



# UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

**TOPIC:** Naming of Facilities – CW (LOCAL)

**SUBMITTED BY:** Roberto J. Santos **OF:** Superintendent

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** \_\_\_\_\_

**DATE ASSIGNED FOR BOARD CONSIDERATION:** February 18, 2015

**RECOMMENDATION:**

It is recommended that the United ISD Board of Trustees approve Naming of Facilities – CW (LOCAL)

**RATIONALE:**

**BUDGETARY INFORMATION:**

**POLICY REFERENCE & COMPLIANCE:**

**NAMING FACILITIES**

CW  
(LOCAL)

**NAMING**

In naming a school facility, the Board may consider naming the following:

1. A single building campus.
2. A portion of a building.
3. A single building on a campus with multiple buildings.
4. A specific area on a campus.

**CRITERIA**

The school facility may be named for any person approved by the Board, provided the name has a special significance and/or the person has made an outstanding contribution to the school or the District. In choosing names for school facilities, the Board shall consider the following criteria:

1. The person's contribution in the field of education.
2. The person's unusual contribution to the civic life of the community, state, or nation.
3. Esteem with which the person was held by the people in the community, state, or nation.
4. Recommendation by an individual, family, or organization who has donated property or money for the construction of a school facility.

**PROCEDURES**

The intent to form a committee to name a school facility shall be publicized and nominations of names shall be solicited through available media sources from all facets of the District's community, including students, teachers, staff, parents, and patrons. Each name submitted to the committee shall be accompanied by a written rationale and/or description of the named person's accomplishments. Nominations shall be submitted on a form provided by the District. [See CW(EXHIBIT)]

The Board shall implement the following procedures:

1. The President of the Board shall appoint a committee comprised of:
  - a. Two Board members.
  - b. Two community members from the area where the school is located.
  - c. The campus principal of the school facility being named or a principal from another District campus.
  - d. Two community members at-large (not from the area where the school is located).

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- e. Two students who are or who will be attending the school facility.
  - f. One district office administrator.
2. The appointed committee shall forward to the Board its recommendation for three possible names. The following information is requested to be included with the recommendation:
    - a. The names of the individuals being recommended.
    - b. The rationale/justification for the recommended names, including significant contributions to the community, state, or nation and/or education.
    - c. A vita or history of the recommended individuals.
  3. In a regular public meeting, the Board shall name the school facility from the names submitted by the committee.