

# Beaverton School District

## Draft Superintendent Search Calendar

DATE	ACTION
Apr 6	<ul style="list-style-type: none"> <li>• Discuss executive search process calendar</li> <li>• Discuss desired qualities and qualifications</li> </ul> <i>Public meeting</i>
Apr 25	<ul style="list-style-type: none"> <li>• Organize search process (set calendar)</li> <li>• Discuss desired qualities and qualifications</li> <li>• Review and approve advertisement</li> <li>• Post advertisement</li> </ul> <i>Public meeting</i>
April - May	<ul style="list-style-type: none"> <li>• Accept community input on new executive qualities and qualifications</li> <li>• Accept staff input on new executive qualities and qualifications</li> <li>• Revise and adopt desired qualities and qualifications - <i>May 16</i></li> <li>• Receive applications</li> </ul> <i>Public meeting(s)</i>
June	<ul style="list-style-type: none"> <li>• Screen applications</li> <li>• Rank candidates</li> <li>• Develop interview schedule</li> <li>• Develop interview questions</li> <li>• Select candidates to interview</li> <li>• Conduct interviews</li> <li>• Site visit</li> <li>• Select finalist</li> <li>• Negotiate contract with selected candidate</li> </ul> <i>Executive session(s) – expect six meeting dates, usually weekend or evenings</i>
June 20	<ul style="list-style-type: none"> <li>• Vote to hire candidate in open public meeting</li> <li>• Announce selection</li> </ul> <i>Public meeting</i>

### Assumptions:

- If unsatisfied with the applications received, the Board commits to suspending the search and beginning a search for a long-term Interim Superintendent.
- Beaverton School District requires an Interim Superintendent beginning June 1.