



GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304 **227 NORTH FOURTH STREET, GENEVA, ILLINOIS** **RECORD OF PROCEEDINGS OF A REGULAR SESSION** **OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, August 28, 2023, at 7:00 p.m. at Coultrap Educational Services, 227 North Fourth Street, Geneva, Illinois.

1. CALL TO ORDER (Policy 2:220)

1. Roll Call
2. Welcome
3. Pledge
4. Reminder to sign attendance sheet

The meeting was called to order at 7:05 p.m. by President Cabeen.

Board members present: Molly Ansari, Policy Committee Chair Stephanie Bellino, President Larry Cabeen, Vice President/Finance Committee Chair Jackie Forbes, Willard Hooks, Paul Radlinski.
 Late: None. Absent: Dan Choi.

The President welcomed everyone and Paul Radlinski led the Pledge of Allegiance.

District staff present: Tim Wyller, Principal Mill Creek Elementary; Anne Scalia, Director Student Services; Tim Baker, Safety Security Supervisor; Todd Latham, Assistant Superintendent Business Services; Shonette Sims, Assistant Superintendent Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Andy Barrett, Superintendent.

Others present: Stephanie Dawkins, Katie Thorpe, Melissa Price, Erica Segebrecht, Melissa Costlow, Meggan Rogers, Sarah Reece, Eliana Bartel, Amanda Rooney, Chris Rooney, Jake Rooney, Maddie Rooney, Brenda Schory.

2. APPROVAL OF MINUTES (Policy 2:220)

1. Regular Session, August 14, 2023

Motion by Forbes second by Hooks, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, five (5), Ansari, Bellino, Cabeen, Forbes, Hooks. Nays, none (0). Absent, one (1), Choi. Abstained, one (1), Radlinski.

2. Executive Session, August 14, 2023

Motion by Bellino second by Ansari, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, five (5), Ansari, Bellino, Cabeen, Forbes, Hooks. Nays, none (0). Absent, one (1), Choi. Abstained, one (1), Radlinski.

3. Updated Regular Session, July 17, 2023

Motion by Ansari second by Bellino, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, six (6), Ansari, Bellino, Cabeen, Forbes, Hooks, Radlinski. Nays, none (0). Absent, one (1), Choi. Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

1. Tradition of Excellence: MCS Student (Policy 6:330)
 Special Olympics

4. LEGISLATIVE UPDATES

Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."

Jackie Forbes shared that the Illinois Association of School Boards resolution list should be out in September. These are items we discuss as a Board and give a thumbs up or thumbs down on the resolutions. These will then be voted on in November at the Delegate Assembly.

5. SUPERINTENDENT'S REPORT (Policy 3:40)

The Superintendent shared that opening day was a success focusing on the theme "Believe in Geneva." There were many people who contributed with speeches, performances, and presentations. The key message was do not stop believing in each other and we need to count on each other. Thank you to students', families, community partners, educators, support staff, O&M, and transportation as we got the school year started. Thank you to transportation, PE, O&M, and lunchroom supervisors for working through the recent heat wave. There are safety and Standard Response Protocol (SRP) videos on our website created by our Communications Coordinator, Sandy Manisco. This is helpful information for our staff, families, and community, so please check these out. We are starting conversations about emergency days, with our priority being in-person learning. Please watch for more information at a future meeting. We are trying to find ways to recognize more of our students for in-district achievements and exploring changes to existing processes and structures.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

1. District Goals Discussion

Dr. Barrett is seeking more feedback before formalizing the district goals. Once they are finalized, he would then come back at a future meeting to ask the Board to approve them. After the last meeting, we talked about streamlining this process. As a result of our conversation at the last meeting we have come up with two goals with subgoals under goal #1. If the sub goals work, then we would work on the activity logs to bring back to you. For goal #2 we did not feel it needed subgoals, but we feel we would still need to be intentional about implementing practices. We would still complete the activity logs.

Goal #1: Geneva CUSD 304 will engage in a process to develop, initiate, and implement a multi-year district-wide strategic plan.

- Subgoal #1: Collaborate with Board and engage with a variety of D304 stakeholders regarding strategic planning process.
- Subgoal #2: Gather and evaluate information regarding consultation services for strategic planning and engage in formal process for strategic plan initiation and implementation.
- Subgoal #3: Formalize strategic plan by spring of 2024 and formally initiate strategic plan for the 2024-2025 school year.

Board comments, questions, concerns: Multi-year means how many years? (That is something that we would have to determine as part of that process. It could possibly be three or more years.) If these subgoals are just for this year, then I would hold the second subgoal for the next year. This goal encompasses many of our goals, and I would like to see us continue collaborating with stakeholders.

Goal #2: Geneva CUSD 304 will implement practices that contribute to a positive culture and climate across our school community.

Board comments, questions, concerns: Is it possible to measure the success or is that down the line? Especially, the culture and climate. (In terms of measuring the success of the goal, it would be noting the activities. It would really be the about the practices we have implemented. We will not just list the

activities; we will also come back with the accomplishments.) Would you get feedback from students? (We already do implement some surveys that we could look at, such as the 5 Essentials survey. We are looking to implement a technology survey, which could be something we could use.) If this is a multi-year goal having a baseline from your surveys and publishing what your baseline is, then going back a year later to show the advancements you have made is a strong activity that you can include in something like this. (This year is about establishing that baseline.) This goal is still big, so what does this mean for the different stakeholder groups? (Do you think coming back next time with some subgroups for goal #2 would help?) (That would be better.) In the past, we have had difficulty with quantitative work that has been done. I appreciate the rewarding of this goal compared to what was presented at the last meeting. There is so much happening around the district, so this puts intention behind it.

2. Superintendent's Goals Discussion

Dr. Barrett presented to the Board his personal goals as superintendent and the action steps. These goals are prioritized based on the critical priority areas that have been discussed and reviewed. Under each goal there are action steps that would be reported back to you as a board. He is looking for feedback from the board.

Goal #1: During the 2023-2024 school year Dr. Barrett will partner with district stakeholders to facilitate the development of and initiation of a multi-year, district-wide strategic plan.

Goal #2: During the 2023-2024 school year Dr. Barrett will conduct a review of district curricula and programming and develop an action plan for improvement in student growth as measured by state and local assessments, and other quantitative and qualitative indicators.

Goal #3: During the 2023-2024 school year Dr. Barrett will establish and develop relationships with stakeholders throughout the district and community.

Goal #4: During the 2023-2024 school year Dr. Barrett will conduct a review of the district's current financial processes and develop an action plan for maintaining fiscally responsible and efficient processes that support district goals and foster long-term district success.

Board comments, questions, concerns: When you were talking about various kinds of data you could generate, there is something to be said of qualitative data. These are great goals, but instead of just reporting back at the end of the year, we should be talking about these periodically throughout the year. (You are correct, and we will.) You need to build in a descriptive scale for some of these actions. (At some point, we would acknowledge that these are the goals we will be working on, but it is not necessarily the evaluation tool. We could invite in a rep from LUDA or IASB to help us work on these goals to fit into the evaluation.) We did talk about your superintendent's report and using the language of the goals, so that community-wide there is transparency. These goals are organized well with the first step being "why" and the action steps being the "how." The "what" should be noticeably clear and unambiguous. Your goals and the district goals are nicely aligned.

3. City of Geneva TIF Resolution

Dr. Barrett shared that the district learned on August 16 that the City of Geneva would be seeking a 12-year extension to the East State Street TIF (TIF #2). The City Council met this past Monday, and it was shared that while much of this area has been enhanced over the last twenty-three years, one portion of the project has remained uncompleted. This would be the completion of roadway and streetscape upgrades to East State Street between the Fox River and Kirk Road, which has been delayed for a variety of reasons. The extension of a TIF does require state legislative action. We will continue talking about this over the next few meetings, with final discussion and determination of formal district position expected at the September 25 meeting.

Board comments, questions, concerns: I watched the video of the city council meeting on YouTube, and what I do not understand is the direct impact this will have on 304? Since this is an extension, is it just delaying what the direct impact would have been? Can it be ended sooner than the 12-year extension and who makes that decision? Are there other taxing parties that need to approve this? (The park district, library and some others are having these same conversations.) The public needs to

know when they could share their comments on this topic. When we have a TIF that comes through and makes these improvements, will there be a change in the EAV for the homes in that area? Is this TIF 2 only for infrastructure? Will any part of this TIF be used for tax incentives for new businesses coming in along the east State area? Is it only for new businesses or since they will be continuing with it would this continue any kind of tax relief that has been given to existing businesses that have received this for multiple years? This is not a small ask and to beautify the city we must give up income to the district. I am concerned that it will end up being thirty years that this has been going on and it has not worked in the past twenty-three. If the TIF includes more than infrastructure and will include tax breaks for businesses, can it be split up so that it has less of a monetary impact on the district?

8. INFORMATION

1. Suspension Report (Policy 7:200)
2. July Financial Update (Policy 4:40, 4:55)

9. CONSENT AGENDA

1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)
2. Monthly Accounts Payable & P-card Transactions – July (Policy 4:50)
3. Pay Request #4: \$33,525, Johnson Controls, for 2023-24 GHS DDC Upgrades (material only)
4. Pay Request #4: \$181,800.79, Johnson Controls, for 2023-24 GHS DDC Upgrades (labor only)
5. Maxim Healthcare Services Agreement

Motion by Radlinski second by Bellino, to approve the above-listed, items 9.1-9.5. On roll call, Ayes, six (6), Ansari, Bellino, Cabeen, Forbes, Hooks, Radlinski. Nays, none (0). Absent, one (1), Choi. Abstained, none (0).

10. PUBLIC COMMENTS

(PRESS Policy 2:230) *Per Board Policy 2:230, attendees wishing to formally address the Board must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

Welcome back to staff and students as the school year gets underway. The opening day event was a success and there was a great vibe that day. There was a lot of positive feedback from this event and thank you to everyone who participated. Back to school events have begun with Back to School and Curriculum Nights. Board members attended the Theater Boosters meeting and they have announced all their shows for the year. First up are the One Acts. Other shows to look forward to are Lifeboat, Mama Mia and more. Thank you to everyone who worked and helped during the recent heat wave. Board members attended the annual GHS Corn Boil and Back to School Night. Board members are looking forward to the first Technology Task Force meeting. GELP started school last Monday, and it was great to see Dr. Barrett there greeting students and parents. The Facilities Task Force met today, and if you saw all the work that took place over the summer you would be amazed. O&M did an excellent job! The list of projects that were discussed was a page and a half. Thank you to all the contractors that participated in the work around our district. Congratulations to Maddie Rooney for her accomplishment and to her support team for coming out tonight.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO LITIGATION, WHEN AN ACTION AGAINST, AFFECTING, OR ON BEHALF OF THE PARTICULAR PUBLIC BODY FINDS THAT SUCH AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE

FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING [5 ILCS 120/2(c)(11)]. [5 ILCS 120/2(c)(11)]

At 8:19 p.m., motion by Radlinski, second by Hooks, to go into executive session to consider matters pertaining to litigation, when an action against, affecting, or on behalf of the particular public body finds that such an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

At 8:33 p.m., the Board returned to open session.

14. ADJOURNMENT

At 8:33 p.m., motion by Forbes second by Bellino and with unanimous consent, the meeting was adjourned.

APPROVED _____ (Date)	_____ PRESIDENT
SECRETARY _____	_____ RECORDING SECRETARY