

VanEerden Food Distribution

Contract # 16-010-256 Bid through RESA

Cedar Crest Dairy

Contract # 325-48-030320 Bid through CoPro+

AJD Pizza/Domino's

Entering year 2 of a three year contract

## SMALL PURCHASE INFORMAL PROCUREMENT LOG

Fiscal Year 2025/26

Vendor 1: MMAS Solution

Vendor 2: Amazon

Vendor 3: Green Paper Products

Items to be Purchased – Food and Non-Food Items	Quantity Expected to Buy	Unit/Each Price	Extended Price (Quantity x Unit Price)	Unit/Each Price	Extended Price (Quantity x Unit Price)	Unit/Each Price	Extended Price (Quantity x Unit Price)
Compostable							
5 Comp trays			59.75 / CS 500 CT		28.99 / 125		79.95 400 / CS
					115.94 / CS 500 CT		
<b>Total Cost:</b>			\$		\$		\$

<b>Circle/List Method of Contact and Date Obtained:</b> <i>History of use</i> <i>Will warehouse until we need</i>	<b>Internet Newspaper/Flyer</b> <b>In person</b> <b>Telephone</b> <b>Other: _____</b>	<b>Internet Newspaper/Flyer</b> <b>In person</b> <b>Telephone</b> <b>Other: _____</b>	<b>Internet Newspaper/Flyer</b> <b>In person</b> <b>Telephone</b> <b>Other: _____</b>
<b>Rationale for Purchasing Decision:</b> <b>(Examples: price, location, convenience, store incentive program/discount, store credit card, or other justification).</b>			
<b>Vendor Selected:</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Signature of person completing form:</b>	<i>P. Schuler</i>		<b>Date:</b>

# SMALL PURCHASE INFORMAL PROCUREMENT LOG

Fiscal Year 20 25/2026

Vendor 1: Livonia Italian Bakery

Vendor 2: Villa Bakery

Vendor 3: DiMaggio Bakery

Items to be Purchased – Food and Non-Food Items	Quantity Expected to Buy	Unit/Each Price	Extended Price (Quantity x Unit Price)	Unit/Each Price	Extended Price (Quantity x Unit Price)	Unit/Each Price	Extended Price (Quantity x Unit Price)
Pizza Rolls							
Formulated to meet							
USDA nutritional							
requirements							
Total Cost:			\$		\$		\$

Circle/List Method of Contact and Date Obtained: <u>June 2025</u>	Internet Newspaper/Flyer In person Telephone Other: <u>prior use</u>	Internet Newspaper/Flyer In person <u>Telephone</u> Other: _____	Internet Newspaper/Flyer In person <u>Telephone</u> Other: _____
Rationale for Purchasing Decision: (Examples: price, location, convenience, store incentive program/discount, store credit card, or other justification).	Adheres to Nutritional requirements Local History of Use	Do not have pizza rolls made w/ whole grain flour	Do not use whole wheat flour
Vendor Selected:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signature of person completing form:	<u>Pat Schuler</u>		Date: