Parkrose School District #3   **As Per Board Policy DLC/DLC-AR**

Request for Extended Travel

NAME: Christine Blouke

DATE: June 19, 2018 _____ DEPT/BUILDING __Technology Department at Parkrose Middle School

PURPOSE:___2018 Edupoint Users Conference

DISTRICT BENEFIT:_____

_____

TRAVEL DETAILS: 1. DESTINATION: Scottsdale, AZ _____

2. DATES: November 7-9, 2018 _____

ESTIMATED EXPENSES:	*DESCRIPTION*	*COST*
TRAVEL	Airline	$235.00
LODGING	Scottsdale Plaza Resort $189.00 per night x 2 days with tax	$427.78
PER DIEM	Conference Provides Nov 8& 9 Breakfast & Lunch Nov 7-Breakfast,Lunch,Dinner $64.00 Nov 8-Dinner $33.00 Nov 9-Dinner $33.00	$130.00
REGISTRATION	Registration Early Bird Rate	$475.00
OTHER	Supershuttle $34.00 Round Trip	$34.00
TOTAL		$1,301.78

BUDGET SOURCE(S):   Travel Budget Code   Amount

Tech General Fund   100.2660.0342.180.000.000 ———— ~~$1,301.78~~ $826.78

Registration:

100.2660.0644.180.000.000 ———————— $475.00

BUSINESS SERVICES DIRECTOR SIGNATURE:

Total: $1,301.78

8/1/18

SUPERVISORS RECOMMENDATION AND COMMENTS:

Christine is our student info. system rep.
This conference keeps us up to date.

SUPERVISOR SIGNATURE_____

SEND FORM TO SUPERINTENDENT/DESIGNEE:

SUPERINTENDENT/DESIGNEE RECOMMENDATIONS/COMMENTS:

BOARD ACTION:_____APPROVED _____DISAPPROVED   DATE:_____

I AGREE THAT ALL OF THE INFORMATION ON THIS FORM IS ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

EMPLOYEE SIGNATURE: _Christine Blocke_

DATE:_ 7/24/18_

Edupoint®

2018
National Users
Conference

November 8-9, 2018

The Scottsdale Resort at McCormick Ranch | Scottsdale, Arizona

REGISTRATION INFORMATION

The Users Conference registration fee is $550 per attendee, which covers attendance at the general session and all breakout sessions, breakfast/lunch/snacks each day, and the Thursday evening networking reception.

Early Bird Rate

Register by **Friday, Aug 24** to receive the special Early Bird registration rate of $475 – that's a $75 savings!

Cancellation Policy

A full refund of conference registration fees will be given if notification is received by September 14, 2018. No refunds will be provided after this date. Hotel arrangements must be cancelled by the attendee directly.

Questions?

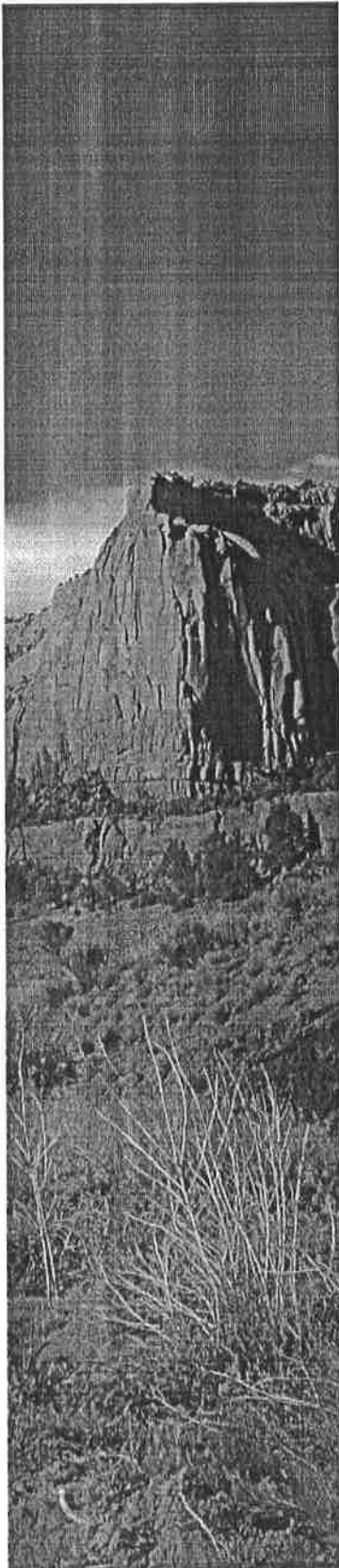Contact us at Edupoint-UserConference@Edupoint.com.

HOTEL & TRAVEL

The 2018 Edupoint National Users Conference will take place at The Scottsdale Resort at McCormick Ranch in beautiful Scottsdale, Arizona. A block of rooms has been secured at two local properties at special Conference rates. Reservations must be made prior to **Sunday, October 7, 2018** or before the group rooms are sold out. Rooms are subject to availability, so book as early as possible. The group rates below are exclusive of fees and applicable state & local taxes.

— **The Scottsdale Plaza Resort | 800-832-2025: $189/night**
— **The McCormick Scottsdale | 800-243-1332: $159-179/night**

To book a reservation, please contact the hotels directly.

Airport Transportation

Discounted airport transportation services are offered by SuperShuttle. For more information and reservations, visit Edupoint.com/2018UC/Travel.

Conference Agenda

WEDNESDAY, NOVEMBER 7
Optional Pre-Conference Sessions (additional $199 each)

7:30-8:00am	Continental Breakfast
8:00-11:30am	Morning Hands-On Training Sessions
11:30am-12:30pm	Lunch Break
12:30-4:00pm	Afternoon Hands-On Training Sessions

THURSDAY, NOVEMBER 8
General Conference, Day 1

7:30-9:30am	Conference Registration & Continental Breakfast
8:00-9:30am	Customer Support Open Forum
9:30-11:30am	Opening General Session
11:30am-1:00pm	Lunch & Vendor Exhibits
11:30am-5:00pm	Customer Support Open Forum
1:00-2:10pm	Breakout Session #1
2:20-3:30pm	Breakout Session #2
3:30-4:00pm	Refreshment Break & Vendor Exhibits
4:00-5:10pm	Breakout Session #3
5:10-7:00pm	Networking Reception

FRIDAY, NOVEMBER 9
General Conference, Day 2

8:00-9:00am	Breakfast & Vendor Exhibits
8:00am - 3:20pm	Customer Support Open Forum
9:00-10:10am	Breakout Session #4
10:20-11:30am	Breakout Session #5
11:30am-1:00pm	Lunch & Vendor Exhibits
1:00-2:10pm	Breakout Session #6
2:20-3:30pm	Breakout Session #7
3:30-4:00pm	Closing General Session