

Browning Public Schools
Board Agenda Request
Meeting To Be Held: December 13, 2022



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: December 1, 2022

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
 Title: Director of Human Resources

Subject: **Hiring: BMS Athletic Coordinator 2021-2022 AY**

Description: Tony Wagner, Athletic Director, recommends the following hire for the 2022-2023 AY.

 Douglas Blackman, BMS Athletic Coordinator (Exp. 0)

Financial Impact: \$6,222.00 (Prorated from \$8,000.00 for 7 months + fringe)

Funding Source (Budget/grant, etc.): BMS Athletics

Attachment(s):

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial _____)

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools Hiring Selection Report

Position Athletic Coordinator		Applicant Recommended Douglas Blackman	
Department/Location BMS		Supervisor Tony Wagner	
Type of Position Athletic Coordinator	Starting Date December 1, 2022	Term Academic Year	

Recruiting. Date Posted: 8/1/22 Re-advertised: 9/28/22 Closing Date: Open Until Filled

Comments: Per BPS Board Policy 5120 Recruitment and Selection: Exceptions: The competitive selection process may be unnecessary in the following circumstances: A. Coaches and sponsors having preference as provided under the above section, Preferences, paragraph 3(A). B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical. C. The applicant is part of a general pool of temporary workers including substitutes from which supervisors may select and employ as needed.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Douglas Blackman	8/22/22	Yes	N/A

Interview Committee	Title	Name	Title
N/A			

Recommendation:

Douglas is an employee of BPS. He was the only applicant to apply after the second posting. He has a teaching degree in health/pe and has worked as a coach and Athletic Director previously at other school districts. Douglas had previously interviewed but was unable to take the position at that time, but re-applied.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	8/22/22	Yes	OK
State & Federal Criminal background check	8/26/22	Yes	OK
Tribal Background check	8/23/22	Yes	OK

Salary: \$6,222 prorated for late start	Placement: <u>Exp. 0</u>	Contract Days: 7 months
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Prepared by: John E. Salois Date 11/18/22 Approved by: _____