

Minutes of Business Services Committee

October 8, 2014

The Board of Education

Harlem Consolidated School District

A Business Services Committee of the Board of Trustees of Harlem Consolidated School District was held Wednesday, October 8, 2014, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. Call To Order
George Russell, Chairman, called the meeting to order at 6:05 p.m.
2. Roll Call (Committee Members & Other Attendees)
Heather Kelley, George Russell, Travis Turner
Administration Attendees:
Julie Morris, Superintendent
Joshua Aurand, Assistant Superintendent
Mindy Schumacher, Recording Secretary
3. Approval of the Agenda
Josh Aurand removed items 6. B., 6. C. and 6. D. from the agenda.
George Russell recommended approval of the October 8, 2014 Business Services Committee Meeting Agenda as amended.
Motion to Approve: 1^s Morris, 2nd Kelley
The committee reached consensus to approve the agenda.
4. Approval of the July 9, 2014 Business Services Committee Meeting Minutes
George Russell recommended approval of the July 9, 2014 Business Services Committee Meeting Minutes.
Motion to Approve: 1st Kelley, 2nd Turner
The committee reached consensus to approve the minutes.
5. Comments from the Community
None
6. Proposed Board Consent/Action Items for the October 14, 2014 Board Meeting
 - A. Recommendation to accept FY14 Audit, presented by Sikich, LLP
Carla Paschal presented and distributed the annual audit documents.
The committee reached consensus to approve the recommendation.
 - B. Recommendation to approve Assistant Athletic Director position
Removed from agenda.
 - C. Recommendation to renew Architectural Services with DLA Architects for FY15
Removed from agenda.
 - D. Recommendation to renew agreement with Kelley Williamson for Fuel and Related Items for FY15 with no increases in margin points
Removed from agenda.
 - E. Recommendation to approve agreement with Staff Development for Educators for

professional development services in FY15 at a cost of \$7,900 paid for through Title II

The committee reached consensus to approve the recommendation.

- F. Recommendation to approve agreement with Challenger for 7 space shuttle missions with Machesney Elementary at a cost of \$4,550 for FY15

The committee reached consensus to approve the recommendation.

- G. Recommendation to approve Resolution adopting a continuing disclosure compliance policy

The committee reached consensus to approve the recommendation.

- H. Recommendation to approve Resolution in support of education funding reform

The committee reached consensus to approve the recommendation.

- I. Recommendation to approve the estimated annual 2014 Tax Levy

The committee reached consensus to approve the recommendation.

- J. Copier Discussion

George Russell asked for consensus from the committee to allow Josh Aurand to move forward with plans to replace the current copiers and bring a recommendation to the next Board meeting.

The committee reached consensus.

- K. Other

Recommendation to approve Resolution to include compensation paid under an Internal Revenue Code Section 125 Plan as IMRF earnings

The committee reached consensus to approve the recommendation.

7. Committee Consensus Items

- A. Other

8. Informational Items

- A. Contracts Under \$2,500

None

- B. RAEDC Discussion

Julie Morris presented information regarding the District becoming a member of the RAEDC. There is a membership fee of \$2,500, and this consideration will be brought forward to the Education Committee.

- C. Next Business Services Meeting Date: November 11, 2014 at 6:00 p.m.

- D. Other

9. Adjournment

The meeting adjourned at 7:24 p.m.

Motion to approve: 1st Kelley, 2nd Turner

All were in favor

Respectfully submitted,

Mindy Schumacher

Recording Secretary