

**Custom
Educational
Consulting**

**Memorandum of Understanding
Comprehensive Support of Improvement**

Browning Public Schools

and

Custom Educational Consulting

June 21, 2022

This Memorandum of Understanding (MOU) sets the terms and understanding between Browning Public Schools and Custom Educational Consulting (CEC) to meet requirements of the Montana Comprehensive Support of Improvement (CSI) under the direction of the Montana Office of Public Instruction (MT OPI).

Browning Public Schools is participating in the Montana Comprehensive Support of Improvement initiative. Part of this initiative requires educational consulting to assist in improving math learning outcomes for students in Browning's elementary and secondary schools. CEC is a CSI-approved consultant provider.

Purpose

The purpose of the relationship between Browning Public Schools and CEC is to establish instructional protocols that can improve math learning outcomes for KW-Vina, Browning Elementary School, Napi Elementary School, Browning Middle School, Browning High School, Buffalo Hide Academy classrooms, and any other sites supported by Browning Public Schools.

For 2022-2023, CEC will provide twenty-eight (28) days of math on-site consulting by Mary Buck. Twenty-four (24) of these consulting days will be during the academic year with district-designated classroom teachers, school leadership, and school coach(es) to establish instructional protocols to support effective implementation of district math curricula. Ms. Buck will plan six 4-day visits in the 2022-2023 academic year. Four-day visits will be planned for contiguous days with three days for the combined elementary schools and one day for the combined secondary

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schools. This designation of eighteen (18) elementary support days and six (6) secondary school support days may be adjusted if the district and the consultant deem it necessary or advantageous to modify this plan.

In addition, Ms. Buck will plan one 4-day visit in June 2023 for district-wide teacher professional development, data analysis, and curriculum planning for 2023-2024.

Ms. Buck's consulting work may include, but is not limited to, the following: modeling best instructional practices; modeling delivery of the Eureka Math and Reveal curricula; working with grade-level teams to plan lessons and best support all learners; aligning instruction with the Montana math standards; planning with school leadership to meet Browning Public School's math goals, establish strategies, and track progress toward meeting the goals; and collaborating with the Browning Public Schools district leadership, schools principals, School Leadership Teams and OPI for effective implementation.

The total cost for these twenty-eight (28) on-site consulting days is \$70,000.

Reporting

Ms. Buck will provide Site Visit documentation as directed by OPI.

Funding

Though this MOU is not a commitment of funds, the agreed daily compensation to CEC from Browning Public Schools is \$2,500 per consulting day for the on-site days. This rate is inclusive of consultant fees and consultant travel expenses.

Distance support is available should Browning Public Schools request it. If distance support is requested, Custom Educational Consulting LLC will invoice this distance support at \$312.50 per hour. Distance support will be invoiced in two-hour minimum blocks. Distance support hours are in place of, not in addition to, the designated number of on-site days. If distance support is utilized, Ms. Buck will supply a running record of the days and time length of this off-site technical support as well as a summary of the work conducted.

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Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from Browning Public Schools or CEC. This MOU shall become effective upon signature by the authorized officials from Browning Public School and CEC and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from the Browning Public Schools and CEC, this MOU shall end on June 30, 2023.

Contact Information

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_____ Date: _____
Dennis Juneau
Browning Public School, Assistant Superintendent



Date: June 21, 2022

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