



Appendix A

School Bus Driver Evaluation

District/Carrier: Northome School Date: 9-26-22
Driver: Steve Adlerman Evaluator: Brian Deha

Check the box for each task only when the driver completes it successfully.

Table with 2 columns: Task, Evaluated. Rows include Defensive Driving tasks like Accelerates smoothly, See hazards early 15 sec., Following distance 6 sec., etc.

Table with 2 columns: Task, Evaluated. Rows include Backing tasks like Mirror use, Uses 4-way flashers, Opens window, etc.

Table with 2 columns: Task, Evaluated. Rows include Bridge/Underpass tasks like Knows weight restriction, Knows bus clearance height.

Table with 2 columns: Task, Evaluated. Rows include Intersections tasks like Fresh/stale green light, Covers brakes, Scans before entry, etc.

Table with 2 columns: Task, Evaluated. Rows include Loading/Unloading tasks like Mirror usage on approach, Turn signal use, Yellow on - distance, etc.

Table with 2 columns: Task, Evaluated. Rows include Merging/Lane Changes tasks like Signals intent, Checks mirrors, Gradual merge/change, etc.

Table with 2 columns: Task, Evaluated. Rows include Railroad Crossings tasks like Uses 4-way flashers, Master switch on/off, Silences vehicle (fans, etc), etc.

Table with 2 columns: Task, Evaluated. Rows include Special Needs tasks like Lift use, Secures/stows equipment, Secures passengers, etc.

Table with 2 columns: Task, Evaluated. Rows include Right Turns tasks like Signals in advance, Properly checks mirrors, Positions vehicle in correct lane, etc.

Table with 2 columns: Task, Evaluated. Rows include Parking (uphill/downhill) tasks like Within curb line, Wheels turned correctly, Parking brake set, etc.

Vehicle Type: A B C D
Brake Type: Air Hydraulic
Vehicle Number: 7

Table with 2 columns: Task, Evaluated. Rows include Left Turns tasks like Signals in advance, Properly checks mirrors, Positions vehicle in correct lane, etc.

Note to evaluator:
The driver being evaluated must successfully complete each task.
If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: Brian Deha Driver signature: Steve Adlerman

This is the only form approved by the Minnesota State Patrol



School Bus Pre-trip Inspection

District/Carrier: Northome School Date: 9-26-22

Driver: Steve Adema Evaluator: Brian Droher

Engine Compartment	Checked?	
	Yes	No
Oil level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Auto transmission fluid level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alternator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Belts & hoses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Coolant level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Water pump	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Air compressor (air brakes)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Master cylinder (hydraulic)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check for leaks	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steering gearbox & hoses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steering linkage	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Power steering fluid level	<input checked="" type="checkbox"/>	<input type="checkbox"/>

External Inspection		
Lights - Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8-way lamp system	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Entrance door & mirrors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windshield(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Window glass	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reflectors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel tank & cap	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheel - lugs, rims, spacers, tires	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheel flaps, if equipped	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Springs, shock absorbers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Spring mounts - U-bolts, F & R axles	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hub oil seals - F & R	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes - drums, rotors, linings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes, Hydraulic Service, parking, electric assist	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes, Air - Slack adjusters, chambers, hoses, parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Drive shaft	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frame	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Air Brake System	Checked?	
	Yes	No
Air leak check - 1 minute test	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Low air warning - buzzer/light	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency brake system engaged	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Parking brake	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Service brake	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Internal Inspection		
<i>*Engine running, parking brake applied*</i>		
Oil pressure builds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ammeter/voltmeter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuses/breakers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Indicator lamps - Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel gauge functional	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver seat belt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Heater/defroster	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mirrors properly adjusted	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windshield wipers/washers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency equipment - Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seats	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Emergency Exits		
Doors/latches	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windows - operational/buzzers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roof hatches - operational/buzzers	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Wheelchair		
Anchor points, belt, straps, lift inspection, interlock safety system functional	<input type="checkbox"/>	<input type="checkbox"/>

Comments/Additional or remedial training performed:

Evaluator signature: Brian Droher

Driver signature: Steve Adema

This is the only form approved by the Minnesota State Patrol

Reset Form



EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd. 4 and Subd. 5.

District/Carrier: Northome School

Evaluator: Brian Dreher

Driver: Steve Calleran Date: 9-26-22

Met requirements:

Behind the wheel evaluation (Appendix A) Date: 9-26-22

Pre-trip evaluation (Appendix B) Date: 9-26-22

- The driver exhibits the following competencies:**
- | | | |
|-------------------------------------|--------------------------|------------------------------------------------------------------------------------------------------|
| Yes | No | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Safely operates the type of school bus the driver will be driving; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Understands student behavior, including issues relating to students with disabilities; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Knows and understands relevant laws, rules of the road, and local school bus safety policies; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Handles emergency operations; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Safely loads and unloads students. |
-
- | | | |
|-------------------------------------|--------------------------|---------------------------------------------------------------------------|
| Yes | No | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Checked files for indications of any student management problems |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Contact school staff to ask if there are any student management concerns |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver |

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: B. Dreher Driver signature: Steve Calleran

This is the only form approved by the Minnesota State Patrol

Reset Form



Appendix A

School Bus Driver Evaluation

District/Carrier: Northome School Date: 9-26-22
Driver: Wade Waldo Evaluator: Brian Droher

Check the box for each task only when the driver completes it successfully.

Table with 2 columns: Task, Evaluated. Rows include Defensive Driving tasks like Accelerates smoothly, See hazards early 15 sec., Following distance 6 sec., etc.

Table with 2 columns: Task, Evaluated. Rows include Backing tasks like Mirror use, Uses 4-way flashers, Opens window, etc.

Table with 2 columns: Task, Evaluated. Rows include Bridge/Underpass tasks like Knows weight restriction, Knows bus clearance height.

Table with 2 columns: Task, Evaluated. Rows include Intersections tasks like Fresh/stale green light, Covers brakes, Scans before entry, etc.

Table with 2 columns: Task, Evaluated. Rows include Loading/Unloading tasks like Mirror usage on approach, Turn signal use, Yellow on - distance, etc.

Table with 2 columns: Task, Evaluated. Rows include Merging/Lane Changes tasks like Signals intent, Checks mirrors, Gradual merge/change, etc.

Table with 2 columns: Task, Evaluated. Rows include Railroad Crossings tasks like Uses 4-way flashers, Master switch on/off, Silences vehicle (fans, etc), etc.

Table with 2 columns: Task, Evaluated. Rows include Special Needs tasks like Lift use, Secures/stows equipment, Secures passengers, etc.

Table with 2 columns: Task, Evaluated. Rows include Right Turns tasks like Signals in advance, Properly checks mirrors, Positions vehicle in correct lane, etc.

Table with 2 columns: Task, Evaluated. Rows include Parking (uphill/downhill) tasks like Within curb line, Wheels turned correctly, Parking brake set, etc.

Vehicle Type: A B C D
Brake Type: Air Hydraulic
Vehicle Number: 7

Table with 2 columns: Task, Evaluated. Rows include Left Turns tasks like Signals in advance, Properly checks mirrors, Positions vehicle in correct lane, etc.

Note to evaluator:
The driver being evaluated must successfully complete each task.
If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: Brian Droher Driver signature: Wade Waldo

This is the only form approved by the Minnesota State Patrol



Appendix B

School Bus Pre-trip Inspection

District/Carrier: Northome School Date: 9-26-22

Driver: Wade Waldo Evaluator: Brian Dreher

Engine Compartment	Checked?	
	Yes	No
Oil level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Auto transmission fluid level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alternator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Belts & hoses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Coolant level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Water pump	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Air compressor (air brakes)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Master cylinder (hydraulic)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check for leaks	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steering gearbox & hoses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steering linkage	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Power steering fluid level	<input checked="" type="checkbox"/>	<input type="checkbox"/>

External Inspection		
Lights – Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8-way lamp system	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Entrance door & mirrors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windshield(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Window glass	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reflectors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel tank & cap	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheel – lugs, rims, spacers, tires	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheel flaps, if equipped	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Springs, shock absorbers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Spring mounts – U-bolts, F & R axles	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hub oil seals – F & R	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes – drums, rotors, linings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes, Hydraulic Service, parking, electric assist	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes, Air – Slack adjusters, chambers, hoses, parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Drive shaft	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frame	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Air Brake System	Checked?	
	Yes	No
Air leak check – 1 minute test	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Low air warning – buzzer/light	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency brake system engaged	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Parking brake	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Service brake	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Internal Inspection		
<i>*Engine running, parking brake applied*</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Oil pressure builds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ammeter/voltmeter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuses/breakers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Indicator lamps – Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel gauge functional	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver seat belt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Heater/defroster	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mirrors properly adjusted	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windshield wipers/washers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency equipment – Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seats	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Emergency Exits		
Doors/latches	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windows – operational/buzzers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roof hatches – operational/buzzers	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Wheelchair		
Anchor points, belt, straps, lift inspection, interlock safety system functional	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Comments/Additional or remedial training performed:

Evaluator signature: Brian Dreher Driver signature: Wade Waldo

This is the only form approved by the Minnesota State Patrol



Appendix D

EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd.4 and Subd. 5.

District/Carrier: Northvale School

Evaluator: Brian Drehe

Driver: Wade Waldo Date: 9-26-22

Met requirements:

Behind the wheel evaluation (Appendix A) Date: 9-26-22
Pre-trip evaluation (Appendix B) Date: 9-26-22

- The driver exhibits the following competencies:**
- | | | |
|-------------------------------------|--------------------------|------------------------------------------------------------------------------------------------------|
| Yes | No | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Safely operates the type of school bus the driver will be driving; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Understands student behavior, including issues relating to students with disabilities; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Knows and understands relevant laws, rules of the road, and local school bus safety policies; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Handles emergency operations; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Safely loads and unloads students. |
-
- | | | |
|-------------------------------------|--------------------------|---------------------------------------------------------------------------|
| Yes | No | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Checked files for indications of any student management problems |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Contact school staff to ask if there are any student management concerns |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver |

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: Brian Drehe Driver signature: Wade Waldo

This is the only form approved by the Minnesota State Patrol





Appendix A

School Bus Driver Evaluation

District/Carrier: Nordhome School

Date: 9-19-22

Driver: Peggy Cross

Evaluator: Brian Duke

Check the box for each task only when the driver completes it successfully.

Defensive Driving	Evaluated
Accelerates smoothly	<input checked="" type="checkbox"/>
See hazards early 15 sec.	<input checked="" type="checkbox"/>
Following distance 6 sec.	<input checked="" type="checkbox"/>
Check mirrors every 5-8 sec.	<input checked="" type="checkbox"/>
Move eyes every 2 sec.	<input checked="" type="checkbox"/>
Space cushion	<input checked="" type="checkbox"/>
Car length at stops	<input checked="" type="checkbox"/>
Eye contact	<input checked="" type="checkbox"/>
Brakes early and smoothly	<input checked="" type="checkbox"/>
Pedestrian awareness	<input checked="" type="checkbox"/>
Communicates intentions	<input checked="" type="checkbox"/>
Tire to ground contact	<input checked="" type="checkbox"/>
Parked vehicles	<input checked="" type="checkbox"/>
Packs/clusters	<input checked="" type="checkbox"/>
Pacing lights	<input checked="" type="checkbox"/>

Backing	Evaluated
Mirror use	<input checked="" type="checkbox"/>
Uses 4-way flashers	<input checked="" type="checkbox"/>
Opens window	<input checked="" type="checkbox"/>
Straight line backing	<input checked="" type="checkbox"/>
Parallel parking	<input checked="" type="checkbox"/>
Utilizes assistance as needed	<input checked="" type="checkbox"/>

Bridge/Underpass	Evaluated
Knows weight restriction	<input checked="" type="checkbox"/>
Knows bus clearance height	<input checked="" type="checkbox"/>

Intersections	Evaluated
Fresh/stale green light	<input checked="" type="checkbox"/>
Covers brakes	<input checked="" type="checkbox"/>
Scans before entry	<input checked="" type="checkbox"/>
Checks mirrors/braking	<input checked="" type="checkbox"/>
Left-Right-Left scan	<input checked="" type="checkbox"/>
Delayed acceleration	<input checked="" type="checkbox"/>
Yields right of way	<input checked="" type="checkbox"/>
Does not change lanes	<input checked="" type="checkbox"/>

Loading/Unloading	Evaluated
Mirror usage on approach	<input checked="" type="checkbox"/>
Turn signal use	<input checked="" type="checkbox"/>
Yellows on - distance	<input checked="" type="checkbox"/>
Distance from students	<input checked="" type="checkbox"/>
Not in intersection	<input checked="" type="checkbox"/>
Brake/Neutral/Open door	<input checked="" type="checkbox"/>
Verbal/Physical signal to cross	<input checked="" type="checkbox"/>
Student mgmt. - load/unload	<input checked="" type="checkbox"/>
Students seated before move	<input checked="" type="checkbox"/>
Counts students away	<input checked="" type="checkbox"/>
Mirror scans	<input checked="" type="checkbox"/>
Proceeds with caution	<input checked="" type="checkbox"/>
Warns students of hazards	<input checked="" type="checkbox"/>
Explains loading/unloading	<input checked="" type="checkbox"/>
Points of hazards	<input checked="" type="checkbox"/>
Student mgmt. on route	<input checked="" type="checkbox"/>
Car seat use procedure	<input checked="" type="checkbox"/>
Evacuation procedures	<input checked="" type="checkbox"/>

Merging/Lane Changes	Evaluated
Signals intent	<input checked="" type="checkbox"/>
Checks mirrors	<input checked="" type="checkbox"/>
Gradual merge/change	<input checked="" type="checkbox"/>
Speed of approach vehicles	<input checked="" type="checkbox"/>
Stays in acceleration lane	<input checked="" type="checkbox"/>
Correct merge speed	<input checked="" type="checkbox"/>

Railroad Crossings	Evaluated
Uses 4-way flashers	<input checked="" type="checkbox"/>
Master switch on/off	<input checked="" type="checkbox"/>
Silences vehicle (fans, etc)	<input checked="" type="checkbox"/>
Quiets passengers	<input checked="" type="checkbox"/>
Stops between 15-50 feet	<input checked="" type="checkbox"/>
Opens window/door	<input checked="" type="checkbox"/>
Looks/listens	<input checked="" type="checkbox"/>
IDs rear bumper clearance	<input checked="" type="checkbox"/>
Closes door before proceeding	<input checked="" type="checkbox"/>

Special Needs	Evaluated
Lift use	<input checked="" type="checkbox"/>
Secures/stows equipment	<input checked="" type="checkbox"/>
Secures passengers	<input checked="" type="checkbox"/>
Identifies equipment	<input checked="" type="checkbox"/>

Right Turns	Evaluated
Signals in advance	<input checked="" type="checkbox"/>
Properly checks mirrors	<input checked="" type="checkbox"/>
Positions vehicle in correct lane	<input checked="" type="checkbox"/>
Uses reference points	<input checked="" type="checkbox"/>
Checks tail swing	<input checked="" type="checkbox"/>
Complete turn in lane	<input checked="" type="checkbox"/>
Yields appropriately to traffic	<input checked="" type="checkbox"/>
Uses push/pull steering	<input checked="" type="checkbox"/>

Parking (uphill/downhill)	Evaluated
Within curb line	<input checked="" type="checkbox"/>
Wheels turned correctly	<input checked="" type="checkbox"/>
Parking brake set	<input checked="" type="checkbox"/>
Identified tail swing upon exit	<input checked="" type="checkbox"/>

Vehicle Type: A B C D

Brake Type: Air Hydraulic

Vehicle Number: 7

Left Turns	Evaluated
Signals in advance	<input checked="" type="checkbox"/>
Properly checks mirrors	<input checked="" type="checkbox"/>
Positions vehicle in correct lane	<input checked="" type="checkbox"/>
Uses reference points	<input checked="" type="checkbox"/>
Checks tail swing	<input checked="" type="checkbox"/>
Complete turn in lane	<input checked="" type="checkbox"/>
Yields appropriately to traffic	<input checked="" type="checkbox"/>
Uses push/pull steering	<input checked="" type="checkbox"/>

Note to evaluator:

The driver being evaluated must successfully complete each task. If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: B. Duke

Driver signature: Peggy Cross

This is the only form approved by the Minnesota State Patrol



Appendix B

School Bus Pre-trip Inspection

District/Carrier: Norhome School Date: 9-19-22

Driver: Peggy Gross Evaluator: Brian Doherty

	Checked?	
	Yes	No
Engine Compartment		
Oil level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Auto transmission fluid level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alternator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Belts & hoses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Coolant level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Water pump	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Air compressor (air brakes)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Master cylinder (hydraulic)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check for leaks	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steering gearbox & hoses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steering linkage	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Power steering fluid level	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Checked?	
	Yes	No
External Inspection		
Lights – Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8-way lamp system	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Entrance door & mirrors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windshield(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Window glass	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reflectors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel tank & cap	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheel – lugs, rims, spacers, tires	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheel flaps, if equipped	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Springs, shock absorbers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Spring mounts – U-bolts, F & R axles	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hub oil seals – F & R	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes – drums, rotors, linings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes, Hydraulic Service, parking, electric assist	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes, Air – Slack adjusters, chambers, hoses, parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Drive shaft	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frame	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Checked?	
	Yes	No
Air Brake System		
Air leak check – 1 minute test	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Low air warning – buzzer/light	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency brake system engaged	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Parking brake	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Service brake	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Checked?	
	Yes	No
Internal Inspection		
<i>*Engine running, parking brake applied*</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Oil pressure builds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ammeter/voltmeter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuses/breakers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Indicator lamps – Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel gauge functional	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver seat belt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Heater/defroster	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mirrors properly adjusted	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windshield wipers/washers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency equipment – Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seats	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Checked?	
	Yes	No
Emergency Exits		
Doors/latches	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windows – operational/buzzers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roof hatches – operational/buzzers	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Checked?	
	Yes	No
Wheelchair		
Anchor points, belt, straps, lift inspection, interlock safety system functional	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments/Additional or remedial training performed:

Evaluator signature: Brian Doherty Driver signature: Peggy Gross

This is the only form approved by the Minnesota State Patrol

Reset Form



EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd. 4 and Subd. 5.

District/Carrier: Northome School

Evaluator: Brian Dehn

Driver: Peggy Gross Date: 9-19-22

Met requirements:
Behind the wheel evaluation (Appendix A) Date: 9-19-22
Pre-trip evaluation (Appendix B) Date: 9-19-22

- The driver exhibits the following competencies:**
- Yes No Safely operates the type of school bus the driver will be driving;
 - Yes No Understands student behavior, including issues relating to students with disabilities;
 - Yes No Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately;
 - Yes No Knows and understands relevant laws, rules of the road, and local school bus safety policies;
 - Yes No Handles emergency operations;
 - Yes No Safely loads and unloads students.

- Yes No Checked files for indications of any student management problems
- Yes No Contact school staff to ask if there are any student management concerns
- Yes No School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: Brian Dehn Driver signature: Peggy Gross

This is the only form approved by the Minnesota State Patrol



EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd.4 and Subd. 5.

District/Carrier: Maygest Transportation

Evaluator: Brian Dreher

Driver: Kim Crunden Date: 9-20-22

Met requirements:

Behind the wheel evaluation (Appendix A) Date: 9-20-22

Pre-trip evaluation (Appendix B) Date: 9-20-22

- The driver exhibits the following competencies:**
- | | | |
|-------------------------------------|--------------------------|------------------------------------------------------------------------------------------------------|
| Yes | No | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Safely operates the type of school bus the driver will be driving; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Understands student behavior, including issues relating to students with disabilities; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Knows and understands relevant laws, rules of the road, and local school bus safety polices; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Handles emergency operations; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Safely loads and unloads students. |
| Yes | No | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Checked files for indications of any student management problems |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Contact school staff to ask if there are any student management concerns |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver |

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: B. Dreher Driver signature: Kim Crunden

This is the only form approved by the Minnesota State Patrol





Appendix B

School Bus Pre-trip Inspection

District/Carrier: Mayport transportation Date: 9-20-22

Driver: Kim Crunden Evaluator: Brian Dehn

Engine Compartment	Checked?	
	Yes	No
Oil level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Auto transmission fluid level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alternator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Belts & hoses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Coolant level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Water pump	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Air compressor (air brakes)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Master cylinder (hydraulic)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check for leaks	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steering gearbox & hoses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steering linkage	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Power steering fluid level	<input checked="" type="checkbox"/>	<input type="checkbox"/>

External Inspection	Checked?	
	Yes	No
Lights – Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8-way lamp system	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Entrance door & mirrors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windshield(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Window glass	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reflectors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel tank & cap	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheel – lugs, rims, spacers, tires	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheel flaps, if equipped	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Springs, shock absorbers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Spring mounts – U-bolts, F & R axles	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hub oil seals – F & R	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes – drums, rotors, linings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes, Hydraulic Service, parking, electric assist	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes, Air – Slack adjusters, chambers, hoses, parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Drive shaft	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frame	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Air Brake System	Checked?	
	Yes	No
Air leak check – 1 minute test	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Low air warning – buzzer/light	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency brake system engaged	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Parking brake	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Service brake	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Internal Inspection	Checked?	
	Yes	No
<i>*Engine running, parking brake applied*</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Oil pressure builds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ammeter/voltmeter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuses/breakers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Indicator lamps – Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel gauge functional	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver seat belt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Heater/defroster	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mirrors properly adjusted	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windshield wipers/washers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency equipment – Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seats	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Emergency Exits	Checked?	
	Yes	No
Doors/latches	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windows – operational/buzzers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roof hatches – operational/buzzers	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Wheelchair	Checked?	
	Yes	No
Anchor points, belt, straps, lift inspection, interlock safety system functional	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Comments/Additional or remedial training performed:

Evaluator signature: Brian Dehn Driver signature: Kim Crunden

This is the only form approved by the Minnesota State Patrol

Reset Form



Appendix A

School Bus Driver Evaluation

District/Carrier: Maggert Transportation Date: 9-20-22
Driver: Kim Crunden Evaluator: Brian Deba

Check the box for each task only when the driver completes it successfully.

Table with 2 columns: Task, Evaluated. Rows include Defensive Driving tasks like Accelerates smoothly, See hazards early 15 sec., Following distance 6 sec., etc.

Table with 2 columns: Task, Evaluated. Rows include Backing tasks like Mirror use, Uses 4-way flashers, Opens window, etc.

Table with 2 columns: Task, Evaluated. Rows include Bridge/Underpass tasks like Knows weight restriction, Knows bus clearance height.

Table with 2 columns: Task, Evaluated. Rows include Loading/Unloading tasks like Mirror usage on approach, Turn signal use, Yellows on - distance, etc.

Table with 2 columns: Task, Evaluated. Rows include Merging/Lane Changes tasks like Signals intent, Checks mirrors, Gradual merge/change, etc.

Table with 2 columns: Task, Evaluated. Rows include Intersections tasks like Fresh/stale green light, Covers brakes, Scans before entry, etc.

Table with 2 columns: Task, Evaluated. Rows include Railroad Crossings tasks like Uses 4-way flashers, Master switch on/off, Silences vehicle (fans, etc), etc.

Table with 2 columns: Task, Evaluated. Rows include Special Needs tasks like Lift use, Secures/stows equipment, Secures passengers, etc.

Table with 2 columns: Task, Evaluated. Rows include Right Turns tasks like Signals in advance, Properly checks mirrors, Positions vehicle in correct lane, etc.

Table with 2 columns: Task, Evaluated. Rows include Parking (uphill/downhill) tasks like Within curb line, Wheels turned correctly, Parking brake set, etc.

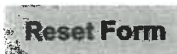
Vehicle Type: A B C D
Brake Type: Air Hydraulic
Vehicle Number: 15

Table with 2 columns: Task, Evaluated. Rows include Left Turns tasks like Signals in advance, Properly checks mirrors, Positions vehicle in correct lane, etc.

Note to evaluator:
The driver being evaluated must successfully complete each task.
If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: Brian Deba Driver signature: Kim Crunden

This is the only form approved by the Minnesota State Patrol





Appendix A

School Bus Driver Evaluation

District/Carrier: Magent Transportation Date: 9-22-22

Driver: Brian Decker Evaluator: Kristi Decker

Check the box for each task only when the driver completes it successfully.

Table with 2 columns: Task, Evaluated. Rows include Defensive Driving tasks like Accelerates smoothly, See hazards early 15 sec., Following distance 6 sec., etc.

Table with 2 columns: Task, Evaluated. Rows include Backing tasks like Mirror use, Uses 4-way flashers, Opens window, etc.

Table with 2 columns: Task, Evaluated. Rows include Bridge/Underpass tasks like Knows weight restriction, Knows bus clearance height.

Table with 2 columns: Task, Evaluated. Rows include Intersections tasks like Fresh/stale green light, Covers brakes, Scans before entry, etc.

Table with 2 columns: Task, Evaluated. Rows include Loading/Unloading tasks like Mirror usage on approach, Turn signal use, Yellow on - distance, etc.

Table with 2 columns: Task, Evaluated. Rows include Merging/Lane Changes tasks like Signals intent, Checks mirrors, Gradual merge/change, etc.

Table with 2 columns: Task, Evaluated. Rows include Railroad Crossings tasks like Uses 4-way flashers, Master switch on/off, Silences vehicle (fans, etc), etc.

Table with 2 columns: Task, Evaluated. Rows include Special Needs tasks like Lift use, Secures/stows equipment, Secures passengers, etc.

Table with 2 columns: Task, Evaluated. Rows include Right Turns tasks like Signals in advance, Properly checks mirrors, Positions vehicle in correct lane, etc.

Table with 2 columns: Task, Evaluated. Rows include Parking (uphill/downhill) tasks like Within curb line, Wheels turned correctly, Parking brake set, etc.

Vehicle Type: A B C D (C selected)
Brake Type: Air Hydraulic (Hydraulic selected)
Vehicle Number:

Table with 2 columns: Task, Evaluated. Rows include Left Turns tasks like Signals in advance, Properly checks mirrors, Positions vehicle in correct lane, etc.

Note to evaluator: The driver being evaluated must successfully complete each task. If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: Kristi Decker Driver signature: Brian Decker

This is the only form approved by the Minnesota State Patrol



Appendix B

School Bus Pre-trip Inspection

District/Carrier: Magnet Transportation Date: 9-22-22

Driver: Brian Dreher Evaluator: Kristi Dreher

Engine Compartment	Checked?	
	Yes	No
Oil level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Auto transmission fluid level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alternator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Belts & hoses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Coolant level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Water pump	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Air compressor (air brakes)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Master cylinder (hydraulic)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check for leaks	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steering gearbox & hoses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steering linkage	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Power steering fluid level	<input checked="" type="checkbox"/>	<input type="checkbox"/>

External Inspection		
Lights – Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8-way lamp system	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Entrance door & mirrors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windshield(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Window glass	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reflectors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel tank & cap	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheel – lugs, rims, spacers, tires	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheel flaps, if equipped	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Springs, shock absorbers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Spring mounts – U-bolts, F & R axles	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hub oil seals – F & R	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes – drums, rotors, linings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes, Hydraulic Service, parking, electric assist	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes, Air – Slack adjusters, chambers, hoses, parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Drive shaft	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frame	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Air Brake System	Checked?	
	Yes	No
Air leak check – 1 minute test	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Low air warning – buzzer/light	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency brake system engaged	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Parking brake	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Service brake	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Internal Inspection		
<i>*Engine running, parking brake applied*</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Oil pressure builds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ammeter/voltmeter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuses/breakers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Indicator lamps – Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel gauge functional	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver seat belt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Heater/defroster	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mirrors properly adjusted	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windshield wipers/washers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency equipment – Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seats	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Emergency Exits		
Doors/latches	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windows – operational/buzzers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roof hatches – operational/buzzers	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Wheelchair		
Anchor points, belt, straps, lift inspection, interlock safety system functional	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments/Additional or remedial training performed:

Evaluator signature: Kristi Dreher Driver signature: B Dreher

This is the only form approved by the Minnesota State Patrol





Appendix D

EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd.4 and Subd. 5.

District/Carrier: Magent Transportation

Evaluator: Kristi Dreher

Driver: Brian Dreher Date: 9-22-22

Met requirements:

Behind the wheel evaluation (Appendix A) Date: 9-22-22

Pre-trip evaluation (Appendix B) Date: 9-22-22

- The driver exhibits the following competencies:**
- | | | |
|-------------------------------------|--------------------------|------------------------------------------------------------------------------------------------------|
| Yes | No | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Safely operates the type of school bus the driver will be driving; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Understands student behavior, including issues relating to students with disabilities; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Knows and understands relevant laws, rules of the road, and local school bus safety polices; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Handles emergency operations; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Safely loads and unloads students. |

- | | | |
|-------------------------------------|--------------------------|---------------------------------------------------------------------------|
| Yes | No | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Checked files for indications of any student management problems |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Contact school staff to ask if there are any student management concerns |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver |

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: Kristi Dreher Driver signature: Brian Dreher

This is the only form approved by the Minnesota State Patrol





Appendix A

School Bus Driver Evaluation

District/Carrier: Magnet Transportation Date: 9-22-22
Driver: Kristi Decher Evaluator: Brian Decher

Check the box for each task only when the driver completes it successfully.

Table with 2 columns: Task, Evaluated. Rows include Defensive Driving tasks like Accelerates smoothly, See hazards early 15 sec., Following distance 6 sec., etc.

Table with 2 columns: Task, Evaluated. Rows include Backing tasks like Mirror use, Uses 4-way flashers, Opens window, etc.

Table with 2 columns: Task, Evaluated. Rows include Bridge/Underpass tasks like Knows weight restriction, Knows bus clearance height.

Table with 2 columns: Task, Evaluated. Rows include Intersections tasks like Fresh/stale green light, Covers brakes, Scans before entry, etc.

Table with 2 columns: Task, Evaluated. Rows include Loading/Unloading tasks like Mirror usage on approach, Turn signal use, Yellow on - distance, etc.

Table with 2 columns: Task, Evaluated. Rows include Merging/Lane Changes tasks like Signals intent, Checks mirrors, Gradual merge/change, etc.

Table with 2 columns: Task, Evaluated. Rows include Railroad Crossings tasks like Uses 4-way flashers, Master switch on/off, Silences vehicle (fans, etc), etc.

Table with 2 columns: Task, Evaluated. Rows include Special Needs tasks like Lift use, Secures/stows equipment, Secures passengers, etc.

Table with 2 columns: Task, Evaluated. Rows include Right Turns tasks like Signals in advance, Properly checks mirrors, Positions vehicle in correct lane, etc.

Table with 2 columns: Task, Evaluated. Rows include Parking (uphill/downhill) tasks like Within curb line, Wheels turned correctly, Parking brake set, etc.

Vehicle Type: A B C D (C selected)
Brake Type: Air Hydraulic (Hydraulic selected)
Vehicle Number: 15

Table with 2 columns: Task, Evaluated. Rows include Left Turns tasks like Signals in advance, Properly checks mirrors, Positions vehicle in correct lane, etc.

Note to evaluator: The driver being evaluated must successfully complete each task. If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: Brian Decher Driver signature: Kristi Decher

This is the only form approved by the Minnesota State Patrol





Appendix B

School Bus Pre-trip Inspection

District/Carrier: Maggert Transportation Date: 9-22-22

Driver: Kristi Dreher Evaluator: Brian Dreher

Engine Compartment	Checked?	
	Yes	No
Oil level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Auto transmission fluid level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alternator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Belts & hoses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Coolant level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Water pump	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Air compressor (air brakes)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Master cylinder (hydraulic)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check for leaks	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steering gearbox & hoses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steering linkage	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Power steering fluid level	<input checked="" type="checkbox"/>	<input type="checkbox"/>

External Inspection		
Lights – Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8-way lamp system	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Entrance door & mirrors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windshield(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Window glass	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reflectors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel tank & cap	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheel – lugs, rims, spacers, tires	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheel flaps, if equipped	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Springs, shock absorbers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Spring mounts – U-bolts, F & R axles	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hub oil seals – F & R	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes – drums, rotors, linings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes, Hydraulic Service, parking, electric assist	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes, Air – Slack adjusters, chambers, hoses, parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Drive shaft	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frame	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Air Brake System	Checked?	
	Yes	No
Air leak check – 1 minute test	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Low air warning – buzzer/light	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency brake system engaged	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Parking brake	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Service brake	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Internal Inspection		
<i>*Engine running, parking brake applied*</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Oil pressure builds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ammeter/voltmeter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuses/breakers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Indicator lamps – Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel gauge functional	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver seat belt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Heater/defroster	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mirrors properly adjusted	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windshield wipers/washers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency equipment – Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seats	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Emergency Exits		
Doors/latches	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windows – operational/buzzers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roof hatches – operational/buzzers	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Wheelchair		
Anchor points, belt, straps, lift inspection, interlock safety system functional	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comments/Additional or remedial training performed:

Evaluator signature: Brian Dreher Driver signature: Kristi Dreher

This is the only form approved by the Minnesota State Patrol





EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd. 4 and Subd. 5.

District/Carrier: Maggert Transportation

Evaluator: Brian Decker

Driver: Kristi Decker Date: 9-22-22

Met requirements:

Behind the wheel evaluation (Appendix A) Date: 9-22-22
Pre-trip evaluation (Appendix B) Date: 9-22-22

- The driver exhibits the following competencies:**
- | | | |
|-------------------------------------|--------------------------|------------------------------------------------------------------------------------------------------|
| Yes | No | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Safely operates the type of school bus the driver will be driving; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Understands student behavior, including issues relating to students with disabilities; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Knows and understands relevant laws, rules of the road, and local school bus safety policies; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Handles emergency operations; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Safely loads and unloads students. |
-
- | | | |
|-------------------------------------|--------------------------|---------------------------------------------------------------------------|
| Yes | No | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Checked files for indications of any student management problems |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Contact school staff to ask if there are any student management concerns |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver |

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: Brian Decker Driver signature: Kristi Decker

This is the only form approved by the Minnesota State Patrol





Appendix A

School Bus Driver Evaluation

District/Carrier: Maggert Transportation Date: 9-10-22
Driver: Linda Ferdig Evaluator: Brian Diehr

Check the box for each task only when the driver completes it successfully.

Defensive Driving	Evaluated
Accelerates smoothly	<input checked="" type="checkbox"/>
See hazards early 15 sec.	<input checked="" type="checkbox"/>
Following distance 6 sec.	<input checked="" type="checkbox"/>
Check mirrors every 5-8 sec.	<input checked="" type="checkbox"/>
Move eyes every 2 sec.	<input checked="" type="checkbox"/>
Space cushion	<input checked="" type="checkbox"/>
Car length at stops	<input checked="" type="checkbox"/>
Eye contact	<input checked="" type="checkbox"/>
Brakes early and smoothly	<input checked="" type="checkbox"/>
Pedestrian awareness	<input checked="" type="checkbox"/>
Communicates intentions	<input checked="" type="checkbox"/>
Tire to ground contact	<input checked="" type="checkbox"/>
Parked vehicles	<input checked="" type="checkbox"/>
Packs/clusters	<input checked="" type="checkbox"/>
Pacing lights	<input checked="" type="checkbox"/>

Backing	Evaluated
Mirror use	<input checked="" type="checkbox"/>
Uses 4-way flashers	<input checked="" type="checkbox"/>
Opens window	<input checked="" type="checkbox"/>
Straight line backing	<input checked="" type="checkbox"/>
Parallel parking	<input checked="" type="checkbox"/>
Utilizes assistance as needed	<input checked="" type="checkbox"/>

Bridge/Underpass	Evaluated
Knows weight restriction	<input checked="" type="checkbox"/>
Knows bus clearance height	<input checked="" type="checkbox"/>

Loading/Unloading	Evaluated
Mirror usage on approach	<input checked="" type="checkbox"/>
Turn signal use	<input checked="" type="checkbox"/>
Yellows on - distance	<input checked="" type="checkbox"/>
Distance from students	<input checked="" type="checkbox"/>
Not in intersection	<input checked="" type="checkbox"/>
Brake/Neutral/Open door	<input checked="" type="checkbox"/>
Verbal/Physical signal to cross	<input checked="" type="checkbox"/>
Student mgmt. - load/unload	<input checked="" type="checkbox"/>
Students seated before move	<input checked="" type="checkbox"/>
Counts students away	<input checked="" type="checkbox"/>
Mirror scans	<input checked="" type="checkbox"/>
Proceeds with caution	<input checked="" type="checkbox"/>
Warns students of hazards	<input checked="" type="checkbox"/>
Explains loading/unloading	<input checked="" type="checkbox"/>
Points of hazards	<input checked="" type="checkbox"/>
Student mgmt. on route	<input checked="" type="checkbox"/>
Car seat use procedure	<input checked="" type="checkbox"/>
Evacuation procedures	<input checked="" type="checkbox"/>

Merging/Lane Changes	Evaluated
Signals intent	<input checked="" type="checkbox"/>
Checks mirrors	<input checked="" type="checkbox"/>
Gradual merge/change	<input checked="" type="checkbox"/>
Speed of approach vehicles	<input checked="" type="checkbox"/>
Stays in acceleration lane	<input checked="" type="checkbox"/>
Correct merge speed	<input checked="" type="checkbox"/>

Intersections	Evaluated
Fresh/stale green light	<input checked="" type="checkbox"/>
Covers brakes	<input checked="" type="checkbox"/>
Scans before entry	<input checked="" type="checkbox"/>
Checks mirrors/braking	<input checked="" type="checkbox"/>
Left-Right-Left scan	<input checked="" type="checkbox"/>
Delayed acceleration	<input checked="" type="checkbox"/>
Yields right of way	<input checked="" type="checkbox"/>
Does not change lanes	<input checked="" type="checkbox"/>

Railroad Crossings	Evaluated
Uses 4-way flashers	<input checked="" type="checkbox"/>
Master switch on/off	<input checked="" type="checkbox"/>
Silences vehicle (fans, etc)	<input checked="" type="checkbox"/>
Quiets passengers	<input checked="" type="checkbox"/>
Stops between 15-50 feet	<input checked="" type="checkbox"/>
Opens window/door	<input checked="" type="checkbox"/>
Looks/listens	<input checked="" type="checkbox"/>
IDs rear bumper clearance	<input checked="" type="checkbox"/>
Closes door before proceeding	<input checked="" type="checkbox"/>

Special Needs	Evaluated
Lift use	<input type="checkbox"/>
Secures/stows equipment	<input checked="" type="checkbox"/>
Secures passengers	<input checked="" type="checkbox"/>
Identifies equipment	<input checked="" type="checkbox"/>

Right Turns	Evaluated
Signals in advance	<input checked="" type="checkbox"/>
Properly checks mirrors	<input checked="" type="checkbox"/>
Positions vehicle in correct lane	<input checked="" type="checkbox"/>
Uses reference points	<input checked="" type="checkbox"/>
Checks tail swing	<input checked="" type="checkbox"/>
Complete turn in lane	<input checked="" type="checkbox"/>
Yields appropriately to traffic	<input checked="" type="checkbox"/>
Uses push/pull steering	<input checked="" type="checkbox"/>

Parking (uphill/downhill)	Evaluated
Within curb line	<input checked="" type="checkbox"/>
Wheels turned correctly	<input checked="" type="checkbox"/>
Parking brake set	<input checked="" type="checkbox"/>
Identified tail swing upon exit	<input checked="" type="checkbox"/>

Vehicle Type: A B C D

Brake Type: Air Hydraulic

Vehicle Number: 1

Left Turns	Evaluated
Signals in advance	<input checked="" type="checkbox"/>
Properly checks mirrors	<input checked="" type="checkbox"/>
Positions vehicle in correct lane	<input checked="" type="checkbox"/>
Uses reference points	<input checked="" type="checkbox"/>
Checks tail swing	<input checked="" type="checkbox"/>
Complete turn in lane	<input checked="" type="checkbox"/>
Yields appropriately to traffic	<input checked="" type="checkbox"/>
Uses push/pull steering	<input checked="" type="checkbox"/>

Note to evaluator:
The driver being evaluated must successfully complete each task. If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: Brian Diehr Driver signature: Linda Ferdig

This is the only form approved by the Minnesota State Patrol



Appendix B

School Bus Pre-trip Inspection

District/Carrier: Magnet Transportation Date: 9-12-22

Driver: _____ Evaluator: _____

Engine Compartment	Checked?	
	Yes	No
Oil level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Auto transmission fluid level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alternator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Belts & hoses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Coolant level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Water pump	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Air compressor (air brakes)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Master cylinder (hydraulic)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check for leaks	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steering gearbox & hoses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steering linkage	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Power steering fluid level	<input checked="" type="checkbox"/>	<input type="checkbox"/>

External Inspection		
Lights – Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8-way lamp system	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Entrance door & mirrors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windshield(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Window glass	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reflectors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel tank & cap	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheel – lugs, rims, spacers, tires	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheel flaps, if equipped	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Springs, shock absorbers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Spring mounts – U-bolts, F & R axles	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hub oil seals – F & R	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes – drums, rotors, linings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes, Hydraulic Service, parking, electric assist	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes, Air – Slack adjusters, chambers, hoses, parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Drive shaft	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frame	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Air Brake System	Checked?	
	Yes	No
Air leak check – 1 minute test	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Low air warning – buzzer/light	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency brake system engaged	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Parking brake	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Service brake	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Internal Inspection		
Engine running, parking brake applied	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Oil pressure builds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ammeter/voltmeter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuses/breakers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Indicator lamps – Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel gauge functional	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver seat belt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Heater/defroster	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mirrors properly adjusted	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windshield wipers/washers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency equipment – Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seats	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Emergency Exits		
Doors/latches	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windows – operational/buzzers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roof hatches – operational/buzzers	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Wheelchair		
Anchor points, belt, straps, lift inspection, interlock safety system functional	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Comments/Additional or remedial training performed:

Evaluator signature: [Signature] Driver signature: [Signature]

This is the only form approved by the Minnesota State Patrol





Appendix D

EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd.4 and Subd. 5.

District/Carrier: Maggert Transportation

Evaluator: [Signature]

Driver: Linda Ferdig Date: 9-1-22

Met requirements:

Behind the wheel evaluation (Appendix A) Date: 9-12-22

Pre-trip evaluation (Appendix B) Date: 9-12-22

- The driver exhibits the following competencies:**
- | | | |
|-------------------------------------|--------------------------|------------------------------------------------------------------------------------------------------|
| Yes | No | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Safely operates the type of school bus the driver will be driving; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Understands student behavior, including issues relating to students with disabilities; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Knows and understands relevant laws, rules of the road, and local school bus safety policies; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Handles emergency operations; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Safely loads and unloads students. |
-
- | | | |
|-------------------------------------|--------------------------|---------------------------------------------------------------------------|
| Yes | No | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Checked files for indications of any student management problems |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Contact school staff to ask if there are any student management concerns |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver |

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: [Signature] Driver signature: Linda Ferdig

This is the only form approved by the Minnesota State Patrol



Appendix A

School Bus Driver Evaluation

District/Carrier: Maggert Transportation Date: 9-30-22
Driver: Travis Maggert Evaluator: Brian Dreher

Check the box for each task only when the driver completes it successfully.

Table with 2 columns: Task, Evaluated. Rows include Defensive Driving tasks like Accelerates smoothly, See hazards early 15 sec., Following distance 6 sec., etc.

Table with 2 columns: Task, Evaluated. Rows include Backing tasks like Mirror use, Uses 4-way flashers, Opens window, etc.

Table with 2 columns: Task, Evaluated. Rows include Bridge/Underpass tasks like Knows weight restriction, Knows bus clearance height.

Table with 2 columns: Task, Evaluated. Rows include Intersections tasks like Fresh/stale green light, Covers brakes, Scans before entry, etc.

Table with 2 columns: Task, Evaluated. Rows include Loading/Unloading tasks like Mirror usage on approach, Turn signal use, Yellows on - distance, etc.

Table with 2 columns: Task, Evaluated. Rows include Merging/Lane Changes tasks like Signals intent, Checks mirrors, Gradual merge/change, etc.

Table with 2 columns: Task, Evaluated. Rows include Railroad Crossings tasks like Uses 4-way flashers, Master switch on/off, Silences vehicle (fans, etc), etc.

Table with 2 columns: Task, Evaluated. Rows include Special Needs tasks like Lift use, Secures/stows equipment, Secures passengers, etc.

Table with 2 columns: Task, Evaluated. Rows include Right Turns tasks like Signals in advance, Properly checks mirrors, Positions vehicle in correct lane, etc.

Table with 2 columns: Task, Evaluated. Rows include Parking (uphill/downhill) tasks like Within curb line, Wheels turned correctly, Parking brake set, etc.

Vehicle Type: A B C D
Brake Type: Air Hydraulic
Vehicle Number: 15

Table with 2 columns: Task, Evaluated. Rows include Left Turns tasks like Signals in advance, Properly checks mirrors, Positions vehicle in correct lane, etc.

Note to evaluator:
The driver being evaluated must successfully complete each task.
If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: B. Dreher Driver signature: [Signature]

This is the only form approved by the Minnesota State Patrol

Reset Form



Appendix B

School Bus Pre-trip Inspection

District/Carrier: Maygert Transportation Date: 9-30-22
Driver: Travis Maygert Evaluator: Brian Dehn

Engine Compartment	Checked?	
	Yes	No
Oil level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Auto transmission fluid level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alternator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Belts & hoses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Coolant level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Water pump	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Air compressor (air brakes)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Master cylinder (hydraulic)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check for leaks	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steering gearbox & hoses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steering linkage	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Power steering fluid level	<input checked="" type="checkbox"/>	<input type="checkbox"/>

External Inspection	Checked?	
	Yes	No
Lights – Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8-way lamp system	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Entrance door & mirrors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windshield(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Window glass	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reflectors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel tank & cap	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheel – lugs, rims, spacers, tires	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheel flaps, if equipped	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Springs, shock absorbers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Spring mounts – U-bolts, F & R axles	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hub oil seals – F & R	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes – drums, rotors, linings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes, Hydraulic Service, parking, electric assist	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes, Air – Slack adjusters, chambers, hoses, parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Drive shaft	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frame	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Air Brake System	Checked?	
	Yes	No
Air leak check – 1 minute test	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Low air warning – buzzer/light	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency brake system engaged	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Parking brake	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Service brake	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Internal Inspection	Checked?	
	Yes	No
Engine running, parking brake applied	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Oil pressure builds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ammeter/voltmeter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuses/breakers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Indicator lamps – Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel gauge functional	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver seat belt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Heater/defroster	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mirrors properly adjusted	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windshield wipers/washers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency equipment – Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seats	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Emergency Exits	Checked?	
	Yes	No
Doors/latches	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windows – operational/buzzers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roof hatches – operational/buzzers	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Wheelchair	Checked?	
	Yes	No
Anchor points, belt, straps, lift inspection, interlock safety system functional	<input type="checkbox"/>	<input type="checkbox"/>

Comments/Additional or remedial training performed:

Evaluator signature: Brian Dehn Driver signature: Travis Maygert

This is the only form approved by the Minnesota State Patrol

Reset Form



Appendix D

EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd. 4 and Subd. 5.

District/Carrier: Maggert Transportation

Evaluator: Brian Duhe

Driver: Travis Maggert Date: 9-30-22

Met requirements:

Behind the wheel evaluation (Appendix A) Date: 9-30-22

Pre-trip evaluation (Appendix B) Date: 9-30-22

Yes No

The driver exhibits the following competencies:

- Safely operates the type of school bus the driver will be driving;
- Understands student behavior, including issues relating to students with disabilities;
- Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately;
- Knows and understands relevant laws, rules of the road, and local school bus safety policies;
- Handles emergency operations;
- Safely loads and unloads students.

Yes No

- Checked files for indications of any student management problems
- Contact school staff to ask if there are any student management concerns
- School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: [Signature]

Driver signature: [Signature]

This is the only form approved by the Minnesota State Patrol

Reset Form



School Bus Driver Evaluation

District/Carrier: Mayger Transportation Date: 9-30-22
Driver: Bob Steven Evaluator: Brian Dreher

Check the box for each task only when the driver completes it successfully.

Table with 2 columns: Task, Evaluated. Rows include: Accelerates smoothly, See hazards early 15 sec., Following distance 6 sec., Check mirrors every 5-8 sec., Move eyes every 2 sec., Space cushion, Car length at stops, Eye contact, Brakes early and smoothly, Pedestrian awareness, Communicates intentions, Tire to ground contact, Parked vehicles, Packs/clusters, Pacing lights.

Table with 2 columns: Task, Evaluated. Rows include: Backing, Mirror use, Uses 4-way flashers, Opens window, Straight line backing, Parallel parking, Utilizes assistance as needed.

Table with 2 columns: Task, Evaluated. Rows include: Bridge/Underpass, Knows weight restriction, Knows bus clearance height.

Table with 2 columns: Task, Evaluated. Rows include: Intersections, Fresh/stale green light, Covers brakes, Scans before entry, Checks mirrors/braking, Left-Right-Left scan, Delayed acceleration, Yields right of way, Does not change lanes.

Table with 2 columns: Task, Evaluated. Rows include: Loading/Unloading, Mirror usage on approach, Turn signal use, Yellows on - distance, Distance from students, Not in intersection, Brake/Neutral/Open door, Verbal/Physical signal to cross, Student mgmt. - load/unload, Students seated before move, Counts students away, Mirror scans, Proceeds with caution, Warns students of hazards, Explains loading/unloading, Points of hazards, Student mgmt. on route, Car seat use procedure, Evacuation procedures.

Table with 2 columns: Task, Evaluated. Rows include: Merging/Lane Changes, Signals intent, Checks mirrors, Gradual merge/change, Speed of approach vehicles, Stays in acceleration lane, Correct merge speed.

Table with 2 columns: Task, Evaluated. Rows include: Railroad Crossings, Uses 4-way flashers, Master switch on/off, Silences vehicle (fans, etc), Quiets passengers, Stops between 15-50 feet, Opens window/door, Looks/listens, IDs rear bumper clearance, Closes door before proceeding.

Table with 2 columns: Task, Evaluated. Rows include: Special Needs, Lift use, Secures/stows equipment, Secures passengers, Identifies equipment.

Table with 2 columns: Task, Evaluated. Rows include: Right Turns, Signals in advance, Properly checks mirrors, Positions vehicle in correct lane, Uses reference points, Checks tail swing, Complete turn in lane, Yields appropriately to traffic, Uses push/pull steering.

Table with 2 columns: Task, Evaluated. Rows include: Parking (uphill/downhill), Within curb line, Wheels turned correctly, Parking brake set, Identified tail swing upon exit.

Vehicle Type: A B C D
Brake Type: Air Hydraulic
Vehicle Number: 7

Table with 2 columns: Task, Evaluated. Rows include: Left Turns, Signals in advance, Properly checks mirrors, Positions vehicle in correct lane, Uses reference points, Checks tail swing, Complete turn in lane, Yields appropriately to traffic, Uses push/pull steering.

Note to evaluator:
The driver being evaluated must successfully complete each task.
If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: Brian Dreher Driver signature: [Signature]

This is the only form approved by the Minnesota State Patrol

Reset Form



Appendix B

School Bus Pre-trip Inspection

District/Carrier: Maggert Transportation Date: 9-30-22

Driver: Bob Stoeven Evaluator: Brian Doherty

Engine Compartment	Checked?	
	Yes	No
Oil level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Auto transmission fluid level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alternator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Belts & hoses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Coolant level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Water pump	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Air compressor (air brakes)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Master cylinder (hydraulic)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check for leaks	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steering gearbox & hoses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steering linkage	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Power steering fluid level	<input checked="" type="checkbox"/>	<input type="checkbox"/>

External Inspection		
Lights - Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8-way lamp system	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Entrance door & mirrors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windshield(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Window glass	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reflectors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel tank & cap	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheel - lugs, rims, spacers, tires	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheel flaps, if equipped	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Springs, shock absorbers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Spring mounts - U-bolts, F & R axles	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hub oil seals - F & R	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes - drums, rotors, linings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes, Hydraulic	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Service, parking, electric assist	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes, Air -	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Slack adjusters, chambers, hoses, parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Drive shaft	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frame	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Air Brake System	Checked?	
	Yes	No
Air leak check - 1 minute test	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Low air warning - buzzer/light	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency brake system engaged	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Parking brake	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Service brake	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Internal Inspection		
<i>*Engine running, parking brake applied*</i>		
Oil pressure builds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ammeter/voltmeter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuses/breakers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Indicator lamps - Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel gauge functional	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver seat belt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Heater/defroster	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mirrors properly adjusted	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windshield wipers/washers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency equipment - Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seats	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Emergency Exits		
Doors/latches	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windows - operational/buzzers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roof hatches - operational/buzzers	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Wheelchair		
Anchor points, belt, straps, lift inspection, interlock safety system functional	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Comments/Additional or remedial training performed:

Evaluator signature: B. Doherty Driver signature: Bob Stoeven

This is the only form approved by the Minnesota State Patrol

Reset Form



Appendix D

EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd.4 and Subd. 5.

District/Carrier: Maggert Transportation

Evaluator: Brian Dehar

Driver: Bob Stueven Date: 9-30-22

Met requirements:

Behind the wheel evaluation (Appendix A) Date: 9-30-22

Pre-trip evaluation (Appendix B) Date: 9-30-22

- The driver exhibits the following competencies:**
- | | | |
|-------------------------------------|--------------------------|------------------------------------------------------------------------------------------------------|
| Yes | No | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Safely operates the type of school bus the driver will be driving; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Understands student behavior, including issues relating to students with disabilities; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Knows and understands relevant laws, rules of the road, and local school bus safety polices; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Handles emergency operations; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Safely loads and unloads students. |
-
- | | | |
|-------------------------------------|--------------------------|---------------------------------------------------------------------------|
| Yes | No | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Checked files for indications of any student management problems |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Contact school staff to ask if there are any student management concerns |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver |

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: Brian Dehar Driver signature: [Signature]

This is the only form approved by the Minnesota State Patrol

Reset Form