hired mid-year 2021-22)	BMS
Raelynn CalfBossRibs (hired mid-year 2021-22)	Napi
Abigail Marshall (hired mid-year 2021-22)	BHS