

CONSENT AGENDA – ITEM FOR ACTION**PUBLIC CONTRACTS AUTHORIZATION****SUMMARY**

School board action is required to authorize the attached public contract items. The authorization of contracts for expenditures above the threshold of delegated authority is a routine board action that appears under the consent grouping of the board agenda.

BACKGROUND

Board action is required to authorize the superintendent or a designee to obligate the district for the attached public contract items. The table contains summary information and the following sheets provide additional details about each of the contracts for which authorization is sought.

Board policies DJ District Purchasing, DJCA Personal Services Contracts and DJC Bidding Requirements, and administrative regulations DJ-AR, DJCA-AR, and DJC-AR articulate the school district's public contracting rules in accordance with state recommended model rules.

Appropriate public contracting rules and bidding procedures have been complied with before recommending the attached contracts for board approval.

RECOMMENDATION

The superintendent recommends the board authorize the superintendent or a designee to obligate the district for the public contract items listed herein.

Belong. Believe. Achieve.

| Contract Name | Recommended By | Contract Selection Process | Contractor/Vendor | Contract Amount | Contract Timeline | | Recommendation |
|--|---|---|--------------------------------|-----------------|-------------------|---------|---------------------------------|
| | | | | | Start | End | |
| Commercial Appliance Maintenance, Repair & Replacement | Ron Umali, Administrator for Maintenance Services | Portland Public Schools Cooperative Contract #92684 | JH Kelly, LLC | NTE \$500,000 | 08/2024 | 06/2025 | Authorization to Award Contract |
| SchoolPace Connect Digital Literacy Platform Renewal | Robin Kobrowski, Executive Administrator for PK-8 | Special Procurement Pursuant to DJC-AR(5)(a)(ii) | American Reading Company, Inc. | \$308,000 | 08/2024 | 06/2025 | Authorization to Award Contract |

Belong. Believe. Achieve.

PUBLIC CONTRACT AUTHORIZATION

CONTRACT NAME: Commercial Appliance Maintenance, Repair & Replacement

- **Contract Scope:** Appliance refrigeration diagnosis, repair and maintenance throughout district sites on an “as-discovered” response basis. This work can also include periodic scheduled deferred maintenance required. The intent is for the contractor to be notified by district maintenance employees of needed work and contracted technician dispatched based on the urgency of the issue.
- **Contract Timeline:** 08/2024 – 06/2025
- **Contract Amount:** NTE \$500,000
- **Contractor/Vendor:** JH Kelly, LLC
- **Funding Source:** 2022 Bond – Deferred Maintenance
- **Solicitation Method:** Portland Public Schools Cooperative Contract #92684
- **Recommended By:** Ron Umali, Administrator for Maintenance Services

ASSOCIATED PROJECT: N/A

BACKGROUND: The district partnered with JH Kelly during the 2023–24 school year for contracted work repairing the refrigeration needs of our district kitchens. Identifying significant needs in areas of rooftop unit replacements for walk-in cooler and freezers, reach-in cooler replacements of standalone units where repairs do not make financial sense or parts are no longer available.

RECOMMENDATION: It is recommended that the board authorize the superintendent or designee to execute the contracts described herein with JH Kelly, LLC, subject to obtaining terms acceptable to district administration.

PUBLIC CONTRACT AUTHORIZATION

CONTRACT NAME: SchoolPace Connect Digital Literacy Platform Renewal

- **Contract Scope:** One year subscription renewal for SchoolPace, a student achievement dashboard for IRLA/ENIL independent reading level assessments
- **Contract Timeline:** 08/2024 – 06/2025
- **Contract Amount:** \$308,000
- **Contractor/Vendor:** American Reading Company, Inc.
- **Funding Source:** General Fund
- **Solicitation Method:** Special Procurement Pursuant to DJC-AR(5)
- **Recommended By:** Robin Kobrowski, Executive Administrator for PK-8

ASSOCIATED PROJECT: N/A

BACKGROUND: IRLA has been used by the district since 2016 as an independent reading level assessment to inform teachers on student reading instruction. IRLA is the English version of the assessment tool and ENIL is the Spanish version. SchoolPace is a web-based student achievement dashboard that allows educators to monitor growth and performance in real-time.

RECOMMENDATION: It is recommended that the board authorize the superintendent or designee to execute the contract described herein with American Reading Company, Inc., subject to obtaining terms acceptable to district administration.