

Browning Public Schools
Board Agenda Request
Meeting To Be Held: October 10, 2017



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: October 5, 2017

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Hiring: Special Education Teacher 2017-2018

Description: Jill Mattingly, Special Services Director, would like to recommend the following individual for hire for the 2017-2018 School Year:

🏠 Elizabeth Tailfeathers, Special Education Teacher, High School, (BA/3), \$32,458.00

Financial Impact: Per Certified Master Contract

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to:



Browning Public Schools Hiring Selection Report

Position Special Education Teacher		Applicant Recommended Elizabeth Tailfeathers	
Department/Location Special Education/High School		Supervisor Jill Mattingly/John Salois	
Type of Position Certified	Starting Date 10/12/2017	Term 2017-2018 School Year	

Recruiting	Date Posted: N/A	Closing Date: N/A
<p>Comments: Emergency Hire. No interview needed per district policy #5120.</p> <p>Selection Process, section C. Exceptions: The competitive selection process may be unnecessary in the following circumstances:</p> <p>A. Coaches and sponsors having preference as provided under the above section, Preferences, paragraph 3(A).</p> <p>B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical.</p> <p>C. The applicant is part of a general pool of temporary workers including substitutes from which supervisors may select and employ as needed. This exception does not apply to temporary employees or short-term workers to be hired for summer work. The superintendent is directed to establish and implement procedures to carry out this policy.</p>		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Tailfeathers, Elizabeth		Yes	N/A

Interview Committee			
Name	Title	Name	Title
N/A			

Recommendation: Elizabeth TailFeathers: Liz has experience in working with special education students. She has experience in writing Individual Education Plans.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
Criminal background check	on file	yes	Ok
TB documentation	on file	yes	Ok

Salary: \$32,548.00 (pro-rated from \$39,932.00)	Placement: <u>BA/3</u>	Contract Days: 189
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Prepared by: Sherie Blue Date 10/5/2017 Approved by: _____ Date: _____