



Mid-Valley Special Education Cooperative

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MEMO TO: Executive Advisory Board

FROM: Nancy Sporer

DATE: May 31, 2017

RE: **CUSTODIAL CONTRACT FOR 2017-18**

St. Charles CUSD 303 custodial contract with GCA will expire on June 30, 2017. The District advertised for bids and awarded the contract to the lowest responsible bidder GSF. Mid Valley is also using GCA as our current custodial company. Since St. Charles D303 is changing their custodial company from GCA to GSF at a lower cost we decided to go out and request proposals for custodial services.

We received one proposal from GCA and the other from GSF. We are currently paying GCA \$40,806 annually for our custodial services. GCA is currently providing one custodian to Mid Valley who works 3 hours each day in the morning and also an evening custodian who works 8 hours per day at Mades-Johnstone. They also provide a custodian for 1.5 hours each afternoon/evening at Shelby.

The following are the proposals we received that are renewable year-to-year for the same services as listed above:

GCA: \$59,459.00

GSF: \$47,335.80

Recommendation: It is the recommendation that the Advisory Board approve the contract with GSF for a total cost of \$47,335.80 and allow administration to execute all the necessary documents.