

**Will Carleton Academy
Board of Directors
2001 W Hallett Rd.
Hillsdale, MI 49242
Board Regular Meeting
February 12, 2019
Academy Workroom
5:15 PM**

AGENDA NOTES

- 1. Call to Order**
Please let Brock or Sid know if you will not be present for the meeting.
- 2. Roll Call**
- 3. Public Comments (Limited to Agenda Items only)**
- 4. Approval of Agenda**
- 5. Consent Agenda**
 - A. Approval of Board Meeting Minutes of January 15, 2019**
Proposed minutes prepared by Carla Stewart and submitted to the ISD are included in the packet for your consideration.
- 6. Treasurer's Report**
 - A. Monthly Financial Report for January 2019**
January 2019 monthly financial report prepared by Brian Beaudrie is attached for your consideration.
- 7. Business Items**
 - A. Monthly Financial Report for January 2019—Action**
Recommendation: That the Board approve the January 2019 Monthly Financial Report.
 - B. Reenrollment, Open Enrollment, and Lottery Dates—Action**
Colleen has developed the following plan of action for Re-Enrollment of Current Students, Open Enrollment, and Random Selection Drawing dates:
Re-Enrollment: February 4, 2019 to February 14, 2019
Open Enrollment: April 17, 2019 to May 1, 2019
Random Selection Drawing: May 1, 2019, 4:30 PM
Recommendation: That the Board approve the Re-Enrollment, Open Enrollment, and Random Selection Drawing dates as proposed.
 - C. Board Committee Reports—Information & Action**
The weather has wreaked havoc on Committee meetings. Based on communications with Committee Chairmen, you can anticipate reports from the Policy Committee, Chris Busch and Sarah Hartzler, concerning Policy additions and revisions and from the School Improvement Committee, Lisa Roberts and Luke VanCamp, concerning the Teacher of Tomorrow program.

**Will Carleton Academy
Board of Directors
2001 W Hallett Rd.
Hillsdale, MI 49242
Board Regular Meeting
February 12, 2019
Academy Workroom
5:15 PM**

PROPOSED AGENDA

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- 4. Approval of Agenda**
- 5. Consent Agenda**
 - A. Approval of Board Meeting Minutes of January 15, 2019**
- 6. Treasurer's Report**
 - A. Monthly Financial Report for January 2019**
- 7. Business Items**
 - A. Monthly Financial Report for January 2019—Action**
 - B. Reenrollment, Open Enrollment, and Lottery Dates—Action**
 - C. Board Committee Reports—Information & Action**
 - D. Alternative Teaching Pathway/Teachers of Tomorrow Program—Action**
 - E. ESP Review—Information**
- 8. Business Manager Reports**
 - A. Director's Report**
 - B. Management Report**
 - (1) 2019-20 Budget Development Plan**
 - (2) Charter Contract Review**
- 9. Extended Public Comment (Limited to Non-Agenda Items)**
- 10. Board Comments**
- 11. Reconfirmation of Next Board Meeting Date: Board Regular Meeting,
March 12, 2019, 5:15 PM, Academy Workroom**
- 12. Adjournment**

Individuals wishing to address the Board of Directors under Item 3 and 9 above are requested to sign in with the Recording Secretary prior to the start of the meeting. Individual comments are limited to no more than

three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special need accommodations should contact the Director's office at 517-437-2000 preferably five (5) business days prior to the meeting.

Proposed minutes of this meeting will be available for public inspection at the Office of the Director, Will Carleton Academy located at 2001 West Hallett Road, Hillsdale, MI 49242 eight (8) business days after the meeting.

Approved minutes are available within five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267]

Will Carleton Academy
Board of Directors
2001 W Hallett Rd.
Hillsdale, MI 49242
Regular Board Meeting
January 15, 2019
Room 16
5:15 PM

PROPOSED MINUTES

1. Call to Order
Board President Brock Lutz called the meeting to order at 5:18 PM.
2. Roll Call
Members Present: Brock Lutz, Sarah Hartzler, Rick Schaerer, Luke VanCamp, and Don Westblade
Members Absent: Chris Busch and Lisa Roberts
Others Present: Brian Beaudrie, Sid Faucette, Carla Stewart, AJ Watkins, Melissa Bowles, and Patrick Lucas
3. Public Comments (Limited to Agenda Items Only)
No comments
4. Approval of Agenda
It was moved by Hartzler and supported by Schaerer to approve the January 15, 2019 Regular Board Meeting Agenda as amended to note the need to amend November 13, 2018 meeting minutes in item 5, to add item 8. B. 3 PrepExpert Proposal, to delete item 11 Closed Session, and to renumber the items. The motion passed unanimously with 5 Ayes and 0 Nays.
5. Consent Agenda
It was moved by Schaerer and supported by VanCamp to approve the Consent Agenda to approve the Regular Meeting Minutes of the November 13, 2018 meeting as amended to correct membership on the Long Range Planning Committee to be Don Westblade (Chairman) and Rick Shaerer. The motion passed unanimously with 5 Ayes and 0 Nays.
6. Treasurer's Report
Brian Beaudrie reported that the SDS system was up and running. The monthly Financial Reports for November and December were presented.
7. Business Items
 - A. Monthly Financial Reports for November and December 2018
Board members had no further questions concerning the November 2018 and December 2018 Monthly Financial Reports.
It was moved by Hartzler and supported by Westblade to approve the monthly Financial Reports for November 2018 and December 2018. The motion passed unanimously with 5 Ayes and 0 Nays.
 - B. Alternate Teaching Pathway/Teachers of Tomorrow Program

Brock Lutz referred the proposal to the School Improvement Committee for a report at the February 12, 2019 Regular Board meeting. A definitive decision and vote is planned to take place at the next meeting.

C. Board Committee Project Assignments

Discipline Committee-Lisa Roberts and Brock Lutz(Chairman)

No meeting

Site Committee-Rick Schaerer and Luke VanCamp(Chairman)

Luke VanCamp discussed the Committee's written report. See attached.

Long Range Planning-Rick Schaerer and Don Westblade(Chairman)

No meeting

School Improvement Committee-Luke VanCamp and Lisa Roberts(Chairman)

No meeting

Policy Committee-Sarah Hartzler and Chris Busch(Chairman)

Brock Lutz read the report from Chris Busch. Dr. Busch expressed the need for an updated Board Policy Manual.

It was moved by Westblade and supported by Hartzler to approve the Board Policy Manual prepared by Clark Hill with the approval of Clark Hill as a provisional WCA Board Policy Manual provided it is substantially vetted and amended by June 1, 2019. The motion passed unanimously with 5 Ayes and 0 Nays.

The Board President then directed each committee to address the areas of the manual that pertain to them and present any suggested revisions to the board as a whole.

Curriculum Committee-Chris Busch and Sarah Hartzler(Chairman)

No meeting

Strategic Planning Committee-Don Westblade and Brock Lutz(Chairman)

Two areas of concentration

- 1) Getting students in and ensuring we are part of the conversation about schools in Hillsdale County. This will involve ensuring accurate information about us is out in the community and that we have a consistent message or "brand". This can be done by implementing an aggressive marketing plan. Sid Faucette will draw up a rough draft of a branding/marketing document.
- 2) Keeping students at our school for their entire educational experience. It is recommended to have a focus group of 6th, 7th, and 8th grade parents at which they are encouraged to have an honest discussion about what they are thinking for the future for their students.

D. 2019-2020 Budget Development Plan

The Board will follow the recommended budget development plan as presented.

8. Business Manager Reports

A. Director's Report

Director Vogt's written report was presented to the Board.

It was moved by VanCamp and supported by Schaerer to grant a one-time exception to class size limitations to allow a sibling to enroll into the third grade classroom. The motion passed unanimously with 5 Ayes and 0 Nays.

In honor of Board Appreciation Month, each Board member received a WCA pullover from the school.

B. Management Report

- 1) MJ Management 401 (K) Status Report

Sid Faucette reported that the holdup of the distribution of the 401K from Principal has continued to be a frustration to staff. He and Brian Beaudrie continue to advocate on behalf of WCA employees to bring this to resolution.

2) Mid-Year Review

Sid Faucette asked the board for feedback as the board and management company have been working together for 6 months.

3) PrepExpert Proposal

Sid Faucette presented the Board with an opportunity for our students to participate in PrepExpert, an SAT prep program that guarantees a 200-point improvement in scores.

It was moved by Schaerer and supported by Hartzler to provide up to 50% of the cost to a maximum cost of \$5000 for participation by our high school students. The motion passed unanimously with 5 Ayes and 0 Nays.

9. Extended Public Comment

AJ Watkins, Parent Forum Board Liaison informed the Board of discussion at the PF meeting looking for an organizational chart that demonstrates how the Management Company, WCA Board and Administration share responsibilities. It was also suggested that the Choice employees responsible for WCA come to campus and go through the WCA 101 Powerpoint so they can gain an understanding of our unique school.

10. Board Comments

Brock Lutz stated that this is a good board with good ideas and they need to be asking honest questions and be willing to push back in regards to vision, messaging and the policy manual.

Sarah Hartzler thanked Sid Faucette and Colleen Vogt for working to add the After School Care program. It has been a tremendous help to her family.

Don Westblade wished Brock Lutz a "Happy Birthday!" with singing and a cake.

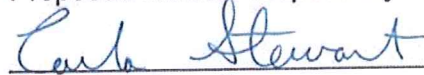
11. Reconfirmation of Next Board Meeting Date:

Members agreed that the next regular meeting will be on February 12, 2019, 5:15 PM, Academy Workroom.

12. Adjournment

It was moved by Westblade and supported by Hartzler that the meeting be adjourned. The motion passed with 5 Ayes and 0 Nays. The meeting adjourned at 6:55 PM.

Proposed minutes respectfully submitted,



Recording Secretary

Date: January 18, 2019

Approved by the Board of Directors at its _____ meeting.

Board Secretary

Date: _____

WCA Site Committee Meeting

1-10-19

Present: Coleen Vogt, Rick Schaerer, and Luke VanCamp

Topics discussed:

1. Science Lab Proposal: Coleen will investigate the cost of hubs to install in the existing science room.
2. Parking Lot: Luke will work on pricing and maintenance/upkeep of concrete and asphalt.
3. Discuss gymnasium expansion possibility.
4. Discuss the after school pick up procedure. Working on options to make line go smoother.

Will Carleton Academy
Balance Sheet
January 2019 (Unaudited)

Fund: General Fund

Assets	
Cash-Petty	300.00
Cash-County National	425,500.14
Cash-US Bank #142625000	350.05
Prepaid Expenses-Payroll and Benefits	<u>73,000.00</u>
Total Assets	<u><u>499,150.19</u></u>
Liabilities	
Accounts Payable	39,272.28
Due To French Club	<u>14,430.00</u>
Total Liabilities	<u>53,702.28</u>
Fund Equity	
Beginning Fund Equity	789,560.14
Change in Fund Equity	<u>(344,112.23)</u>
Total Fund Equity	<u>445,447.91</u>
Total Liabilities & Fund Equity	<u><u>499,150.19</u></u>

Will Carleton Academy
Statement of Activities (Summary)
January 2019 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Revenues					
Total Local Sources	1,913.00	20,716.08	28,155	(7,438.92)	74%
Total State Sources	186,965.66	748,918.19	2,057,751	(1,308,832.81)	36%
Total Federal Sources	367.49	557.02	85,799	(85,241.98)	1%
Total Revenues	<u>189,246.15</u>	<u>770,191.29</u>	<u>2,171,705.00</u>	<u>(1,401,513.71)</u>	<u>35%</u>
Expenditures					
Total Basic Programs	63,031.77	457,201.79	1,038,987	581,785.21	44%
Total Added Needs	9,460.12	97,378.48	253,147	155,768.52	38%
Total Support Services - Pupil	598.54	1,851.11	2,616	764.89	71%
Total Support Services - Instructional Staff	561.72	14,751.07	30,050	15,298.93	49%
Total Support Services - General Administration	12,911.13	86,440.31	163,750	77,309.69	53%
Total Support Services - School Administration	15,331.67	137,586.68	240,100	102,513.32	57%
Total Support Services - Business	14.83	8,211.90	8,000	(211.90)	103%
Total Operation and Maintenance of Plant	16,099.42	120,547.76	244,503	123,955.24	49%
Total Pupil Transportation Services	197.25	858.75	3,000	2,141.25	29%
Total Support Services - Central	1,446.75	42,404.80	77,000	34,595.20	55%
Total Athletic Activities	2,431.76	29,399.16	52,000	22,600.84	57%
Total Community Services	913.39	913.39	-	(913.39)	100%
Total Fund Modifications	19,109.10	116,758.32	214,500	97,741.68	54%
Total Expenditures	<u>142,107.45</u>	<u>1,114,303.52</u>	<u>2,327,653.00</u>	<u>1,213,349.48</u>	<u>48%</u>
Change in Fund Equity	<u>47,138.70</u>	<u>(344,112.23)</u>	<u>(155,948)</u>	<u>(188,164.23)</u>	

Will Carleton Academy
Statement of Activities (Detail)
January 2019 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Local Sources					
Interest	-	26.21	40	(13.79)	66%
Childcare Fees	212.00	212.00	-	212.00	100%
Competitive School Safety Grant Program	-	-	8,115	(8,115.00)	0%
Miscellaneous Other	1,701.00	20,477.87	20,000	477.87	102%
Total Local Sources	<u>1,913.00</u>	<u>20,716.08</u>	<u>28,155</u>	<u>(7,438.92)</u>	<u>74%</u>
State Sources					
Foundation Allowance	179,966.83	719,867.31	1,984,043	(1,264,175.69)	36%
31A At-Risk	4,432.37	17,560.17	48,148	(30,587.83)	36%
Financial Analytic Tools	441.14	441.14	-	441.14	100%
Headlee Obligation for Data Collect	587.95	2,349.74	6,275	(3,925.26)	37%
Early Literacy Targeted Instruction	953.13	6,361.80	15,000	(8,638.20)	42%
High School Pupil Supports	130.11	521.48	-	521.48	100%
CTE Per Pupil Incentive	49.99	199.98	-	199.98	100%
Special Ed	404.14	1,616.57	4,285	(2,668.43)	38%
Total State Sources	<u>186,965.66</u>	<u>748,918.19</u>	<u>2,057,751</u>	<u>(1,308,832.81)</u>	<u>36%</u>
Federal Sources					
Title I Grant	-	-	29,677	(29,677.00)	0%
Title IIA Grant	-	-	8,304	(8,304.00)	0%
Title IV Grant	-	-	10,000	(10,000.00)	0%
REAP Grant	-	-	34,818	(34,818.00)	0%
Special Milk Program	367.49	557.02	3,000	(2,442.98)	19%
Total Federal Sources	<u>367.49</u>	<u>557.02</u>	<u>85,799</u>	<u>(85,241.98)</u>	<u>1%</u>
Total Revenues	<u>189,246.15</u>	<u>770,191.29</u>	<u>2,171,705</u>	<u>(1,401,513.71)</u>	<u>35%</u>

Will Carleton Academy
Statement of Activities (Detail)
January 2019 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Instruction					
Basic Programs					
Elementary/Middle School					
Teacher Salaries (includes P.E., Art and Music)	33,014.17	184,019.06	432,500	248,480.94	43%
Assistant Salaries	5,631.54	34,683.68	56,500	21,816.32	61%
Substitute Salaries	900.88	8,518.68	20,000	11,481.32	43%
Benefits (related to teachers, assistants and substitutes)	5,867.31	63,030.01	175,000	111,969.99	36%
Teaching Supplies-General	52.36	28,483.56	40,000	11,516.44	71%
Miscellaneous Other	356.98	3,845.70	10,000	6,154.30	38%
Total Elementary	<u>45,823.24</u>	<u>322,580.69</u>	<u>734,000</u>	<u>411,419.31</u>	<u>44%</u>
High School					
Teacher Salaries	14,391.58	82,253.76	190,000	107,746.24	43%
Teacher Benefits	2,214.63	24,080.82	70,000	45,919.18	34%
Tuition (Dual Enrollment Fees)	379.15	9,672.15	17,500	7,827.85	55%
HS Teaching Supplies	208.17	5,397.57	7,500	2,102.43	72%
HS Textbooks	-	2,884.60	3,000	115.40	96%
Miscellaneous Other	15.00	4,845.49	11,500	6,654.51	42%
Total High School	<u>17,208.53</u>	<u>129,134.39</u>	<u>299,500</u>	<u>170,365.61</u>	<u>43%</u>
Summer School					
Teacher Salaries	-	4,800.00	4,800	-	100%
Teacher Benefits	-	686.71	687	0.29	100%
Total Summer School	<u>-</u>	<u>5,486.71</u>	<u>5,487</u>	<u>0.29</u>	<u>100%</u>
Total Basic Programs	<u>63,031.77</u>	<u>457,201.79</u>	<u>1,038,987</u>	<u>581,785.21</u>	<u>44%</u>

Will Carleton Academy
Statement of Activities (Detail)
January 2019 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Added Needs					
Teacher Salary - Special Ed	1,153.85	8,653.85	15,000	6,346.15	58%
Teacher Benefits - Special Ed	144.69	3,128.24	6,000	2,871.76	52%
Assistant Salaries - Special Ed	1,578.97	10,589.24	18,500	7,910.76	57%
Assistant Benefits - Special Ed	202.09	3,651.99	12,500	8,848.01	29%
CI Classroom	-	20,888.94	70,000	49,111.06	30%
Assistant Salaries - 31a	1,915.35	10,527.35	38,648	28,120.65	27%
Assistant Benefits - 31a	245.22	3,644.52	9,500	5,855.48	38%
Teacher Salary - REAP	1,384.62	10,384.60	18,000	7,615.40	58%
Assistant Salaries - REAP	287.50	837.50	7,000	6,162.50	12%
Benefits - REAP	210.46	3,864.49	9,818	5,953.51	39%
Teacher Salary - Title I	2,076.93	15,576.92	27,000	11,423.08	58%
Teacher Benefits - Title I	260.44	5,630.84	10,881	5,250.16	52%
Title I Supplies	-	-	300	300.00	0%
Title IV Supplies	-	-	10,000	10,000.00	0%
Total Added Needs	<u>9,460.12</u>	<u>97,378.48</u>	<u>253,147</u>	<u>155,768.52</u>	<u>38%</u>
Total Instruction	72,491.89	554,580.27	1,292,134	737,553.73	43%
Support Services - Pupil					
Attendance Officer - Hillsdale ISD	598.54	1,851.11	2,616	764.89	71%
Total Support Services - Pupil	<u>598.54</u>	<u>1,851.11</u>	<u>2,616</u>	<u>764.89</u>	<u>71%</u>

Will Carleton Academy
Statement of Activities (Detail)
January 2019 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Support Services - Instructional Staff					
Professional Development	-	9,274.78	15,000	5,725.22	62%
Library Salaries	485.85	4,081.44	9,250	5,168.56	44%
Library Benefits	62.22	544.33	1,300	755.67	42%
Library Supplies	13.65	775.52	2,000	1,224.48	39%
Special Ed Supervision	-	75.00	2,500	2,425.00	3%
Total Support Services - Instructional Staff	561.72	14,751.07	30,050	15,298.93	49%
Support Services - General Administration					
Legal Services	-	1,503.80	2,000	496.20	75%
Audit Services	-	7,856.00	8,850	994.00	89%
Policy Manual Updates	-	-	1,900	1,900.00	0%
Management Services Fee	7,500.00	52,500.00	87,850	35,350.00	60%
Oversight Services Fee	5,411.13	21,644.51	59,650	38,005.49	36%
Dues & Fees	-	2,936.00	3,500	564.00	84%
Total Support Services - General Administration	12,911.13	86,440.31	163,750	77,309.69	53%
Support Services - School Administration					
Principal Salaries	6,923.07	52,723.09	90,000	37,276.91	59%
Secretary Salaries	3,724.08	36,283.03	60,000	23,716.97	60%
Principal/Secretary Benefits	2,069.83	28,012.50	53,000	24,987.50	53%
Postage	-	645.62	2,000	1,354.38	32%
Equipment Lease	1,508.56	11,186.73	20,000	8,813.27	56%
Office Supplies	427.93	5,973.31	10,000	4,026.69	60%
Dues and Fees	-	69.00	100	31.00	69%
Miscellaneous Other	678.20	2,693.40	5,000	2,306.60	54%
Total Support Services - School Administration	15,331.67	137,586.68	240,100	102,513.32	57%

Will Carleton Academy
Statement of Activities (Detail)
January 2019 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Support Services - Business					
Bank Fees	14.83	227.90	500	272.10	46%
Dues & Fees	-	7,984.00	7,500	(484.00)	106%
Total Support Services - Business	14.83	8,211.90	8,000	(211.90)	103%
Operation and Maintenance of Plant					
Janitor Salaries	6,439.88	48,358.13	84,000	35,641.87	58%
Janitor Benefits	1,276.20	7,189.42	16,500	9,310.58	44%
Telephone and Internet	622.05	3,132.06	6,500	3,367.94	48%
Water and Sewer	-	1,333.50	3,000	1,666.50	44%
Waste and Trash Disposal	330.00	3,133.94	7,000	3,866.06	45%
Property and Liability Insurance	1,820.07	12,493.07	18,000	5,506.93	69%
Building Maintenance	90.00	10,457.93	27,000	16,542.07	39%
Lawn Care/Snow Removal	-	3,508.70	6,000	2,491.30	58%
Gas	4,848.61	9,648.40	16,500	6,851.60	58%
Electricity	-	14,689.12	35,000	20,310.88	42%
Janitor Supplies	672.61	6,603.49	20,000	13,396.51	33%
Capital Outlay	-	-	5,003	5,003.00	0%
Total Operation and Maintenance of Plant	16,099.42	120,547.76	244,503	123,955.24	49%
Pupil Transportation Services					
Pupil Transportation by Contract Carrier	197.25	858.75	3,000	2,141.25	29%
Total Pupil Transportation Services	197.25	858.75	3,000	2,141.25	29%

Will Carleton Academy
Statement of Activities (Detail)
January 2019 (Unaudited)

Fund: General Fund	This Month	Y-T-D	Budget	Difference	Percent
Support Services - Central					
Marketing	-	18,500.14	25,000	6,499.86	74%
Prof Development	-	1,387.78	5,000	3,612.22	28%
Personnel Recruitment	-	1,965.92	2,500	534.08	79%
Fingerprinting	167.09	585.84	500	(85.84)	117%
Technology Services	1,279.66	19,965.12	44,000	24,034.88	45%
Total Support Services - Central	<u>1,446.75</u>	<u>42,404.80</u>	<u>77,000</u>	<u>34,595.20</u>	<u>55%</u>
Athletic Activities					
Athletic Director Salary	757.26	4,320.71	12,000	7,679.29	36%
Coaches Salaries	800.00	9,650.00	20,000	10,350.00	48%
Benefits - Coaches / AD	199.50	1,859.36	3,500	1,640.64	53%
Athletic Referees	-	3,710.00	5,000	1,290.00	74%
Athletic Supplies	675.00	8,616.09	10,000	1,383.91	86%
Athletic Dues and Fees	-	1,243.00	1,500	257.00	83%
Total Athletic Activities	<u>2,431.76</u>	<u>29,399.16</u>	<u>52,000</u>	<u>22,600.84</u>	<u>57%</u>
Total Supporting Services	<u>49,593.07</u>	<u>442,051.54</u>	<u>821,019</u>	<u>378,967.46</u>	<u>54%</u>
Community Services					
Latchkey Salaries	590.98	590.98	-	(590.98)	100%
Latchkey Benefits	75.67	75.67	-	(75.67)	100%
Latchkey Supplies	246.74	246.74	-	(246.74)	100%
Total Community Services	<u>913.39</u>	<u>913.39</u>	<u>-</u>	<u>(913.39)</u>	<u>100%</u>
Fund Modifications					
Transfer to Debt Service Fund	19,109.10	116,758.32	214,500	97,741.68	54%
Total Fund Modifications	<u>19,109.10</u>	<u>116,758.32</u>	<u>214,500</u>	<u>97,741.68</u>	<u>54%</u>
Total Expenditures	<u>142,107.45</u>	<u>1,114,303.52</u>	<u>2,327,653</u>	<u>1,213,349.48</u>	<u>48%</u>
Change in Fund Equity	<u>47,138.70</u>	<u>(344,112.23)</u>	<u>(155,948)</u>	<u>(188,164.23)</u>	

Will Carleton Academy
Check Register Report
January 1, 2019 - January 31, 2019

Check Date	Check	Vendor Name	Description	Amount
1/8/2019	20190	Cheryl Balcomb	Elementary Teaching Supply	52.36
1/8/2019	20191	Choice Schools Associates LLC	Bonus Payroll for December 21, 2018 (actual)	14,434.26
1/8/2019	20191	Choice Schools Associates LLC	Payroll for December 28, 2018 (actual)	16,305.90
1/8/2019	20191	Choice Schools Associates LLC	Payroll for December 14, 2018 (actual)	(20,409.28)
1/8/2019	20191	Choice Schools Associates LLC	Management Fee for January 20189	7,500.00
1/8/2019	20191	Choice Schools Associates LLC	Employee Benefits for February 2019 (estimate)	10,000.00
1/8/2019	20191	Choice Schools Associates LLC	Payroll for February 8, 2019 (estimate)	30,000.00
1/8/2019	20191	Choice Schools Associates LLC	Payroll for February 22, 2019 (estimate)	30,000.00
1/8/2019	20192	City of Hillsdale	Exploration Transportation	186.75
1/8/2019	20193	Comcast	Telephone and Internet	22.21
1/8/2019	20194	Current Office Solutions	General Office Supply	49.54
1/8/2019	20195	D & D Maintenance Supply	Janitor Supplies	368.24
1/8/2019	20196	Educational Reporting Solutions	Technology Support Services - January	1,279.66
1/8/2019	20197	Foley & Robinette, P.C.	Legal Services	474.01
1/8/2019	20198	Hillsdale Market House	Milk fo 1/7/19-1/11/19	25.00
1/8/2019	20198	Hillsdale Market House	Milk fo 1/7/19-1/11/19	75.00
1/8/2019	20198	Hillsdale Market House	Gift Cards	250.00
1/8/2019	20199	HOPE for Developmental Disabilities	August/September 2018	2,750.00
1/8/2019	20199	HOPE for Developmental Disabilities	October 2018	2,750.00
1/8/2019	20199	HOPE for Developmental Disabilities	November 2018	2,750.00
1/8/2019	20199	HOPE for Developmental Disabilities	December 2018	2,750.00
1/8/2019	20200	Jackson County ISD	Technology Support Services	5,503.75
1/8/2019	20201	JC's Locks & Keys	Lock Repair	90.00
1/8/2019	20202	John Deere Financial	JD 2025 Payment	361.90
1/8/2019	20203	Michigan Gas Utilities	Gas	337.91
1/8/2019	20203	Michigan Gas Utilities	Gas	3,151.44
1/8/2019	20204	Patricia Charlton	Reading Awards	14.43
1/8/2019	20205	Pitney Bowes Global Financial Services LLC	Postage Machine Lease	38.42
1/8/2019	20206	Smith's Flowers Town & Country	Miscellaneous Other	144.00
1/8/2019	20207	U.S. Bank Equipment Finance	Copier Lease	461.15
1/8/2019	20208	Verizon Wireless	Telephone and Internet	89.69
1/8/2019	20209	Walmart Community	Building Maintenance	352.77
1/8/2019	20209	Walmart Community	Miscellaneous Other	256.04
1/8/2019	20209	Walmart Community	Teaching Supplies	343.35
1/8/2019	20209	Walmart Community	Office Supplies	17.52
1/8/2019	20209	Walmart Community	Athletic Supplies	18.90
1/8/2019	20210	WCSR Radio	Marketing	292.50
1/8/2019	20211	Will Carleton Academy Parent Forum	C.Balcomb - Fingerprint	61.75
1/23/2019	20212	American Copper & Brass, LLC	Vacuum Breaker Kit	18.60

1/23/2019 20213	Angela Draper	Boys Basketball Warm Up Pants	141.72
1/23/2019 20214	Cardmember Service	Elementary Teaching Supplies	416.38
1/23/2019 20214	Cardmember Service	Hudl Program	800.00
1/23/2019 20214	Cardmember Service	Postage	5.72
1/23/2019 20214	Cardmember Service	Teaching Supplies	76.90
1/23/2019 20215	Choice Schools Associates LLC	Employee Benefits for December 2018 (actual)	14,500.37
1/23/2019 20215	Choice Schools Associates LLC	Payroll for January 11, 2019 (actual)	13,620.21
1/23/2019 20215	Choice Schools Associates LLC	Prof Development - 1st Grade Trainings	50.00
1/23/2019 20215	Choice Schools Associates LLC	Prof Development - Choice University	2,983.53
1/23/2019 20215	Choice Schools Associates LLC	Prof Development - MAPSA	250.00
1/23/2019 20216	City of Hillisdale	Exploration Transportation	197.25
1/23/2019 20217	Comcast	Telephone and Internet	295.92
1/23/2019 20218	Current Office Solutions	General Office Supplies	109.15
1/23/2019 20218	Current Office Solutions	General Office Supplies	81.02
1/23/2019 20218	Current Office Solutions	Labels & Tape	42.08
1/23/2019 20218	Current Office Solutions	Dry Erase Markers - Stock	81.54
1/23/2019 20219	D & D Maintenance Supply	Cleaning Supplies & Garbage Bags	355.85
1/23/2019 20220	Eidex LLC	Data Warehouse Agreement	250.00
1/23/2019 20221	EMC Insurance Companies	Property and Liability Ins.	1,820.07
1/23/2019 20222	Fluency Matters	French	66.00
1/23/2019 20223	Follett School Solutions, Inc.	Wordly Wise	21.00
1/23/2019 20223	Follett School Solutions, Inc.	Amos Fortune Free Man	79.38
1/23/2019 20223	Follett School Solutions, Inc.	Heart of Darkness	49.80
1/23/2019 20223	Follett School Solutions, Inc.	Strawberry Gril	77.45
1/23/2019 20223	Follett School Solutions, Inc.	Awakening	115.17
1/23/2019 20224	Hillisdale BPU	Water and Sewage - December 2018	267.92
1/23/2019 20224	Hillisdale BPU	Electricity - December 2018	509.77
1/23/2019 20224	Hillisdale BPU	Electricity - December 2018	254.81
1/23/2019 20224	Hillisdale BPU	Electricity - December 2018	124.40
1/23/2019 20224	Hillisdale BPU	Electricity - December 2018	233.66
1/23/2019 20224	Hillisdale BPU	Electricity - December 2018	232.15
1/23/2019 20224	Hillisdale BPU	Electricity - December 2018	88.28
1/23/2019 20224	Hillisdale BPU	Electricity - December 2018	50.95
1/23/2019 20224	Hillisdale BPU	Electricity - December 2018	63.70
1/23/2019 20224	Hillisdale BPU	Electricity - December 2018	700.15
1/23/2019 20225	Hillisdale County Intermediate School District	3rd Qtr Attendance Officer	598.54
1/23/2019 20226	Hillisdale Market House	Milk 01/14/19 - 01/18/19	75.00
1/23/2019 20226	Hillisdale Market House	Milk 01/14/19 - 01/18/19	50.00
1/23/2019 20226	Hillisdale Market House	Additional Milk for 01/07/19 - 01/11/19	6.98
1/23/2019 20227	HodZ Designs	HS Basketball Warm Up Shirts	675.00
1/23/2019 20227	HodZ Designs	Girls Varsity Warm-Ups	396.00
1/23/2019 20228	Home Town Linen Service	Janitor Supplies	29.62
1/23/2019 20229	Inacomp TSG	CAV Computer	1,119.61
1/23/2019 20230	Lawson's Graffix Shop	Board Appreciation Apparal	181.25
1/23/2019 20231	Teacher Synergy, LLC	Monthly news Summaries for French	27.00
1/23/2019 20232	TIAA Commercial Finance, Inc.	Copier Lease	476.46
			\$ 155,815.53

Will Carleton Academy
Balance Sheet
January 2019 (Unaudited)

Fund: Debt Service Fund

Assets	
US Bank #142625001 - Interest Fund	82,491.73
US Bank #142625002 - Principal Fund	20,147.13
US Bank #142625003 - Reserve Fund	205,900.75
US Bank #142625004 - Expense Fund	<u>366.74</u>
Total Assets	<u><u>308,906.35</u></u>
Liabilities	
Accounts Payable	-
Due to General Fund	<u>-</u>
Total Liabilities	<u>-</u>
Fund Equity	
Beginning Fund Equity	323,921.37
Change in Fund Equity	<u>(15,015.02)</u>
Total Fund Equity	<u>308,906.35</u>
Total Liabilities & Fund Equity	<u><u>308,906.35</u></u>

Will Carleton Academy
Statement of Activities (Detail)
January 2019 (Unaudited)

	This Month	Y-T-D
Fund: Debt Service Fund		
Incoming Transfers and Other Transactions		
Interest	-	384.96
Transfer From General Fund	19,109.10	116,758.32
Total Incoming Transfers and Other Transactions	<u>19,109.10</u>	<u>117,143.28</u>
Total Revenues	<u>19,109.10</u>	<u>117,143.28</u>
Debt Service		
Principal on Bonds	-	50,000.00
Principal on Loans	361.90	2,558.30
Interest on Bonds	-	77,600.00
Trustee and Other Fees	-	2,000.00
Total Debt Service	<u>361.90</u>	<u>132,158.30</u>
Total Expenditures	<u>361.90</u>	<u>132,158.30</u>
Change in Fund Equity	<u>18,747.20</u>	<u>(15,015.02)</u>

Alternative Teaching Pathway Programs Comparison

	Teachers of Tomorrow	Professional Innovators in Teaching	Schoolcraft College
How to apply	Online Self interest	Online Self Interest Recommendation by host school highly recommended.	Online
Application Fee	Free	Free	Free
Enrollment Fee	\$295	Free	Included in tuition
Program Fee	\$5,205	\$7,500	Between \$9,600-\$11,000 depending on residential status and program being pursued.
Timeline for payment	Spread out over your first year as a salaried teacher, for 15 months.	Due by July 31, 2018	Payment is due at time of course registration.
Admission Requirements	<ul style="list-style-type: none"> ● Bachelor's Degree from an accredited university with a minimum of 2.95 GPA ● Interview with Program Advisor ● Passing score on Electronic Screening Instrument ● Passing score on MTTC subject area(s) 	<ul style="list-style-type: none"> ● Bachelor's Degree from an accredited university with a minimum of 2.95 GPA ● Passing score on Basic Skills (SAT) ● Passing score on MTTC subject area(s) ● Pass criminal background check 	<ul style="list-style-type: none"> ● Bachelor's Degree from an accredited university with a minimum 3.0 GPA ● Passing score on Basic Skills (SAT) ● Passing score on MTTC subject area(s) ● Pass criminal background check ● Demonstrate the social, emotional, and professional

Alternative Teaching Pathway Programs Comparison

			behaviors consistent with those of professional educators.
Application schedule	Apply anytime	<p>March 12-March 31: Application Period</p> <p>April 6: Candidates are notified of application status</p> <p>May 5: Deadline for SAT testing (if required)</p> <p>May 20: Deadline for MTTC testing</p> <p>May 31: Deadline for background check</p>	New cohorts are beginning each semester: Spring, Fall, and Winter.
What is included?	<p>100% self-paced, online training</p> <p>Ongoing support from Program Advisors</p> <p>A personalized education plan to track your progress to certification</p>	<p>Access to a cohort coach and school-provided mentor</p> <p>Access to professional development opportunities, academic resources, instructional strategies</p> <p>Real classroom time - placement in a classroom as a lead teacher in the area of endorsement</p> <p>Regular and timely feedback</p>	Each new ARC teacher is provided ongoing support of a college supervisor, a building-based peer mentor, and professional development coursework during the initial three years of teaching.
Length of program	Self-paced coursework	<p>3 years total</p> <ul style="list-style-type: none"> • 1 year of intense coursework 	Upon completion of the pre-certification courses (offered in the evening at the

Alternative Teaching Pathway Programs Comparison

		<ul style="list-style-type: none"> Followed by 2 years of professional cohort learning participation 	<p>Livonia campus), Schoolcraft College will recommend the candidate for the Interim Teaching Certificate.</p> <p>Following three years of successful teaching with the certificate and completion of the program, the ARC teacher will be recommended for the Michigan Standard Teaching Certificate.</p> <p>All program requirements must be completed within 5 years of admission to the program.</p>
Program completion	After 3 years of effective evaluations and meeting all program requirements, you are recommended for Standard Teaching Certification	After 3 years of effective evaluations, you are recommended for Standard Teaching Certification	After 3 years of effective evaluations, you are recommended for Standard Teaching Certification
Contact information for questions	https://michigan.teachersoftomorrow.org/ 866-441-7076	http://info.charterschools.org/professional-innovators-in-teaching-contact-us	734-462-4426 answers@schoolcraft.edu