

LIBERTYVILLE ELEMENTARY SCHOOLS
District No. 70
Libertyville, Illinois

June 23, 2025

BOARD REPORT NO. 10.1

APPROVAL TO PAY JULY 2025 ACCOUNTS PAYABLE
AND PAYROLL EXPENDITURES

The District presents Accounts Payable invoices and Payroll expenditures for Board approval at each BOE meeting. Due to the fact that the Board does not have a regularly scheduled meeting for the month of July, it is necessary for the Business Office to process all applicable payroll expenditures and to send all invoice payments that are due in July without Board approval to avoid late payment penalties and to maintain good relationships with the district's vendors.

This action item allows the School Treasurer to pay for invoices and to process all applicable payroll expenditures during July 2025 prior to formal Board approval.

Normal expenditures in July include the following:

- CLIC Annual Payment for Property & Casualty and Workers' Compensation Insurance
- SEDOL Initial 35% Tuition Payment (based on anticipated full-year tuition cost)
- Technology Leases (annual payments)
- Other "start of year" expenditures

Check registers and a summary of payroll expenditures made during July will be presented to the Board for formal approval at the August 25, 2025 Board of Education meeting.

ROLL CALL VOTE

Possible Motion: I move that the Board of Education approve the Treasurer to process all July 2025 expenditures for Payroll and Accounts Payable.