

CANNON VALLEY SPECIAL EDUCATION COOPERATIVE (CVSEC)

Independent School District 6094-52

Regular Meeting

Tuesday, March 21, 2023, 4:00 PM, CVSEC District Office
200 Western Avenue NW
Faribault, MN 55021

Board Members Present: Coleman, Ristau (for Jones), Robicheau

Board Members Absent: Jones, Mohs

Staff Members Present: Bente, Hillmann, Holm, Korolewski, McGuire, Qual, Washa

In the absence of Chairperson Mohs, Ristau conducted the meeting.

1) Call to Order/Adoption of Agenda:

Motion to Approve the Agenda: Robicheau
Second: Coleman

AYE: All
NAY: None

The meeting was opened at 4:06 PM.

2) Consent Agenda:

Motion to Approve the Consent Agenda: Coleman
Second: Robicheau

AYE: All
NAY: None

A) Approval of the Minutes from the Organizational and Regular Board Meetings on February 28, 2023

B) Approval of Claims

C) Staff Updates

(1) New Hires:

Ferris, Ava - EA at STEP - Effective 03/20/2023

Kodet, Laurie - Substitute District Nurse at \$61.34/hour - Effective 4/1/2023

(2) Transfers:

(3) Resignations, Retirements, and Terminations:

(4) Leaves of Absence:

Hansen, Kelsey - Teacher at ALEX - Effective 4/17/2023 - 6/8/2023

(5) Other:

3) **Public Input:**

There was no Public Input.

4) **Reports and Communication:**

A) *Executive Director's Report*

The 2023-2024 Preliminary Budget will be brought to the Board for review at the April meeting. Staffing for the 2023-2024 school year continues. CVSEC will be attending both in-person and virtual job fairs. CVSEC will be launching a social media presence soon. Platforms include Facebook, Instagram, and Twitter. CVSEC wants to showcase student achievements as well as promote the organization as a potential employer for job seekers. State Access testing has wrapped up. MCA testing will begin after Spring Break.

B) *Enrollment Report*

Enrollment is currently 82 students. CVSEC is accepting referrals for the 2023-2024 school year. One student is likely to enroll in SUN before the end of the year. There are possible openings in ALEX's elementary program after the break. Administration is still evaluating capacity and safety.

C) *Professional Development Update*

Holm walked the Board through the LETRS program being introduced at CVSEC. Holm was one of the first people in MN trained in LETRS and she's been leading professional development for interested teaching staff. Teachers are being trained in how to improve the reading accuracy and skills needed for students to make sense of any text. The desired reading accuracy for comprehension is 98%. All teachers were offered the opportunity to be trained.

5) **Old Business:** There was no Old Business.

6) **New Business:** There was no New Business.

7) **Comments: Board/Director:** There were no comments.

8) **Next Meeting Date:**

April 25, 2023 at 4:00 PM at 200 Western Ave NW Faribault, MN 55021

9) **Adjournment:**

Motion to Adjourn: Robicheau

Second: Coleman

AYE: ALL

NAY: NONE

The meeting adjourned at 4:36 PM.

APPROVED BY: _____ DATE: _____ 4/25/2023 _____

Robert Coleman, Board Secretary