



Geneva Community Unit School District 304
Donna V. Oberg - Assistant Superintendent - Business Services
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Memorandum

To: Kent Mutchler, Superintendent
CC: Board of Education
From: Donna Oberg, Assistant Superintendent – Business Services
Date: November 17, 2014
Re: Gifts, Grants and Bequests

In accordance with policy 7230, all gifts, grants or bequests having a value of more than \$500.00 shall be accepted by the Board of Education.

Attached is a list of the purchases approved by the Mill Creek PTO for Mill Creek School staff.

Please ask the Board of Education at its regularly scheduled meeting on Monday, November 24, 2014, to accept the donation from the Mill Creek School PTO.