

Minutes of Regular Meeting

The Board of Trustees Brackett ISD

A Regular Meeting of the Board of Trustees of Brackett ISD was held Monday, June 18, 2012, beginning at 6:30 PM in the Administration Central Office, 201 N Ann Street, Brackettville.

Members Present: Sondra Meil, Mark Frerich, Brad Coe, Theresa Quiroz, Tony Molinar, Dan Laws, Donna Schuster (**appointed*)

Administrators: Robert Westbrook, Kevin Newsom, Alma Gutierrez, George Burks

Guests: Stan Metcalf, Christy Price, *Donna Schuster, Lauren Almanza, Marla Madrid, Susan Esparza

1. **PUBLIC HEARING TO DISCUSS 2012-2013 BUDGET & PROPOSED TAX RATE**

Information / Receive Input

Presenter: SONDRA MEIL

A public hearing was opened at 6:26 p.m., in regard to the 2012-2013 budget and tax rate. The hearing closed at 6:27 pm.

2. **CALL TO ORDER / ESTABLISH QUORUM**

Presenter: SONDRA MEIL

A. **MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

The regular meeting was called to order by Sondra Meil at 6:30 pm., with a quorum present. Following a moment of silence, Brad Coe led the Pledge of Allegiance.

3. **RESIGNATION OF BOARD MEMBER**

Action

Presenter: SONDRA MEIL

A motion was made by Dan Laws to accept the resignation of board member Tony Ashley, effective today, June 18, 2012. Mark Frerich seconded. The motion carried unanimously.

The board convened into a closed session at 6:35 p.m., pursuant to Gov't Code 551.074, Personnel.

4. ***PERSONNEL MATTERS, PURSUANT TO GOV'T CODE 551.074**

Closed Session

Presenter: SONDR A MEIL

A. CONSIDER APPOINTMENT OF NEW BOARD MEMBER

The board reconvened into open session at 6:41 p.m., and took the following action:

A motion was made by Tony Molinar to accept the appointment of Donna Schuster to replace board member Tony Ashley, *until the next election in May, 2013*. Brad Coe seconded. The motion carried unanimously.

5. STATEMENT OF ELECTED OFFICER / OATH OF OFFICE

Action

Presenter: NOTARY PUBLIC SUSAN ESPARZA

Notary Public Susan Esparza administered the Oath of Office to newly appointed member Donna Schuster. A signed Statement of Elected/*Appointed* Officer is on file.

6. PUBLIC COMMENTS

Presenter: SONDR A MEIL

No guests signed up for public comment participation.

7. CONSENT AGENDA

Action

Presenter: SONDR A MEIL

A. MINUTES OF PREVIOUS MEETING: 05/21/12 Regular Meeting

B. ADMINISTRATIVE REPORTS: Grades PK-6, Grades 7-8, Grades 9-12

A motion was made by Theresa Quiroz to approve the Consent Agenda as presented, to include minutes of the 5/21/2012 regular meeting, and campus reports. Mark Frerich seconded. The motion carried, with Donna Schuster abstaining.

8. BUSINESS & FINANCE

Information

Presenter: MARLA MADRID

A. MAY RECAP OF FINANCES

Information included balances as of May.

B. CHECK RUN

Discussion only.

9. 2012-2013 BUDGET ADOPTION

Action

Presenter: MARLA MADRID / SONDR A MEIL

A motion was made by Brad Coe to adopt the 2012-2013 operating budget as presented by Business Manager Marla Madrid. Dan Laws seconded. The motion carried unanimously.

10. NEW BUSINESS

Information

Presenter: MARLA MADRID / ROBERT WESTBROOK

A. CASH FLOW STATEMENT

Discussion.

B. TAX COLLECTIONS REPORT

Discussion.

C. FOOD SERVICE REPORT

Discussion.

11. KINNEY COUNTY APPRAISAL DISTRICT BUDGET FOR FY-2013

Information

Presenter: SONDR A MEIL

Discussion only.

12. KCAD TRUST PROPERTIES

Action

Presenter: SONDR A MEIL

A. 11144 BRKTVL, Blk I, Lot 5

Offer by W. W. Massingill

B. 11146 BRKTVL, Blk I, Lot 7

Offer by W. W. Massingill

C. 11817 BRKTVL, Blk L, Lots 4, 5 & 6

Offer by W. W. Massingill

D. 11873 BRKTVL, Blk P, Lot 13

Offer by W.W. Massingill

E. 21155 BRKTVL, Blk I, Lot 4 1/2, 5 1/2

Offer by W.W. Massingill

A motion was made by Mark Frerich to accept an offer of \$8,600.00, as made by W. W. Massingill for the purchase of five properties as presented (*listed as A-E on the agenda*) by the Kinney County Appraisal District. Dan Laws seconded. The motion carried unanimously.

13. LOCAL POLICY DEC - BEREAVEMENT

Action

Presenter: SONDR A MEIL

A motion was made by Dan Laws to adopt bereavement policy DEC local. Donna Schuster seconded. The motion carried unanimously.

14. POLICY UPDATE 94, AFFECTING LOCAL POLICIES

Information/Possible Action

Presenter: SONDRA MEIL

A motion was made by Theresa Quiroz to adopt Local Policy Update 94, waiving a second reading, as recommended by TASB policy service. Tony Molinar seconded. The motion carried unanimously.

15. STAFF DEVELOPMENT PLAN

Information

Presenter: ROBERT WESTBROOK

Discussion.

16. STAAR PERFORMANCE STANDARDS PHASE IN

Information

Presenter: ROBERT WESTBROOK

Discussion.

17. SUPERINTENDENT'S REPORT

Information

Presenter: ROBERT WESTBROOK

VEHICLES

New Transportation Procedures in Place

Stolen Vehicles

A. HEAD START

Discussion on placing under the district.

B. REAL PROPERTY

Discussed Barlow property.

C. 2012-2013 SCHOOL YEAR

Discussion.

The board convened into a closed session at 8:25 p.m., pursuant to Gov't Code 551.074, Personnel.

18. *PERSONNEL MATTERS, PURSUANT TO GOV'T CODE 551.074

Closed Session

Presenter: SONDRA MEIL / ROBERT WESTBROOK

A. APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF PUBLIC EMPLOYEE

B. LETTERS OF RESIGNATION ACCEPTED - SCHOOL NURSE & ELEMENTARY TEACHER

C. LETTER OF RETIREMENT ACCEPTED - HIGH SCHOOL TEACHER

D. CONSIDER / HIRE - SCHOOL NURSE

E. CONSIDER / HIRE - HS RESPONSE TO INTERVENTION (RTI) TEACHER

F. CONSIDER / HIRE - JH/HS HISTORY TEACHER/COACH

- G. CONSIDER / HIRE - HS SCIENCE TEACHER/COACH
- H. CONSIDER / HIRE - PHYSICAL EDUCATION TEACHER/COACH
- I. CONSIDER / HIRE - HS SOCIAL STUDIES TEACHER
- J. CONSIDER / HIRE - BAND DIRECTOR

The board reconvened into open session at 9:32 pm, and took the following action:

A motion was made by Dan Laws to approve *recommendations for hire as presented by Robert Westbrook. Mark Frerich seconded. The motion carried unanimously.

**Farran Morris, Nurse, R.N.; Justin Morris, Social Studies/Coach; Mark Howell, Science/Coach; Walter Wardlaw, Physical ED/Coach; Laura Jill Woodson, Social Studies Teacher; Robin Schwandner, Social Studies Teacher; Marvin Willis, Band Director*

19. PUBLIC COMMENTS

Presenter: SONDRA MEIL

No guests were present for public comment participation.

20. ADJOURN

Presenter: SONDRA MEIL

With no objections, the meeting was adjourned at 9:35 p.m.

Sondra Meil, Board President

Tony Molinar, Secretary

Date

Date