

Request for Extended Travel

(THIS REQUEST FORM REQUIRED FOR TRAVEL OUTSIDE OF THE 200-MILE RADIUS)

NAME: Lesley Ann Bossert

DATE: January 12, 2009

DEPT/BUILDING Parkrose High School

PURPOSE: College Choir Tour – The Parkrose High School A-Choir and Treble Choir will make their annual college choir tour to Lane Community College, Eugene, Oregon and Southern Oregon University in Ashland, Oregon. The purpose of this trip is to introduce several college campuses to the choir students, attend workshops at the universities, attend a professional production of "The Music Man" at the Shakespeare Festival and attend a workshop at the Shakespeare Festival. The students will be working on their sight reading skills and pieces for district competition.

DISTRICT BENEFIT: The students will be representing Parkrose High School at several different venues. The district benefits by giving students the opportunity to learn in a university setting and with nationally recognized professional theater directors. The choir students do an amazing job showcasing Parkrose High School.

TRAVEL DETAILS: 1. **DESTINATION:** Ashland, Oregon and Eugene, Oregon
 2. **TRAVEL DATES:** March 10-11, 2009

<u>ESTIMATED EXPENSES:</u>	<u>DESCRIPTION</u>	<u>COST</u>
TRAVEL, MEALS, LODGING, AND FEES	<ul style="list-style-type: none"> Tour price includes motor coach, driver's room and tips, one night accommodations, one lunch, one breakfast, one dinner, admissions to "The Music Man" and a Shakespeare Festival student workshop. 	\$185.00 per student 60 students@\$185.00 Total = \$11,100
<ul style="list-style-type: none"> Fees for director and chapeton 	Includes all items in the tour price.	The \$185 is covered by the students tour cost.
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• SUBSTITUTE	Only need 3 class covers.	\$75.00
• OTHER		

TOTAL: \$11,175.00

mml 1/14/09


BUDGET SOURCE(S):

Source	Budget Code	Amount
• GENERAL FUND:	01-31-113107	\$75.00 (SUB)
• WORKSHOP FUNDS:		
• CONTRACT REQUIREMENT:		
• OTHER: Parent, student fundraisers	ASB A-Choir account Students, parent contributions - \$185.00	60 @ \$185.00

TOTAL: \$11,175.00

SUPERVISORS RECOMMENDATION AND COMMENTS:

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SUPERVISOR SIGNATURE:  1-13-08SEND FORM TO SUPERINTENDENT/DESIGNEE: 

SUPERINTENDENT/DESIGNEE RECOMMENDATIONS/COMMENTS:

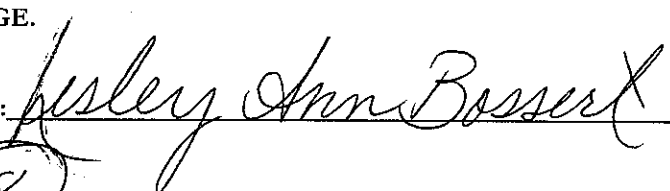
(\$11,100 = student fund raised)

OK K Gray 1-15-08

BOARD ACTION:

NOT-REQUIRED ___ REQUIRED ___ APPROVED ___ DISAPPROVED ___ DATE: ___

I AGREE THAT ALL OF THE INFORMATION ON THIS FORM IS ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

EMPLOYEE SIGNATURE: DATE: 1/13/08 