



MEMORANDUM

Provost, Academic Affairs and Student Services

To: Dr. Christina Ponce
From: Dr. Susan Guzmán-Treviño
Subject: November 2025 Academic Affairs and Student Services Report

STUDENT SPOTLIGHTS: We will highlight Evan Griffith, Temple College alumnus, for his professional music career debut.

We will also feature Phi Theta Kappa students Mariah Qurashi and Brooke Barrera as they share their efforts to host the Texas State Leadership Conference.

Mason Lillard, Temple College alumnus, will be spotlighted for his accomplishments completing a Samsung internship and attending Texas A&M University, Corpus Christi.

OUTSTANDING FACULTY SPOTLIGHT: Heather Chandler, recipient of the 2025 Faculty Development Leave Grant, will be recognized.

OUTSTANDING COMMUNITY MEMBERS: Dr. Alex Arroliga will be recognized for his dedication to community service.

eLEARNING, EDUCATION TECHNOLOGIES and ONLINE SERVICES

Software Solutions/Vendor Management

Honorlock Proctoring Solution

- Honorlock usage data as of October 31:

Usage	Jan	Feb	Mar	Apr	May	June	July	Aug*	Sept	Oct
Courses	11	38	11	36	48	41	42	13	39	61
Unique Exams	17	56	13	56	65	95	106	17	71	94
Students	63	415	96	378	421	518	496	132	520	684
Exams Taken	93	503	90	484	511	1060	1076	142	808	1044

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Tutor.com

- Usage data for October:

Current Number of Semester Sessions	71
Active Students	39
Average Session Length (minutes)	39.14
Student Rating	4.51/5.00
Recommended Rate	100

Committees

AI Task Force

- AI Policy
 - Policy Submitted for 21-Day review on October 14
 - Examples of course statements shared with committee members, will also be shared as part of spring training to faculty.

Center for Teaching & Learning

- Accessibility
 - Ongoing awareness building to faculty by deans and chairs
- Regular and Substantive Interaction (RSI)
 - Ongoing awareness building to faculty by deans and chairs

Course Quality Champions/Course Redesign Committee

- Training Modules under development, also section on publisher integrations

Community

B.E.S.T. Robotics Competition

- Brian St. Amour volunteered as a Head Judge and Marketing Team Judge at a November 8 event at Temple High School.

Corporate Challenge

- Brian St. Amour participated in the 5K race, at Pepper Creek Trail, on October 25. Five of the six team members received medals including Brian who placed 2nd in the Men's age 60 and over category.

Golf Tournament

- Christa Quigley and Brian St. Amour volunteered at the Annual Golf Tourney.

Texas Conference on Student Success

- Christa Quigley attended the conference in Austin 10/29-10/31. The Texas Conference on Student Success is a one-of-a-kind opportunity for education professionals to share best practices, discover innovative ideas, develop new

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connections, and experience a variety of perspectives, all in the interest of supporting student success in higher education.

LIBERAL ARTS

The Liberal Arts Corequisite Department Chairperson, Heather Chandler, along with the Math Department's, Paul Foutz and Prudence York-Hammons, assembled the data for Temple College's DEPS (Developmental Education Program Survey). The report was submitted to Texas Higher Education Coordinating Board (THECB).

THECB collect data from us annually about how our programs are performing and how well our students are performing within those programs.

The Liberal Arts Division is particularly proud of Chad Smith, Chairperson of Social Sciences II, for his continuing oversight, development, and leadership of our Social Work program of study, a program that did not exist until Chad created and implemented it. Over the past days and weeks, Chad has been quite busy with our Social Work program:

- Chad participated in an interview with Bella Casey (from the *Temple Daily Telegram*) on October 21st to discuss the Forensic Social Work program.
- Chad attended the Annual TACRAO College Fair on October 22nd to assist in recruitment for college programs. His focus was our social work programs.
- Chad participated in an interview with Sydni Walker that aired on KCEN TV on October 23rd to discuss the Forensic Social Work program.
- Chad participated in an annual advisory board meeting (for the AAS Forensic Social Work program) on November 3rd. Dr. Susan Guzman-Trevino and management personnel from the Department of Family and Protective Services (DFPS) serve on the advisory board. Creating a transfer pathway towards a bachelor's degree is one of the items on the agenda.

FINE ARTS

- The 46th Annual Central Texas Art Competition and Exhibition Opening is on November 8th, 6-8p.m. The exhibit will open through December 2nd.
- Temple College production of William Shakespeare "A Midsummer Night's Dream" will be performed November 7-8 at 7:30p.m. in the TC Graeter-Jackson Backstage Theatre
- November 6-7: Teri Johnson will be taking TC/ TAMUCT voice students to various recital and opera performances at the 2026 TEXOMA Regional NATS (National Assn. of Teachers of Singing) Conference held at Baylor. Professor Johnson will also be serving as an adjudicator for several categories of the voice competition held during the conference as well. Over 600 singers from colleges throughout TX, OK, and NM will be participating in the conference.
- Veronica NunMarie Hill and Professor Jessica Just both presented wonderful artist talks that were very well received and well attended by our students and the community!

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- Professor Just attended the Society for Photographic Education Conference in Fort Worth, TX.
- Professors Donahue and Ence attended the Texas Association of Schools of Art Convention in Austin, TX, and both exhibited artwork in the *One Square Foot* exhibition.
- The Art Club and Theatre Club participated in the Ruth Bridges Fall Festival by helping with the haunted house and assisting at the Fine Arts Division table.
- The Visual Arts Department hosted a costume party and movie night, where faculty dressed up as famous artists. Students enjoyed free popcorn and snacks while watching a movie!

This is a busy time for performances in the Music Department. The performances that have already happened are:

- October 14: Vocal Point concert
- October 23, 30, November 6, 13: Student Recitals featuring our Music Majors
- October 26: J Nevárez-Ocasio's Senior Voice Recital (TC alumnus, current TAMUCT student)
- November 4: Combined concert featuring the Temple College Jazz Ensemble and the Temple Jazz Orchestra
- November 9: Stephanie Sanchez's Senior Recital Senior Flute Recital (TC alumnus, current TAMUCT student)
- November 15: Combined concert featuring the Temple College Chorale and Temple College Opera Theatre
- November 16: Des Emerson's Senior Trombone Recital (TC alumnus, current TAMUCT student)

Upcoming performances:

- November 18: Temple College Orchestra Concert
- November 20: Temple College Symphonic Band Concert
- November 20: Student Recital
- December 1: Chamber Ensembles Concert
- December 2: Jazz Combo Concert
- December 3: Temple College Percussion Ensemble Concert

EAST WILLIAMSON COUNTY HIGHER EDUCATION CENTERS

- Temple College will be hosting a Preview Day at our Taylor Center on Friday, November 21st from 9:00 am – noon. Local high school students are the primary audience for the event although all are welcome to attend. The day will include information about academic and technical programs, workforce trainings, enrollment information, financial aid, and student experiences. Current students, faculty, and staff will take part in sharing information to prospective students. Preview Day registration is available online.
- Fall classes are soon ending, and EWCHEC-Taylor and Hutto Centers are both focused on registration for the spring term. Enrollment staff continue to assist

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local high schools with the Apply Texas applications and FAFSA events for seniors, parents, and prospective students.

- EWCHEC Area Student & Community Events this month:
- November 5 – Pathways to Possibilities, Hutto 8th grade Career Exploration
- November 5 – Telenovelas, Film and Culture Event, Taylor Center
- November 10 – 20 – Go2Work, Workforce Course, Taylor Center
- November 11 – BSW Blood Drive, Taylor Center
- November 12 – Hutto Chamber Luncheon, Hutto Center
- November 13 – Hutto Power Breakfast, Hutto Center
- November 13 – Lunch & Learn, Business & Career Professions, Taylor Center
- November 13 – Taylor HS FAFSA Workshop
- November 14 – City of Hutto Thanksgiving Luncheon, Hutto Center
- November 17 – Taylor Chamber Business Luncheon, Taylor
- November 18 – Hutto YMCA Inspirational Luncheon, Hutto
- November 20 – Taylor Chamber Power Breakfast, Taylor
- November 21 – Preview Day, Taylor Center
- November 21 – Hutto ISD SPED Workshop, Hutto Center
- November 26 – 28 – Thanksgiving Break, Centers Closed

STUDENT SERVICES AND ENROLLMENT MANAGEMENT

Division Overview

Along with the Temple College Marketing and Outreach and Circle of Support teams, Student Services and Enrollment Management, Ms. Marcia Temple and Ms. Shannon Bralley coordinated a wonderful community event in the Ruth Bridges Fall Festival. This year, additions included support from Student Athletes for set-up and clean up (and fun in between!), moving indoors and utilizing the beautiful new Main Building Ballroom due to bad weather, and adding many community partners who had tables to greet community members and give out candy. An estimated 1500 or more community members enjoyed music, over 30 themed tables, snacks, costume contest, and more! Following the Fall Festival, the Art Club, Theater Club, and STEM Club hosted a Haunted House in the Arnold Student Union. Ms. Bralley continues to co-lead the Temple College team participating in the Minding College Minds Mental Health Institute, collaborating with peer institutions to strengthen the College's capacity to support student mental health. She recently submitted an action plan to the Meadows Mental Health Policy Institute, outlining a comprehensive initiative for campus-wide mental health training and professional development. This plan aims to equip Temple College employees with the knowledge and confidence needed to effectively support students experiencing mental health challenges.

Ms. Bralley attended the Rural Pathways Institute in Louisville, Kentucky October 29-31, alongside a team from Temple College. Registration is underway for spring 2026 registration, with over 1800 students enrolled in the first week of registration.

Admissions and Records

Director: Ms. Carol Zapata

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The Admissions and Records team completed numerous reporting, compliance, and engagement activities while maintaining efficient daily operations and strong interdepartmental collaboration.

Highlights

- Weave 2024–2025 goals were updated, closed, and submitted on October 1, 2025.
- Professional Engagement: Staff attended Yearlong and Master Scheduling, Occupational Skills Award, and Texas College Bridge meetings. Mental Health First Aid Training completed October 9–10; participants earned certification. Section-Building Training hosted for administrative assistants to ensure consistency across departments.
- Community Outreach: Ruth Bridges Fall Festival (October 25) and Temple College Golf Challenge (October 27). Ms. Robinson and Ms. Fielder attended the 2025 Texas Conference of Student Success (October 28–31).

Enrollment Advising

Director: Ms. Hattrice Freeman

Enrollment Advisors provided individualized student support for spring 2026 registration and academic planning.

Highlights

- Advisors continue proactive communication with caseloads to encourage early registration.
- Ongoing academic recovery planning for probation and suspension students.
- Weekly cross-departmental training sessions with Criminal Justice, Engineering, Forensic Social Work, and DFPS programs.
- Advisors attended Respiratory Care and Polysomnography orientations. - Conducted Financial Aid and Apply Texas outreach at area high schools: Cameron High, Troy High, Bartlett High, Rogers High, Belton New Tech, Granger High, and Salado High.

Financial Aid

Director: Ms. Mary Daniel

The Financial Aid Office continues to deliver excellent service and federal aid management for Temple College students.

- Pell Grants: 2,026 learners received \$5,235,161.51 in disbursements
- Direct Loans: 927 learners received \$3,632,539.00 in disbursements FAFSA Submissions: 6,826 learners listed Temple College for the 2025–2026 year
- 2026–2027 FAFSA processing preparations are underway pending tuition approval.

Student Success Center

Director: Ms. Cynthia Martinez

The Student Success Center continues to expand tutoring and academic support services across all campuses. Workshops included:

- Math Boot Camp (October 16–17): Served seven students in arithmetic through College Algebra preparation.

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- Writing Workshops: Conducted October 16, 22, and 23 (Main Campus and Taylor Center), focusing on five-paragraph essay development and academic writing mechanics.

Tutoring Services

Total Students Served: 316 duplicated Total Hours: 364 (Main Campus – 293, Taylor Center – 14, Hutto Center – 9, Online – 4)

Accommodations and International Advising

Director: Ms. Misty Reid

Ms. Reid continues to provide robust support to students with disabilities and international learners, while engaging in professional development statewide.

- Professional Development and Engagement: Attended multiple TX AHEAD professional development and mentor meetings. - Presented 'How to Set Up Remote-Interpreting Services' at the TX AHEAD Online Conference (October 9).
- Participated in SEVIS training for F1 student compliance.
- Continued planning for the Poss-Abilities Job Fair (March 6, 2026).
- Students with Accommodations: 208 Title IX Students: 18 Student-Parent Accommodations: 4 International Students: 30 (up from 25 in Spring 2025); additional applicants expected for Spring 2026.

Student Life

Director: Ms. Marcia Temple

Student Life continues to serve as a cornerstone for campus engagement, wellness, and community building by hosting Yoga and Zumba Classes: Ongoing staff and student wellness programs in the Student Union.

Cheer and Dance Team: Performed at the home volleyball game (October 22).

Seasonal Engagement: Halloween Treat Bags (October 20) and Ruth Bridges Fall Festival (October 25).

Veterans Affairs

Coordinator: Ms. Basilia Flores

Current Enrollment by Military-Affiliated Educational Benefit

CH1606	CH30	CH31	CH33	CH35	Hazelwood	AirForce TA	Army TA	MYCAA	Total
1	7	29	192	273	175	1	5	6	689

Training and Compliance

School Certifying Official (SCO) Training completed by Ms. Basilia Flores and Ms. Ayleen Garcia (Work-Study) for the 2025–2026 academic year.

Web Portals and System Expansion

Community Outreach

Wellness & Farmers Market-Copperas Cove (Oct. 24), Ruth Bridges Fall Festival (Oct. 25), 4th Annual Wellness Fair – Kalahari Resorts, Round Rock (Oct. 30)

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HEALTH PROFESSIONS II

- The Vocational Nursing Faculty, Dr. Audra Xenakis, Paula Reeves and Niomi Quinteros presented *Supporting Student Success* at the Texas Association of Vocational Nurse Educators in October.
- The Board of Nursing site visit for the VN program has been delayed until spring due to a change in staffing at the Board.

ENGINEERING TECH

- On September 26 Dr. Melendez attended the Professional Development on Communication and Challenges in Leadership session on Main campus provided by Kris Tolman, Interim Associate Director of NISOD.
- On October 21 Dr. Melendez attended Central Texas Recruiting event at UMHB for Engineering Technology programs.
- On October 25 TC BEST Robotics Practice Day @ Workforce Building - Bay 4. 130 High School students attended practice session from 9- 2 pm. Dr. Melendez, SkillsUSA student, and volunteers helped students with robot and programming issues.
- On October 25 the SkillsUSA STEM Club students participated in the first Haunted House with Art and Theater Club in the Student Union. Students created animatronic projects.

Upcoming Events:

November 8	TC BEST Robotics Competition @ Temple High
December 6	SkillsUSA Holiday Town

BUSINESS CAREER PROFESSIONALS

- Recruiting efforts at the Central Texas Beauty College in Round Rock are going well. They serve both the Hutto/Round Rock area and are owned by the same owner in Temple.
- We had full representation at the TACRAO recruiting event. Many colleges were represented, and we had five tables. We had considerable interest from local teens and their families.