

CANNON VALLEY SPECIAL EDUCATION COOPERATIVE (CVSEC)
Independent School District 6094-52

Regular Meeting

Tuesday, August 23, 2022, 4:45 PM, CVSEC District Office
200 Western Avenue NW
Faribault, MN 55021

Board Members Present: Goerwitz, Jones, Mohs

Board Members Absent: Robicheau

Staff Members Present: Hillmann, Korolewski, McGuire, Ristau, Washa

1) **Call to Order/Adoption of Agenda:**

Item 6(B) (22 - 23 Student Handbook) will be moved to the September meeting.

Motion to Approve the Agenda as Amended: Goerwitz

Second: Jones

AYE: All

NAY: None

The meeting was opened at 4:45 PM.

2) **Consent Agenda:**

Motion to Approve the Consent Agenda: Jones

Second: Goerwitz

AYE: All

NAY: None

A) *Approval of the Minutes from the Regular Board Meeting on July 26, 2022*

B) *Approval of Claims*

C) *Staff Updates*

(1) New Hires:

Gil Serrano, Laura - EA at ALEX - Effective 8/22/2022

Mitchell, Morghan - Intervener 2 at ALEX - Effective 8/22/2022

(2) Transfers:

(3) Resignations, Retirements, and Terminations:

(4) Leaves of Absence:

(5) Other:

3) **Public Input:**

There was no Public Input.

4) **Reports and Communication:**

A) *Executive Director's Report*

McGuire reported that CVSEC will be hosting two open houses for students and families/caregivers before school begins on September 6th. Paraprofessional staffing remains difficult. There is professional development for the next two weeks for all staff. The Administrative team met with the new Faribault Police Chief, and felt the meeting was positive, productive, and meaningful.

B) *Enrollment Report*

CVSEC has 82 students currently enrolled, with more expected to enroll in the next two weeks as intake conferences are held.

5) **Old Business:** There was no Old Business.

6) **New Business:**

A) *Approve the 2022 – 2024 Non-Licensed Master Agreement: Action*

Motion to Approve the 2022 – 2024 Non-Licensed Master Agreement: Mohs

Second: Jones

AYE: All

NAY: None

B) *2022 – 2023 Employee Handbook – First Reading*

McGuire reported that the CVSEC Employee Handbook was recently updated with the assistance of the Cooperative's attorneys, and mostly consisted of language updates. The Employee Handbook had not been updated for quite some time. The handbook will be updated annually starting this year, with annual Board approval. The 2022 – 2023 Employee Handbook will be approved at the September 2022 Board Meeting.

C) *Board Policies: 410, 415, 417, 418, and 418 Form – First Reading*

McGuire stated that each policy and form in the grouping was updated with changes recommended by MSBA. The policies and form will be approved at the September Board Meeting.

7) **Other:** There was no Other Business.

8) **Comments, Board/Director:** There were no comments.

9) **Next Meeting Date:** **September 27, 2022, 4:45 PM at 200 Western Ave NW, Faribault**

10) **Adjournment:**

Motion to Adjourn: Jones
Second: Goerwitz

AYE: ALL
NAY: NONE

The meeting adjourned at 5:05 PM.

APPROVED BY: _____ DATE: _____

Amy Goerwitz, Board Secretary