AMPHITHEATER PUBLIC SCHOOLS STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): <u>Da</u>	<u>rlene Mansouri</u>	Jayne Huseby	SCHOOL: District Offices				
			Department (opt.): <u>LAC</u>				
			DATE(S): <u>4/24-27/2016</u>				
ACTIVITY/EVENT: 2		ant Education Conf	<u>erence</u>				
LOCATION: San I	<u> Diego, CA</u>						
ABSENCE: # Day	ys <u>4</u> Sub Requir	red: Yes No	# of School Days Missed 3				
EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)							
	<u>APPROX</u>	IMATE COST	BUDGET CODE/DESCRIPTION (Note: Tax credit contributions are District funds and require a budget code.)				
Registration	<u>\$750.00</u>		<u>191-16-100-2240/10-511-6360</u>				
Transportation	n <u>\$704.00</u>	Mode <u>Air</u>	191-16-100-2240/10-511-6582				
Rental Car	-		·				
Meals	<u>\$432.00</u>		<u>191-16-100-2240/10-511-6582</u>				
Lodging	<u>\$1,175,40</u>		<u>191-16-100-2240/10-511-6582</u>				
Substitutes							
TOTAL	<u>\$3,061.40</u>						
The District will [(o	r) will not 🛛 rece	ive reimbursement fro	om outside sources.				
Purpose of travel: To a	nttend the 2016 Na	<u>tional Migrant Educ</u>	ation Conference				
Outcomes and academing the Title III programmer interrupted education	am to further add	ts and staff: <u>To prov</u> ress the challenges in	vide a framework through strategies and approaches working with English language learners who have				
The travel is necessary	for the implementa	tion of the project fund	ding the travel.				
Submitted by:	Huse	61	2/24/2016				
Signati	rlene VI	Pansouri	2/29/2016 Date 2-24-16				
Principal/Supervisor Date							
	herin to	'lso	3/1/16				
Associa	ate Superintendent/	Superintendent	Date				

AMPHITHEATER PUBLIC SCHOOLS STAFF TRAVEL/CONFERENCE REQUEST

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EMPLOYEE(S): <u>K</u>	erry Marnell	De	OOL: <u>CDO</u> epartment (opt.): <u>IB German</u> 'E(S): <u>June 15-18, 2016</u>					
	B Language B Generic Train	ning						
ABSENCE: # Day	/s <u>4</u> Sub Required: ☐Yes	⊠No	# of School Days Missed 0					
EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)								
	APPROXIMATE CO	<u>OST</u>	BUDGET CODE/DESCRIPTION (Note: Tax credit contributions are District funds and require a budget code.)					
Registration	<u>\$1339.00</u>		<u>140-16-100-2210-510-6360</u>					
Transportation	\$ 800.00 Mod	de <u>airline</u>	140-16-100-2210-510-6582					
Rental Car	\$ 50.00 Cab		140-16-100-2210-510-6582					
Meals	<u>\$ 150.00</u>		140-16-100-2210-510-6582					
Lodging	Included							
Substitutes								
TOTAL	<u>\$2339.00</u>							
The District will (or) will not receive reimbursement from outside sources.								
Purpose of travel: IB Language will prepare the new language teacher to continue to teach the IB German course. This training is a requirement by IB in order to teach and meet the International Baccalaureate Programme requisite.								
Outcomes and academic student achievement.	benefits to students and staff:	Academic subject	ct depth and preparedness for rigorous					
Submitted by: Signature	rry Marnel		2+6-16 Date 2/17/10					
Principal/Supervisor Date								
The state of the s	an pelan		3/1/16					
Associate	Superintendent/Superintender	nt J	Date '					

AMPHITHEATER PUBLIC SCHOOLS STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): <u>Glend</u> 2	SCHOOL: AHS							
Ann Elandt-Goolsby, E	Department (opt.): AVID							
Harper, Doug Woolsey, Matt Haverty, Carrie Hollman, Heather Griffith, Angel Willis,								
Megan Wolfel, Eric Rossi, Shawn Smith, Brandon Kuhn, Carrie Bejarano & Jackie Beem								
				DATE(S): <u>7/5/16 thru 7/8/16</u>				
ACTIVITY/EVENT: <u>AV</u>	IDSummer Institute							
LOCATION: <u>Denver</u>	, Colorado							
ABSENCE: # Days 4 Sub Required: ☐Yes ☒No			# of School Days Missed 0					
EXPENSES REQUESTE	ED: (OBTAIN RECEIPTS	FOR ALL INCURR	ED EXPENSES	5)				
APPROXIMATE COST			BUDGET CODE/DESCRIPTION (Note: Tax credit contributions are District funds and require a budget code.)					
Registration \$ <u>14,500.00</u>			103.16.100.2210.281.6360					
Transportation	\$6,000.00 N	Mode <u>air</u>	103.16.100.221	0.281.6582				
Rental Car	00.00		<u>NA</u>					
Meals	<u>\$4,620.00</u>		103.16.100.221	0.281.6582				
Lodging	<u>\$9,000.00</u>		103.16.100.221	0.281.6582				
Substitutes	<u>NA</u>		<u>NA</u>					
TOTAL	<u>\$ 34,120.00</u>							
The District will ☐ (or) will not ☒ receive reimbursement from outside sources.								
Purpose of travel: AVID (Advancement Via Individual Determination) training for our AVID Site TEAM to support the implementation of the program at our site.								
Outcomes and academic benefits to students and staff: Training for teachers, counselors and administrators to bring a deeper understanding and implementation of the AVID program to students at AHS; best practices and program mission/vision.								
Submitted by: Signature			<u>2/10/16</u> Date) Mansocuri 2/15/16				
Principal	/Supervisor		Date	•				
Associate	rui Julsus Superintendent/Superinte		<u>Slille</u> Date					
rev. 9/21/05								