

**Regular Meeting**  
**Monday, January 26, 2026**  
**5:00 PM**

**Crosslake Community School**  
**35808 Co Rd 66**  
**Crosslake, MN 56442**

**1. CALL MEETING TO ORDER**

Meeting called to order at \_\_\_ 5:03 \_\_\_ p.m.

**2. PLEDGE OF ALLEGIANCE**

Please stand for the Pledge of Allegiance

**3. ROLL CALL and ESTABLISH a QUORUM**

All board members were present at this meeting.

**4. ADDITIONAL ITEMS**

Are there any additional items? No additional items

**5. PUBLIC COMMENT**

If you have an item for the Regular Board of Education public comment period, please email Board of Education Chair Josef Garcia (josefgarcia@crosslakekids.org) with your name and topic on the Friday before the Board Meeting. You may appear in person before the Board or virtually via the Google Meet.

JUST a reminder, public comments will only take place during this agenda item. No public comments or chat comments will be accepted following this agenda item.

No public comment

Belinda Yurick made a motion to approve the January 26 agenda. It was seconded by Jared Griffin. Motion passed 8/8.

**6. AGENDA**

**6.A. CONSENT AGENDA**

All items listed below are considered to be routine by the Crosslake Community Schools Board of Education and will be acted upon by one motion; however, any Board Director may request that items on the Consent Agenda be removed from it for independent consideration. Any items so identified will be moved to the Action Item portion of the Agenda.

Belinda Yurick made a motion to approve the consent agenda. It was seconded by Melanie Donley. Motion passed 8/8.

**6.A.1. Board of Education Minutes - December 15, 2025**

**6.A.2. Finance Meeting Minutes - January 21, 2026**

**6.A.3. EE District Committee Meeting Minutes - January 13, 2026**

#### **6.A.4. EE Online Committee Meeting Minutes - December 18, 2025 & January 15, 2026**

Becky Gilbertson provided an update on the environmental education program, highlighting plans to embed environmental literacy into core courses through field trips, experiments, and Earth Day initiatives like garbage collection and a sticker contest. The district is preparing for upcoming trips to Osprey Wilds and Wolf Ridge, while also developing "ecotime packets" to help teachers easily integrate outdoor activities into their classrooms. Additionally, staff are participating in professional development for teaching in the school forest, and it was noted that the program's trout eggs have successfully hatched.

#### **6.A.5. Personnel Matters**

#### **6.A.6. Food Service Reports**

### **6.B. ACADEMIC, ENVIRONMENTAL EDUCATION, and PERFORMANCE IMPROVEMENT PLAN UPDATES**

#### **6.C. ACTION ITEMS**

##### **6.C.1. Review and Approve December Financial Information**

A motion was made by Mindy Glaizer to approve the December financials. It was seconded by Steena Johnson. Motion carries 8/8.

##### **6.C.2. Board Election Judges:**

#### **6.D. INFORMATION /DISCUSSION ITEMS**

##### **6.D.1. FY26 Budget Revision**

Adam Hewitt gave the board and noted that while the district is currently projecting a deficit of approximately \$585,000 for the year, the year-end fund balance is expected to remain healthy at about 22.6% of expenditures. The district's average daily membership (ADM) has been steadily increasing toward the target of 600, reaching 557.49 as of late January, which is a key driver for state funding. Financially, the district maintains a strong cash position with \$1.4 million in checking and an additional \$1 million in CDs, ensuring it stays well above best-practice requirements for days cash on hand. Looking forward, revised budget projections suggest a shift from a projected deficit to a small surplus in the next school year, assuming enrollment targets continue to be met.

A motion to move the FY2026 working budget projection model to an action item was made by Jared Griffin. It was seconded by Mindy Glaizer. Motion passed 8/8.

A motion to approve the FY2026 budget revision as presented was made by Colin Williams. It was seconded by Mindy Glaizer. Motion passes 8/8.

##### **6.D.2. Long Range budget planning**

##### **6.D.3. Board Ad Hoc Safety and Security Committee**

The CCS board's Ad Hoc safety and security committee recently met with the Lakes Foundation to discuss a list of funding requests. The committee is currently in the process of prioritizing these "asks" to ensure they align with the district's most critical safety needs. Once this list is finalized, it will be presented to the Board of Education for formal endorsement. This step is intended to demonstrate full board support for the initiatives before the final proposal is resubmitted to the foundation.

#### **6.D.4. Board Ad Hoc Compensation Committee**

The CCS board's Ad Hoc safety and security committee recently met with the Lakes Foundation to discuss a list of funding requests. The committee is currently in the process of prioritizing these "asks" to ensure they align with the district's most critical safety needs. Once this list is finalized, it will be presented to the Board of Education for formal endorsement. This step is intended to demonstrate full board support for the initiatives before the final proposal is resubmitted to the foundation.

#### **6.D.5. Professional Development - Board of Education Trainings**

Dr Jenna Leadbetter reminded the board of ongoing professional development opportunities through our authorizer, Osprey Wilds, and our regional cooperative agreement with Sourcewell. Additionally, Mindy Glazier will be attending the upcoming Minnesota Department of Education's Charter Day at the Capitol. This event is open to anyone interested, including guardians or students.

#### **6.D.6. Superintendent Evaluations**

We are connecting after tonight's meeting to set up.

#### **6.D.7. Board Elections Details**

The district has selected its election officials and outlined a timeline for the upcoming board elections. A formal call for nominations will begin next month, followed by multiple reminders and a potential second call if necessary through April. The process will culminate in elections, with the new board expected to be seated seven months from now.

A motion to move to action the DRAFT-CCS Board Election Schedule 2026-2027 and 20267-2027 Formal Call for Board Election Nominations letter was made by Mindy Glazier. It was seconded by Belinda Yurick. Motion passed 8/8.

A motion to approve the DRAFT-CCS Board Election Schedule 2026-2027 and 20267-2027 Formal Call for Board Election Nominations letter was made by Melanie Donley. It was seconded by Belinda Yurick. Motion passed 8/8.

#### **6.D.8. Bylaws**

A motion to move 6 D. 8 Bylaws to an action item was made by Colin Williams. It was seconded by Jared Griffin. Motion passed 8/8.

A motion to approve 6 D. 8 Bylaws was made by Jared Griffin. It was seconded by Belinda Yurick. Motion passed 8/8.

### **6.E. REPORTS**

#### **6.E.1. CCS Superintendent Report**

Crosslake Community School is entering the second half of the year with strong momentum, reaching 588 students and remaining on track to hit its goal of 600 by year-end. The district is prioritizing staff and student support through trauma-informed resources, fully funded paid family leave contributions, and expanded safety training such as CPR and "I Love U Guys" train the trainer. Additionally, several new initiatives are underway, including the formation of an Indian Parent Advisory Committee, an AI advisory committee, and the introduction of job-specific performance rubrics for all district-wide employees. There are also plans in place for the in-person, self-pay Kids Care programming to continue through the summer months.

#### **6.E.2. CCS Principal's Report**

#### **6.E.3. Finance Committee**

No additional updates

#### **6.E.4. Academic Performance/Comprehensive Achievement and Civic Readiness**

No additional updates

#### **6.E.5. EE Seat-Based Committee**

No additional updates.

#### **6.E.6. EE Online Committee**

No additional updates.

#### **6.E.7. Superintendent Evaluations**

Board Chair Joe Garcia will be reaching out to Dr. Jenna Leadbetter.

### **7. AUTHORIZER UPDATE**

An in-person site visit has occurred and Dr. Jenna Leadbetter will be updated. There have been some changes to the expectations of reporting our financials and Adam Hewitt has been communicating with Osprey Wilds.

### **8. FEBRUARY MEETING PREPARATION**

#### **8.A. Suggestion for Discussion Topics for Next Meeting**

Look at the new Student Information System (SIS) and the new Learning Management Systems (LMS) as we move into implementation.

Potentially Marketing Update

### **9. BOARD MEETING EVALUATION**

### **10. ADJOURN the REGULAR BOARD of EDUCATION MEETING**

Melanie Donley, Josef Garcia, Mindy Glazier, Jared Griffin, Steena Johnson, Emily Stull Richardson, Colin Williams, Belinda Yurick

A motion to adjourn the Regular Meeting of the Board of Education at 5:51 pm was made by Belinda Yurick. It was seconded by Jared Griffin. Motion passed 8/8.