

CONSENT CALENDAR

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**
Regular Session – December 22, 2020
Organizational – January 4, 2021

- B) **IT Committee** – January 6, 2021

- C-1) **Personnel Committee** – January 7, 2021

ACTION ITEM #PM-1: The Committee recommends that we not extend the Expanded Family Medical Leave Act (EFMLA) effective January 1, 2021.

- C-2) **Personnel Committee** – January 14, 2021

ACTION ITEM #PM-1: The Committee recommends approval to post the Legal Secretary position in the Equalization Department, advertise, if necessary, and fill the vacancy.

ACTION ITEM #PM-2: The Committee recommends we approve the Undersheriff's request to hire a deputy to fill the vacant deputy position.

ACTION ITEM #PM-3: The Committee recommends we approve the appointments to the Older Persons Committee and the Youth and Recreation Committee for 2021-22 as follows:

Older Persons Committee:

District #1: Jeff Kowalski
District #2: Craig Zelazny
District #3: Tim Taber
District #4: Lee Britton
District #5: Elaine Sommerfeld
District #6: Lenore Kasubowski
District #7: Herb Gamage
District #8: Doris Feys

Youth & Recreation Committee:

District #1: Linda Canfield
District #2: Stephanie Gosselin
District #3: Dennis Werblow
District #4: Tony Suszek
District #5: Tom Heise
District #6: Tom Spaulding
District #7: LeAnn Schultz
District #8: Lisa Siegert

ACTION ITEM #PM-4: The Committee recommends we approve hiring Mike Kieliszewski as the Soil Erosion Officer and Home Improvement Inspector effective immediately and approve the contracts after attorney review.

ACTION ITEM #PM-5: The Committee recommends we approve additional compensation for Tim Ludlow filling in for the Assistant Maintenance Superintendent at an approximate cost of \$980.00 as per the Letter of Understanding with TPOAM.

D) **Airport Committee** – January 14, 2021

ACTION ITEM #AC-1: The Committee recommends the transfer of \$362.85 from Line 295-536-625 PFC Equity Fund to 295-536-805 Consulting Services to pay PAS invoice 1102-19.

ACTION ITEM #AC-2: The Committee recommends the transfer of \$1,438.80 from Line 295-536-625 PFC Equity Fund to 295-536-805 Consulting Services to pay PAS invoice 1112-09.

ACTION ITEM #AC-3: The Committee recommends the transfer of \$959.20 from Line 295-536-625 PFC Equity Fund to 295-536-805 Consulting Services to pay PAS invoice 1112-10.

E) **Building Maintenance Recreation & Insurance Committee** – January 19, 2021

ACTION ITEM #BMRIC-1: The Committee recommends to approve to renew the terrorism insurance coverage (01.01.21/01.01.22) and to authorize the Chairman of the Board to sign the Statement of Values and Terrorism Coverage as presented.

ACTION ITEM #BMRIC-2: The Committee recommends to approve to amend the PIP for auto insurance as advised by insurance agent (coverage reduced from unlimited to \$500,000).

ACTION ITEM #BMRIC-3: The Committee recommends to approve to extend an RFP invitation for 2 weeks to any entities interested in operating the Northern Lights Arena.

ACTION ITEM #BMRIC-4: The Committee recommends to approve the 2021 Fairboard Agreement as presented and have the Fairboard sign prior to the Full Board meeting and authorize the Chairman of the Board to sign it. This has had attorney review.

F) **Court Committee** – January 19, 2021

ACTION ITEM #CC-1: The Committee recommends to approve a budget adjustment for the polycoms at the new Jail and allow MAC Administrator Bill Pfeifer to submit to the State.

G) **Finance/Building Maintenance and Recreation Committee** – January 20, 2021

ACTION ITEM #FM-1: The Committee recommends we approve the invoice from Priority Dispatch Corporation in the amount of \$5,364.00 for ProQA annual license renewal service and support for 2019 and 2020, and authorize the Treasurer to transfer \$5,364.00 from the 911 Fund Balance line item

#211-000-390 to Maintenance Priority Dispatch line item #211-325-955.002, as presented.

ACTION ITEM #FM-2: The Committee recommends we approve the invoice from Priority Dispatch Corporation in the amount of \$2,700.00 for ProQA annual license renewal service and support from 1/31/2021 through 1/31/2022 with budgeted monies coming from line item #211-325-955.002, as presented.

ACTION ITEM #FM-3: The Committee recommends we approve the CORE Technology invoice in the amount of \$1,890.00 for the annual service agreement, from 1/1/2021 through 1/1/2022 with budgeted monies coming from line item #211-325-802, as presented.

ACTION ITEM #FM-4: The Committee recommends we approve the invoice from Equature/DSS Corporation for agreement for 911 recorder yearly maintenance from 1/5/2021 through 1/4/2022 in the amount of \$4,152.00 with budgeted monies coming from line item #211-325-955.004, as presented.

ACTION ITEM #FM-5: The Committee recommends we approve the invoice from Tele-Rad Inc. for upgrade to the County siren warning system as part of the 7500 console and fire service 800 MHz integration project previously approved, in the amount of \$3,600.00 with budgeted monies coming from line item #211-325-970.003, as presented.

ACTION ITEM #FM-6: The Committee recommends we approve the invoice from West Shore Services Inc for agreement for annual maintenance for the warning siren from 08/28/2020 through 9/05/2021 in the amount of \$3,320.00 with budgeted monies coming from line item #101-426-932, as presented.

ACTION ITEM #FM-7: The Committee recommends we approve the invoice from AirWave Tower Lighting Inc. for removal of antennas at Manning Hill and Scott Road, as part of the 7500 console and fire service 800 MHz integration project previously approved, in the amount of \$4,000.00 with budgeted monies coming out of line item #211-325-946, as presented.

ACTION ITEM #FM-8: The Committee recommends to approve the purchase of a 2021 Chevrolet Tahoe in the amount of \$39,165.69 from Wenzel Chevrolet using Stone Garden grant funds, as presented.

ACTION ITEM #FM-9: The Committee recommends we approve the invoice from AWC in the amount of \$2,064.00 for video cameras at the jail with monies coming from line item #402-234-980.251, as presented.

ACTION ITEM #FM-10: The Committee recommends we approve the purchase of a sandbagging machine from The Sandbagger, LLC in the amount of \$10,790.00 using Grant Funds, as presented. (\$2,000.00 has been received, the remaining grants have committed funds but are reimbursement grants.) Revenue line item #402-234-674.002, expense line item #402-235-981.007.

ACTION ITEM #FM-11: The Committee recommends we approve budget adjustments for the ORV Law Enforcement Grant as presented:

Increase ORV Law Enforcement Grant Revenue Line Item #101-306-546 by \$10,480.00;
Increase ORV Safety Officer Expenditures Line Item #101-306-702 by \$7,480.00;
Increase ORV Equipment Line Item #101-306-977.001 by \$1,500.00
Increase ORV Maintenance Line Item #101-306-934.001 by \$1,500.00.

ACTION ITEM #FM-12: The Committee recommends we table the request to hire two Corrections Officers and refer the matter to the January Full-Board meeting with additional information regarding costs to be provided.

ACTION ITEM #FM-13: The Committee recommends we approve budget adjustments for the Alpena County Department of Veterans Affairs as presented:

Increase expense line item 267-683-977.001 by \$1,550.00 (from \$500.00 to \$2,050.00);
Increase expense line item 267-683-977.002 by \$650.00 (from \$500.00 to \$1,150.00);
Increase expense line item 267-683-729.001 by \$28,500.00 (from zero to \$28,500.00)
Increase expense line item 267-683-727.001 by \$200.00 (from zero to \$200.00).

ACTION ITEM #FM-14: The Committee recommends to approve carry over of the funding from 2020 into 2021 in line item #295-536-801.003 (Short Term Storm Water Characterization Study) in the amount of \$21,057.50, as presented.

ACTION ITEM #FM-15: The Committee recommends to table the request to repay line item #295-536-625 PFC Equity Fund in the amount of \$63,500.00 (RS&H Engineering Services for 2020 projects \$25,500.00 and RS&H Terminal Land Use Study \$38,000.00) using CARES reimbursement funds, as presented.

ACTION ITEM #FM-16: The Committee recommends to approve final invoices from Team Elmer's, Pay Application 20, Change Order 13 and RS&H in the total amount of \$241,409.00 and to approve the request to transfer \$91,446.00 from the Airport Operations Fund Balance to the Airport Terminal Construction Fund to pay the invoices, as presented.

ACTION ITEM #FM-17: The Committee recommends to approve the lease agreement with Pitney Bowes for a postage meter for 60 months with monthly payment of \$134.03 billed quarterly at \$402.09.

ACTION ITEM #FM-18: The Committee recommends to table the request from the County Clerk regarding Hazard Pay and 2021 Salary Employee wages as presented, and have the County Clerk prepare costs and present to February Personnel Committee.

ACTION ITEM #FM-19: The Committee recommends we approve the Huron Engineering Invoice #4058, for the new jail in the amount of \$190.00 with monies coming out of line item #466-301-975 (Jail Construction Costs) as presented.

ACTION ITEM #FM-20: The Committee recommends we approve the BKV Invoices #55003, #55189, #55393, #55587 and #55793, for the new jail totaling \$42,688.36 with monies coming out of line item #466-301-975 (Jail Construction Costs) as presented.

ACTION ITEM #FM-21: The Committee recommends we continue to suspend charges for faxing and emailing records through March 2021, as presented.

ACTION ITEM #FM-22: On Full Board Agenda.

ACTION ITEM #FM-23: The Committee recommends we approve the Resolution #21-02 Waive Collection Fees/Senior Citizens as presented.

ACTION ITEM #FM-24: The Committee recommends we approve the Treasurer disbursing the 2021 Budgeted Child Care Blended Funding of \$150,000.00 to the Child Care Fund, as presented.

ACTION ITEM #FM-25: The Committee recommends we approve the Treasurer disbursing the 2021 Budgeted Capital Improvement Airport Bond payment appropriation of \$23,523.00 to the Airport P&I Debt Fund, as presented.