



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** April 10, 2012

**TITLE:** Review of Proposed Governing Board Policies Contained in Policy Classification J (Students), JK through JR; Discussion of Specific Policies in J Series

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**BACKGROUND:** The District is currently conducting a periodic review of the entire Governing Board and Administrative Regulation system. This periodic review is intended to ensure that the policies of the District continue to reflect intentions of the Governing Board over time.

The Governing Board's policies are, of course, intended to be broad, overall direction for the operation of the District. Implementation of policy is through administrative function, including the administrative regulations approved by the Superintendent. (Regulations are denoted by a "-R", "-RA" or similar designation; exhibits are denoted by "-E" or "-EA", etc.). The Board is only required to approve changes to policies, not regulations or exhibits. Simply put, policies are "theory and intention"; Regulations are those procedural steps necessary to affect the theory; and Exhibits are the forms needed to implement the Policy's Regulation(s).

The policy manual is organized according to the classification system of the National School Boards Association. This system provides an efficient means of coding, filing, and finding policies. The manual is divided into the following sections:

- A FOUNDATIONS AND BASIC COMMITMENTS
- B SCHOOL BOARD GOVERNANCE AND OPERATIONS
- C GENERAL SCHOOL ADMINISTRATION
- D FISCAL MANAGEMENT
- E SUPPORT SERVICES
- F FACILITIES DEVELOPMENT
- G PERSONNEL
- H MEET AND CONFER
- I INSTRUCTIONAL PROGRAM
- J STUDENTS**
- K SCHOOL - COMMUNITY RELATIONS
- L EDUCATION AGENCY RELATIONS

The current review of the J Series on "Students" will be broken down into two separate reviews, due to the large number of individual policy documents contained in that series. The attached policy manual documents represent the first half of the J Series.

**Given the sheer size of documents involved, this includes a draft of policy documents inclusive of their proposed revisions in a "clean" format. That is, all changes are incorporated without redlining to make the review process simpler for the Board Members.** In preparing this Board item, it was readily apparent that presentation of the revisions in the redline format used in previous submissions was too difficult to read.

## **How to Search for Specific Policies**

With documents as large as those attached, discussion of specific provisions by the Board Members can be complicated, particularly when it is important to have everyone “on the same page” – literally. As individual Board Members add comments and notes to their electronic Board agenda items, pagination numbers within the original documents may be altered, preventing Board Members from accurately referring other Board Members or staff to a specific page number.

Therefore, during discussion of a particular policy, Board Members may wish to make reference to the policy index number of a certain policy. These numbers appear to the top left at the first page of every policy and appear like “**J-0050**”. Other board members can then enter this index number into the term search window at the top right of their Boardbook viewing window. This will automatically take the Board Member to the first page of the same policy being discussed.

As in previous submissions in this review process, many of the policy documents included in the attachment to this item have only minor or technical changes. Typically such changes or corrections are made to enhance sentence structure, improve grammatical presentation, correct semantics, accommodate statutory codification adjustments, and so forth. Some simply correct references to state law or other policies that may have changed.

Many of the documents have no changes at all.

There are several policies, however, that do have substantive changes or may represent entirely new policies. These are addressed below:

**JK (Student Discipline)** was revised to codify the potential interventions available to address student behavior.

**JKD (Student Suspension)** was modified to expand disciplinary hearings notification timelines from three (3) to five (5) days.

**JKE (Expulsion of Students)** readmission terms were modified:

Currently, an expelled student may request re-admittance by making a written application to the Board. The proposed revision sets forth that, while the application for re-admittance may be submitted no less than nine (9) months after the date of the expulsion; the student may not be readmitted until at least two (2) complete semesters have passed (the remainder of the semester in which the violation has occurred and two [2] additional semesters).

Also proposed is the summary reinstatement of his/her expulsion should the student commit a violation of the conditions for readmission or a criminal or civil violation reflecting on the school order.

**JLCB (Immunization of Students).** It is recommended that chart of immunizations be deleted in favor of general statement to more easily maintain currency.

**JLDA (School Counselors and Psychologists).** This is a new policy.

**JLIF (Sex Offender Notification).** Staff would like the Board to take particular notice that the ASBA has suggested “optional” language at the JLIF Policy and its accompanying Regulation JLIF-R.

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**RECOMMENDATION:** This item is presented for the Board's study at this time. The policy revisions will be brought back at a later date for the Board's approval.

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**INITIATED BY:**



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**Todd A. Jaeger, Associate to the Superintendent**

**Date: April 3, 2012**



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**Vicki Balentine, Ph.D., Superintendent**