

Purchase Request 3
Regular Board Meeting August 6, 2019
Consideration of Approval to Contract for
Job Order Contracting Services

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve the purchase of job order contracting services from Core Construction for the District.

BACKGROUND

The District will utilize this vendor for the small renovation and repair work throughout the District and at the student apartments.

Reference number (REF) 4048 was issued to track the volume of spend for job order contracting services. Tracking of spend volume is accomplished through the Purchasing Department's eProcurement system. The system is set to automatically notify the contract owner when 85% of the approved expenditure is reached, which triggers the contract owner to analyze current and future spend.

Core Construction has a contract through the National Cooperative Purchasing Alliance to provide job order contracting services, Contract Number 27-18, and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

Job order contracts are used to supplement minor renovation work done by District staff. Renovation of the student apartments needs to begin immediately in order to prepare the units for new students for the Spring 2020 semester.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$90,000. which is budgeted in the various departments' FY 19 operating budget and subsequent year's budget subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031.

MONITORING AND REPORTING TIMELINE

The term of contract will begin August 7, 2019 through August 31, 2019.

RESOURCE PERSONNEL

Steven Bassett

Chief Financial Officer

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