

Unadopted Minutes
REGULAR SCHOOL BOARD MEETING
Albany Area Schools – ISD #745
District Office Board Room
June 11, 2025

1. Call to Order

The meeting was called to order by Chair Hansen at 6:00 p.m.

2. Roll Call

Present: Hansen, Ronning, Henkelman, Sands, Rueter

Late:

Absent: Sands, Dirkes

3. Public Forum

Heather, a mother, came to the meeting to voice concerns she has regarding our district.

4. Agenda – Additions and Deletions

Agenda has one change – 7.2 Avon Elementary School Principal Update will be moved to the June Work Session

5. Approvals

5.1 Previous Meeting Minutes

Motion by Sands, seconded by Rueter, to approve the May 14, 2025, Regular Meeting minutes, and the May 28, 2025, Work Session minutes as presented. Supported by all present.

5.2 Cash Flow Reports – April 2025

Motion by Rueter, seconded by Ronning to approve the April 2025 Cash Flow Reports as presented. Supported by all present.

5.3 Acceptance of Gifts and Donations

Member Rueter introduced the Resolution Accepting Donations and moved for its adoption.

The School Board of Albany Area Schools, ISD 745, gratefully accepts the following donations as identified below:

<u>Donor</u>	<u>Item</u>	<u>Designated Purpose (if any)</u>
Kerry, Inc	\$500.00	CDL
CentraCare	\$500.00	5K
Jan Klug	\$500.00	25-26 BEAT Performing Arts Series
Albany Baseball Association	\$75.00	Porta Potty
Albany Lions	\$2,000.00	Eagle Scout Project
Albany Area Fishing Team	\$750.00	ZEBCO School of Fish Class Sponsorship
Albany American Legion	\$325.00	Scholarship
Walter Holmes/Ruthie Dixon	Posters, school supplies, paper, fabric	Albany Elementary

Member Sands seconded the resolution and upon vote being taken thereon,

The following voted in favor of: Hansen, Sands, Henkelman, Ronning, Rueter

And the following voted against: None

Absent: Sand, Dirkes

Whereupon said resolution was declared duly passed and adopted.

6. Consent Agenda

AFT:

Megan Gaebel - ELC ECFE Teacher
Victoria Bick - AHS Life Science Teacher
Meghan Studniski - AMS School Counselor
Livi Zenzen - AVE Special Education Teacher

AFT Staff Transfers:

Anne Hoeschen - ALE 1st Grade Teacher to ALE Interventionist
Leanne Stephens - ALE Special Education Teacher to AHS Special Education Teacher
Emily Pratt-Blonigen ALE 5th Grade Teacher to ELC Kindergarten Teacher
Christine Manthe - ALE Interventionist to AVE/AMS Art Teacher
Tracy Rademacher - ALE 2nd Grade Teacher to ALE 3rd Grade Teacher

At Will:

Amy Rausch - Controller

AESP:

Rachael Derosier - AVE Administrative Assistant

AESP Staff Transfer:

Patty Schleppenbach - ALE Custodian to Secondary Custodian
Catherine Snyder - Secondary Food Service Aide to AVE Lead Cook

Temporary/Summer Staff:

Liesl Brever - Custodian
Cora Rushmeyer - Custodian
Paisley Ellingson - Custodian
Judah Allen - Maintenance & Grounds

AESP Payroll Change Request:

Joan Klaphake - Boiler license stipend

LOA request:

One

Coaching/Advisors:

Victoria Bick - Assistant Girls' Basketball Coach
Shannon Rushmeyer - Colorguard Advisor
Andrew Burnett - Drumline Advisor

Kids Company:

Katelyn Vander Weyst - Aide
Reegan Lemm - Aide
Gavin Sawyer - Program Leader

Community Education:

Samuel Hondl - CE Summer Intern
Eva Schwenzfeier - HSP/Fundamentals
Aaron Schwenzfeier - HSP/Fundamentals

Brooklyn Kuklok - Aquatics
Denise Croatt - Intro to Pickleball

Resignations:

Dan Hansen - Summer Grounds/Maintenance, effective June 2, 2025
Garrett Robinson - Secondary Custodian, effective May 31, 2025
Mary Kohorst - Secondary Food Service Aide, effective May 28, 2025
Alyssa Weber - AVE Administrative Assistant, effective May 29, 2025
Robin Garding - AMS Paraprofessional, effective May 29, 2025
Peter Stenger - Assistant Director of Operations, effective June 30, 2025
Matthew Abraham - Coordinator of Building Maintenance, effective June 13, 2025
Riley Feldewerd - Kids Company Aide, effective May 9, 2025
Sierra Hickman - Kids Company Aide, effective May 15, 2025
Peter Maas - Secondary Science Teacher, effective June 9, 2025

Retirements:

Sue Clemen - Revised date: Director of Business Services, effective August 31, 2025
Paul Conrad - AMS Principal, effective June 30, 2025

Request for Severance:

Sue Clemen - At Will
Joseph Kalthoff - AESP
Jessica Savolainen - AFT
Paul Conrad - Principal

The following checks were issued in paying claims: Wire transfers and checks 110428 - 110608

Expenditures:

01 General Fund	\$1,136,172.13
02 Food Services	\$64,832.67
04 Community Services	\$65,990.18
06 Building Construction	\$154,865.10

Motion by Rueter, seconded by Ronning, to approve the June 2025 consent agenda. Supported by all present.

7. Reports

7.1 Purple Pride

Three Purple Pride cards were read. Kudos to the staff who were mentioned.

7.2. Avon Elementary School Principal Update

Moved to the June Work Session Agenda.

8. Business

8.1 Enrollment Report

Pretty consistent.

8.2 Authorize Official Bank Signatures

Motion by Sands, seconded by Henkelman, to authorize new official bank signatures. New signatures will include Hansen -Chair, Sand -Clerk, Dirkes-Treasurer, Okerlund-Superintendent, Noska-Business Manager.

Vote For: All

Vote Against: None

8.3 Memorandum of Understanding Regarding Boys' Soccer Coaches 2025-2026

Head coach, Assistant coach, and newly added Junior Varsity Coach.

Motion by Rueter, seconded by Ronning to approve the MOU as presented. Supported by all present.

8.4 Memorandum of Agreement Regarding Extension of Probationary Period

In MN, a three-year probationary period is standard. Caroline is accepted into the program to be licensed by this time next year – looking to make an extension.

Motion by Sands, seconded by Ronning to approve the MOA as presented. Supported by all present.

8.5 Lease Agreement Between Albany Area Gymnastics Association and Albany Area Schools

Increase in overall cost (33%). Changes also noted to practice hours as well as exclusivity for practice.

Motion by Ronning, seconded by Henkelman to approve the lease agreement as presented. Supported by all present.

8.6 Resolution for Membership in the Minnesota State High School League

Motion by Sands, seconded by Rueter, to approve the continued membership in the MSHSL. Supported by all present.

8.7 School Advocating for Fair Funding Membership Dues

Increase of 2.5 – 3% (based on student enrollment) We actually have a decrease of \$120 this year due to enrollment.

Motion by Rueter, seconded by Ronning to approve the SAFF membership dues for the upcoming academic year. Supported by all present.

8.8 Minnesota School Boards Association Membership Dues

Motion by Ronning, seconded by Sands to approve the 2025-2026 MSBA membership dues. Supported by all present.

8.9 Designation of the Identified Official with Authority for Education Identity and Access Management

Motion by Rueter, seconded by Ronning, to approve the IOWA designation as presented. Supported by all present.

8.10 Approve Resolution Relating to Community Education Census

General Community Education funding increased. Additional adults with disability funding.

Member Sands introduced the resolution and moved its adoption. The motion for the adoption of the foregoing resolution was duly seconded by Member Henkelman upon vote being taken thereon,
the following voted in favor thereof: All present
and the following voted against the same: None
whereupon said resolution was declared passed and adopted.

8.11 Snow Removal Bids

Ehlinger will have Albany schools. Lange Trenching will continue to do Avon school.

Motion by Rueter, seconded by Henkelman to approve the bids as presented. Supported by all present.

8.12 Food Service Bids

Motion by Rueter, seconded by Ronning to approve the bid for milk to Stony Creek Dairy and bread to Pan-O-Gold as presented. Supported by all present.

8.13 Strategic Plan Update

Updates to counselor positions in secondary. Hybrid course expansion noted. SEL will be in the classroom in 3-5 grade levels. The staff development committee will meet in August. Purple Pride has partnered with Top 20 (Willow Sweeney). AESP evaluation documents have been updated to align more with specific positions. This will all go to a digital personnel file. Staff feedback process will kick off at a date of TBD (when HR is hired). Long-term maintenance needs are going to be prioritized. Lunch options, including Salad Bar will be reorganized and Ala Carte will move to current concession stand to speed up lunch lines. 4.0 negotiations will begin in August (looking for 3-year contract).

8.14 Legislative Update

The special session Monday into Tuesday had some relief.

Inflationary increase will remain intact. Compensatory revenue has new formulas, which includes a 'hold harmless'. \$55 M – most schools will see similar revenue as previous and more flexibility on where that money is spent. Long term facilities maintenance – Above the line can now be used towards roofs as well as air quality needs. Student support personnel funds saw a reduction, though we will likely see a slight increase. The Special Ed reimbursement rate decreased to 95% in '26, 90% in '27. Short term sub-law requirements changed. Reduction in per pupil aid in school library. Funding and change in requirements for Cardiac Emergency Response Plan. Changes to Bullying policy requirements. Teacher requirement updates due to Read-act. School lunches will now be required to provide lunch, funds have gone down, and second lunches must be sold now. Inflationary actions were not taken on this, which is concerning. ReadAct, paraprofessional requirements saw updates. Remote participation and additional flexibility for School Board open meeting laws. Student school board reps are encouraged. Pre-Labor Day school starts are approved for the state for 2 years. Early retirement age went from 62 to 60 (if served for 30+ years), reduction in penalty from 6% to 5%.

8.15 Retire School Board Policies

8.15.1 430 Classified Employee Meal and Rest Period Policy

In state laws now

8.15.2 580 Restrictive Procedures for Special Education Students

Motion by Sands, seconded by Rueter to retire policies 430 and 580. Supported by all present.

8.16 School Board Policies - Third Read

8.16.1. 203 Operation of the School Board - Governing Rules

8.16.2. 213 School Board Committees

8.16.3. 406 Public and Private Personnel Data

8.16.4. 412 Expense Reimbursement

8.16.5. 421 Gifts to Employees and School Board Members

8.16.6. 427 Workload Limits for Certain Special Education Teachers

8.16.7. 501 School Weapons Policy

8.16.8. 502 Search of Student Lockers, Desks, Personal Possessions, and Student's Person

- 8.16.9. 526 Hazing Prohibition
- 8.16.10. 529 Staff Notification of Violent Behavior by Students
- 8.16.11. 530 Immunization Requirements
- 8.16.12. 531 The Pledge of Allegiance
- 8.16.13. 612.1 Development of Parent and Family Engagement Policies for Title I Programs
- 8.16.14. 705 Investments
- 8.16.15. 714 Fund Balances
- 8.16.16. 807 Health and Safety Policy
- 8.16.17. 809 Naming Rights Policy
- 8.16.18. 902 Use of School District Facilities and Equipment

Motion by Rueter, seconded by Sands to approve the third read policies as presented. Supported by all present.

9. Committee Reports

9.1 Districtwide Technology Committee

The committee will review and gather feedback to balance cost/budget and staff preferences.

10. Superintendent Report

Staffing for HS science, Elementary counselor. Currently interviewing HR candidates. Asst. Director of Operations will have round 2 interviews. Sp. Ed. Out-of-field permission has caused some movement between 2 staff (basically a swap). Vinyl flooring is being updated with epoxy to save long term over waxing. Some leadership staff attended a training session recently.

11. Adjournment

Agenda completed at 7:36 p.m., a motion to adjourn was made by Member Rueter, seconded by Member Ronning. Supported by all present.

Dustin Henkelman, Acting Clerk