

Exhibit 8:80-ED1 Gift Acceptance Form

Date 3/21/18

Donation to school/location Lincoln School

Detailed description of the gift Subscription of Reading A to Z for 6 Classrooms

Estimated/actual gift value \$1199.70

Intended use SPANISH Immersion SPANISH Reading Assessments and leveled online books

How will the gift impact the district? Please check the following items that apply and provide a brief description of the impact the gift will have on the district.

- Professional development or staff training
- Equity across all schools
- Installation and/or construction work
- District-curriculum
- Coordination of scheduling work
- Ongoing maintenance/replacement
- District and/or school computer network
- Ongoing financial or staff support
- Hire additional staff
- Other

- Outside vendor required Yes No
- District performing the work Yes No

Donation timeline Money has been donated

Principal/Administrator Signature _____ Date _____

Principal/Administrator – Please use the space below to provide your reason/rationale for either approving or denying the proposed donation.

For Internal Use Only

- Superintendent Approval Yes No
- Board Approval Needed Yes No

Work Session Agenda Date _____

Board Approval Date _____

Donor Notification _____

Superintendent Signature _____ Date _____

Administrator Signature _____ Date _____

(if applicable)

DATED: December 6, 2016

Oak Park Elementary School District 97 - Admin Procedures