

Thorne Bay School

ADVISORY SCHOOL COUNCIL Minutes

Date: 01/14/21

Link to join meeting:

<https://meet.google.com/aff-zwpm-meb>

- I. **Call to order:** 6:02 Terri asked for motion to call to order. Matt makes motion, Carol seconds, motion passes.
- II. **Approval of agenda:** Sherry makes motion to approve minutes & Amy seconds
- III. **Approval of minutes from the October (10/16/20) meeting:** Table the minutes, not everyone had access to see them.
- IV. **People to be Heard:**
 - A. Heather Mendonsa would like the ASC to consider purchasing electronic keyboards. 13 students for musical arts. Approx dollar Casio CT-X700 \$299.00 each. Opens the door to fine arts. Very sturdy. 4 yr protection plan \$4.99 per unit. Covers drops, spills and cracked screens. \$5160 plus shipping & handling.
 - B. Branzon Anania - Development of long range physical building plans on the condition of the building.
Table having Branzon speak, he was not aware.
- V. **Student Council Report (5min):** Introduce Student Council and ASC student liaison- A lot of great ideas to get the year going. President- Grace , Vice-Jordan , Secretary/Treasurer- Jakob, ASC Student Liaison- Emily, HS Rep- Francesco, JR High rep- Bonnie. Student rep board training happening in about 2 weeks. Field needs repair, students are not able to play sports on it, completed repairs would be a big benefit for the students.
- VI. **Communications (5 min):** None

VII. **Individual/Committee Reports (5 min):**

- A. **Activities Director:** update. Really good news to report. We've been blessed here on our island. Boys & girls basketball a go. First game here with Hydaburg Jan. 29. Mel Cook is doing great with the boys team. Taylee Nyquist is our newly appointed girls coach. Girls practice to start this week. Mixed 6 volleyball will be a go, then cross country. HS Wrestling is a go! Which will open up for the younger guys as well. Field is very swampy, not able to do a lot on it. Brian is looking into a grant for frisbee golf. \$3K. Forestry is donating engineers to advise us on repairing the field, getting it drained. Maybe thoughts on raising the track. Possibly able to use the students for fundraising to work on the field. Praying we can keep case count down to stay in green to proceed with sports.
- B. **Archery Coach:** Update. Archery started a week (in classes for PE) before going into red risk. Over half the classes were completed. Will finish next week. NK, WP, CC have already started practicing for after school archery. TB will start next week. State tournament in March. 3 weeks state to Nationals.
- C. **Marksmanship-** Naukati has 6 competitors already paid up. Trying to do a "family" get together in CC. Harder time to get students in at TB due to Covid and how to not invite the whole school. Alex & Terri are almost completed with the coaching requirements for Marksmanship. Matt was very impressed with the safety aspects of the shooting program. We haven't had any safety violations but areas could be improved.
- D. **Extracurricular Activities/Non-Sports Related:** Trying to get a teacher to supervise Student council & yearbook committee.
- E. **Concessions:** With basketball season to start. No other sites are having concessions so we should follow suit and not provide concessions. Possible fundraising dinner, per plate being sold at games.
- F. **Testing Coordinator:** Maps testing k-12 starting Jan 25. 1st week of Feb is iReady k-8.-

VIII. **Superintendent's Report and Training (15 min.)**

A. **ASC Training**

1. Development of Thorne Bay School Philosophy
2. Development of Thorne Bay Goals and Objectives (Ask Brian to send you the information on how to access the TB School's current school improvement plan and information on how to access and modify this plan, etc.)
3. 2021-22 School Year Calendar discussion- will be coming out next month, no later than March. Trying to coordinate with Craig, Klawock & Hydaburg.

4. Volunteer/Chaperone Handbook Anyone that is working with students who could work with students without being in visual or audible of an employee has to go through this process
5. Review and Update of Parent Involvement Handbook Need more parent involvement. Would like to keep working on this. Parent recognition is now in place- ASC will be the one to choose and recognize those parents.
6. End of Year report items- Joanna will let us know where the students stand academically.
7. Involvement in hiring of teachers (if needed) for 2021-22 school year. ASC can help with the hiring process, give suggestions as to what you would like to see in teachers. Can also be part of the hiring process.
8. Safety and Discipline Plan- No real issues at sites. Please no names of individual students just plan of action for an overall plan.

IX. Administrative Reports

A. Principal's Report -

https://docs.google.com/document/d/1uXuuQsmMjZwd3YDN3mo-C7xW0dNFDWN_SkGO39LpKX4Q/edit?usp=sharing

B. Advisory School Council Chair's Report: Need to elect one!

C. Advisory School Council Treasurer's Report: (10 min)- First Student bill needs to be discussed. Laura is locked out of online services of Tongass Credit Union. Laura will go in person to speak with representatives in Tongass. Will need to change security questions.

X. Items for Advisory School Council Consideration:

A. Old Business- Still need to hire new officers for ASC Members

B. New Business-

1. Election of ASC Chairperson, Vice Chairperson, and Secretary. Laura would step down if somebody wants to take over for treasurer. Matt M. makes motion for Heather M. for chairperson. Joanna seconds, motion passes.
 - a) Board Policy 8120 Elections
 - b) Board Policy 8140 Officers
2. Purchase of keyboards
3. Discussions about the following:
 - a) Homecoming Dance/Event
 - b) Valentine's Day- Student body would like it to be a fundraiser. Valentines dinner proposed for 2/19/21.
 - c) Prom
 - d) Quarterly Power Students - Nominated by teachers, students for exceptional work, responsibility, or assisting around the school. Let's include the student body since it's

their school. Heather makes a motion to discuss at the next meeting so staff and students can discuss it further. Joanna makes motion, Matt seconds, it's approved, motion passes.

4. Need to come up with a maintenance plan- what improvements need to be made, or what parents would like to see happen around the school

XI. **Schedule Next Meeting:** 1/20/21 Special meeting. 6:00pm

XII. **Attendance:** People in attendance for January 2021: Amy J., Heather M, Matt M., Carol R., John S., Terri K., Sherry B. Laura C., Joanna S. Emily E., Danel Winrod, Patrick T.

XIII.

XIV. **Adjournment:** Heather motion to adjourn. Matt second's . Motion passes.

XV. **"After Meeting Workshop" starts.** (Discussion topics can be forwarded to the next meeting agenda if more member input is needed.)

XVI. Need to change settings so that non gmail people can join the meeting.

Notes for Superintendent Report:

Board Policy 8200 ASC Powers and Duties:

The Advisory School Council shall seek to represent the interests of the community and communicate those interests to the School Board and administration.

Within the guidelines established by the School Board, the Advisory School Council shall:

1. Develop and annually review a mission statement.
2. Develop goals and objectives to guide the school and provide a basis for prioritized spending.
3. Establish local policy manuals in the form of student and staff handbooks prepared by the Principal/Lead Teachers and approved by the Advisory School Council which should include, but not be limited to the following areas:
 - a. School facilities (use of school buildings by outside groups, use and loan of school equipment)
 - b. Advisory School Council rules of operation (meetings and work sessions, notification procedures for members, communication with the Advisory School Council, reading files, records and minutes).
 - c. Open or closed campus
4. Propose a calendar for the school and review the daily schedule as prepared by the Lead Teacher, and submitted to the administrator. The Advisory School Council shall be informed of the activity program of the school and district.
5. Review and suggest line item changes in a local budget where it applies to the local school program. Recommend and submit a prioritized program based budget to the budget officer by April of each year. Approve a budget governing the scope and extent of extracurricular activities to be conducted in the school.
6. When categorically funded programs, such as Indian Education, Johnson O'Malley, and Title 1, take place in the school, approve the program to be implemented. The respective parent committee has responsibility for the preparation of the program but every effort should be made to coordinate all programs that take place in the school.
7. Review and approve a report prepared by the Principal/Lead Teacher to be submitted prior to the 1st of March to the School Board and to the community served by the Advisory School Council. This report shall include the following:
 - a. progress and achievement throughout the year,
 - b. recommendations for regional goals and objectives,
 - c. personnel recommendations in a prioritized manner,
 - d. student achievement,
 - e. an evaluation of special programs carried on in the school,
 - f. status of the physical plant including suggestions for summer maintenance,
 - g. extracurricular activities carried on throughout the year.
8. Review and make suggestions for the curriculum used in the schools including bilingual/bicultural education.
9. The ASC chairperson designates a member to serve on a district committee for the purpose of advising in relation to grants and government funded projects. This designated person will serve as a conduit between the district and the local site council.
10. Assist in selecting teachers and Principal/Lead Teachers by outlining to the Superintendent desirable characteristics and skills needed by teachers and Principal/Lead Teacher to fill potential vacancies.
11. Assist in making recommendations regarding contracted services by approving the recommendation of the Principal/Lead Teacher prior to forwarding said endorsement to the Superintendent.
12. Assume responsibility for buildings by recommending a six-year future building plan and updating it each year, approving use of buildings by community or other groups, and being aware of physical conditions and inspections of buildings.
13. Be responsible to the community by establishing a line of communication between the school and parents, assuming responsibility for the educational program of the school within the limitations established by the School Board, attempting to resolve any conflicts involving the school at the local level in accordance with appropriate complaint procedures, (BP1312) and attending all training sessions offered for Advisory School Council development.

14. Keep Board informed of student accomplishments, activities, etc. that deserve Board recognition
15. Duties not performed by the Advisory School Council in a timely manner and in accordance with the policies and regulations of the district are to be carried out by the next responsible board or school official.