MEMORANDUM

To: Members of the Board of Trustees
From: Gina Ramirez, Executive Director of Human Resources
Subject: Supplemental Pay for SEISD Diagnosticians and SSLPs
Date: April 9, 2025

HISTORY:

The current SEISD compensation plan lists Diagnostician at $55.00 (per hour) for contracted services, which has been used previously. However, the SEISD compensation table does not reflect supplemental pay for diagnosticians or SSLPs.

RATIONALE:

To remain compliant this year, the SEISD SPED department requires additional assistance with diagnostic assessments. The number of referrals for initial evaluations has increased, and various re-evaluations are due in the next few months. Compared to the cost of contracted services, it is in the SEISD's best interest to work with current diagnosticians and LSSPs for supplemental pay at $50.00 an hour. In addition, evaluations conducted by the SEISD diagnosticians and SSLPs will support understanding the student's needs and thus create a more personalized support plan in ARDs.

BUDGET IMPACT:

For the purposes of this situation, the total would not exceed $8,400.

4 days (April 12, April 26, May 3, and May 17)
7 hours each Saturday (Total of 28 hours each)
6 employees (5 diagnosticians and one LSSP)
$50 per hour

ADMINISTRATIVE RECOMMENDATION:

The administrative recommendation is that the Board of Trustees approve the proposed supplemental pay of $50.00 for diagnosticians and SSLPs to be added to the 2024-2025 SEISD Compensation Plan.

For Approval? ☒ Yes   ☐ No
If no, please check one: ☐ Presentation   ☐ Report   ☐ Information
Please check if applicable: ☒ Attachment Included

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