

## Minutes of Special Called Meeting The Board of Trustees South San Antonio ISD

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A Special Called Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, January 22, 2020, beginning at 4:00 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

### CALL TO ORDER AND ROLL CALL

Section start time: 4:00 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Kevin Rasco	X		
Connie Prado	X		
Gilbert Rodriguez	X		

Led by Michelle Martinez, Senior Executive Assistant

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

Led by Jennifer Suniga- Collier, Community Relations Officer

Section end time: 4:01 PM.

### CITIZENS TO BE HEARD

Section start time: 4:01 PM.

1. *Tom Cummins*, AFT President, addressed the Board regarding hiring and retaining substitute teachers.

Section end time: 4:04 PM.

### Discussion and Possible Action

Section start time: 4:04 PM.

1. Review and discuss Budget Committee Procedures

Item start time: 4:04 PM.

Dr. Larry Groppe, Moak Casey Consultant, and Jeff Baum, Moak Casey Consultant, were called to present and answer questions related to this item.

Mr. Rodriguez stated: Committee members without objection we will accept the Budget Committee adopt the Budget Committee Procedures, Chair hears no objection Budget Committee Procedures are adopted.

Item end time: 4:10 PM.

2. Consider and discuss mid-year review from Administration concerning the 2019-2020 annual budget

Item start time: 4:10 PM.

Dr. Larry Groppel, Moak Casey Consultant, Jeff Baum, Moak Casey Consultant, Sherri Seaman, Human Resources Director, and Chad Doucet, Interim Chief of Staff, were called to present and answer questions related to this item.

No action taken

Item end time: 4:21 PM.

3. Consider and discuss administration's proposed budget calendar for the 2020-2021 annual budget

Item start time: 4:21 PM.

Jeff Baum, Moak Casey Consultant, and Dr. Larry Groppel, Moak Casey Consultant were called to present and answer questions related to this item.

Mr. Rodriguez stated: without objection we'll adopt the Budget Calendar, Chair hears no objection the Budget Calendar is adopted.

Item end time: 4:42 PM.

4. Discussion and possible committee action concerning creation of a new Facilities Committee pursuant to District Policy BDB (Local)

Item start time: 4:42 PM.

Dr. Larry Groppel, Moak Casey Consultant, Ruperto Becerra, Director of Facilities, and Jeff Baum, Moak Casey Consultant, were called to present and answer questions related to this item.

Mr. Rodriguez stated: Committee members without objection we will forward the recommendation to the full Board of Trustees for the formation of a Facilities Committee, Chair hears no objection, the recommendation will be forwarded to the full Board of Trustees for formation of the Facilities Committee

Item end time: 5:03 PM.

5. Presentation and discussion concerning the 2018-2019 Financial Audit Report

Item start time: 5:03 PM.

Jeff Baum, Moak Casey Consultant, Chad Doucet, Interim Chief of Staff, and Scott Laleman, Director of Technology, were called to present and answer questions related to this item.

No Action Taken

Item end time: 5:24 PM.

Section end time: 5:24 PM.

#### **ADJOURNMENT**

Mrs. Prado moved to adjourn the meeting, Mr. Rasco seconded, and the Budget Committee voted unanimously to adjourn the meeting at 5:24 PM.

**ATTEST**

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Connie Prado, Board President

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Shirley Ibarra Pena, Board Secretary

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*



# Board of Trustees Time Management Log

## Board Meeting: January 22, 2020

### Special Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	4:00 PM	4:01 PM	1 Min.	Other
Total section time: 1 Min.				
Citizens to be Heard	4:01 PM	4:04 PM	3 Min.	Other
Total section time: 3 Min.				
Discussion and Possible Action – 14 Minutes				
Item #1	4:04 PM	4:10 PM	6 Min.	Other
Item #2	4:10 PM	4:21 PM	11 Min.	Other
Item #3	4:21 PM	4:42 PM	21 Min.	Other
Item #4	4:42 PM	5:03 PM	21 Min.	Other
Item #5	5:03 PM	5:24 PM	21 Min.	Other
Total section time: 80 Min.				
Adjournment	5:24 PM	5:24 PM	0 Min.	Other

**Total Meeting Time: 84 Minutes**

*\*Board Goals*

*1.) 14 minutes or less spent on each item*

*2.) 2 hours total meeting time or less*

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
<b>Vision</b>	Student Outcome Goal Setting			
<b>Vision</b>	Student Outcome Goal Monitoring			
<b>Vision</b>	Constraints Setting			
<b>Vision</b>	Constraints Monitoring			
<b>Accountability</b>	Superintendent Evaluation			
<b>Accountability</b>	Board Self-Evaluation			
<b>Structure</b>	Voting			
<b>Advocacy</b>	Community Engagement			
<b>Advocacy</b>	Student/Family Engagement			
<b>Advocacy</b>	Community Training			
<b>Other</b>	Other	84 Min.	100%	
<b>Total Vision-focused Minutes</b>		0	0%	
<b>Total Minutes</b>		84 Min.	100%	0 minutes - closed session not included

Total Meeting 1 hours and 24 minutes = 84 minutes  
 84 - 0 closed session = 84 Total Tracker Minutes



## January 22, 2020 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Inertim Superintendent Dolores Sendejo	1	2.5	1	\$82.81	\$372.65
Senior Staff Members					
Lorraine De Leon				\$54.98	\$0.00
David Abundis				\$49.29	\$0.00
Sherri Seaman	1	1.5	1	\$53.86	\$188.51
Amy Shields				\$49.43	\$0.00
Cynthia Bills				\$47.82	\$0.00
Rosanna Mercado				\$50.84	\$0.00
Robert Becerra	1	1.5	1		\$0.00
Charlie Gallardo				\$40.30	\$0.00
Julie Silva				\$46.26	\$0.00
Scott Laleman	1	1.5		\$48.42	\$121.05
Robert Zamora				\$47.31	\$0.00
Denise Orosco				\$47.82	\$0.00
					\$0.00
Dr. Lee Hernandez				\$61.05	\$0.00
Veronica Ramos				\$47.98	\$0.00
					\$0.00
Scott Stephens	1		1	\$50.33	\$100.66
Chad Doucet	5	2.5	2	\$43.28	\$411.16
Jenny Suniga Collier		1.5		\$43.72	\$65.58

					\$0.00
Other Staff					
Michelle Martinez	3	2.5	3	\$34.75	\$295.38
Irma Paine				\$40.53	\$0.00
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr				\$27.32	\$0.00
Cristina Moreno				\$28.79	\$0.00
Cristina Morales				\$27.85	\$0.00
Clarita Trevino	5	1.5	2	\$44.80	\$380.80
					\$0.00
					\$0.00
					\$0.00
					\$0.00
				\$1,091.33	\$1,935.78