

Browning Public Schools
Board Agenda Request
 Meeting To Be Held: October 10, 2017



- Recognition:** Students Staff Parents
- Information:** Building Report Old Business Superintendent's Report
- Action:** Resignation Hiring Contract Service Agreements
- Travel Out-of-State Travel In State Approvals
- Termination Legal Matters Other:
- This action request pertains to Elementary (only) High School/District Wide

Date: October 3, 2017

To: Corrina Guardipee Hall
 Superintendent of School

From: Emorie Davis Bird
 Human Resources Director

Subject: Substitute Eligibility Roster 2017-2018

Description: The substitute list is generated from our Personnel Management System and shows all eligible substitute teachers and temporary substitutes.

To provide substitutes for our schools, we will sponsor one teacher workshop per year (August) and utilize a tapping of the sub workshop to generate more classroom subs. Right to Know Workshops for Custodian and Food Service substitutes, Food Handlers Workshop for Food Service Workers and assistant in obtaining CDLs for Bus Drivers are also provided. Those who complete the training, paperwork, TB test, background check, drug & alcohol testing are added to the list. Some who sign up, however, choose not to substitute or find regular jobs. In order to maintain the list, the Personnel Department has sent notices to all who were on the list requesting they return the notice if they wished to continue on our substitute list. The attached list indicates those that have returned the notice requesting to remain on the substitute list. We will be updating our list from time to time as new substitutes become eligible. Substitutes are paid according to the Temporary Compensation Plan. Adopted by the Board of Trustees.

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): 2017-2018 Substitute/Temporary List
 New to list:

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

	Last Name	First Name	Phone #	Approved Subbing Location	Need Physical Screening
1	BirdRattler	Shainell	229-0939 845-5503	Teacher/T.A. for Child Care, BES, Napi, Clerical, and Extra-Curricular	
2	Edwards	Chris D.	845-5211	Custodian	
3	Goss	Ronnel	338-3390 450-4016	Teacher/T.A. for BMS and Clerical	
4	Hall	Ellen	338-3494	Teacher/T.A. for Child Care, KW/Vina, BES, Napi, and Clerical	
5	Harwood	Heather	845-3406	Teacher/T.A. for BMS and BHS	
6	Kipp	Emmett	845-4608	Teacher/T.A. for KW/Vina, BES, Napi, BMS, BHS, Alternative Education,	
7	Kipp	Misty	338-7933	Teacher/T.A. for Child Care, KW/Vina, BES, Napi, BMS, BHS, Alternative Education, and Clerical	
8	Marceau	Jaycee	1-301- 830-2329	Teacher/T.A. for Child Care, KW/Vina, BES, Napi, BMS, and Babb Elementary	
9	Marceau	Angel	338-3252	Teacher/T.A. for KW/Vina, BES, Napi, BMS, BHS, Alternative Education, and Clerical	
10	Meineke	Derrick	845-4020	Teacher/T.A. for BES, Napi, BHS, and Alternative Education	
11	No Runner	Irene	338-7221	Teacher/T.A. for KW/Vina, BES, Napi, BMS, BHS, and Alternative Education	
12	Skunkcap	Julia	407-4466	Teacher/T.A. for Child Care, KW/Vina, BES, BMS, BHS, Alternative Education, and Extra-Curricular	
13	Tailfeathers	Margaret	338-3433 600-4314	Teacher/T.A. for Napi, BMS, and BHS	
14	Vaile	Raquel	338-4809 450-8122	Teacher/T.A. for BES, Napi, BHS, Alternative Education, Extra-Curricular, and Clerical	
15	Wells	Wesley	450-5869	Bus Driver	
15	Whitegrass	Shayla	338-7709	Teacher/T.A. for KW/Vina, BMS, BHS, Clerical, and Extra-Curricular	
16	Whitegrass	Zowie	338-7709 845-9403	Teacher/T.A. for BMS, BHS, Clerical, Extra-Curricular	