

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 6/13/17



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
☒ Travel Out-of-State ☐ Travel In State ☐ Approvals
☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 6/9/16

To: **Board of Trustees**
Browning Public Schools

From: **John Rouse**
Title: Superintendent

Subject: **Out of State Travel-NIISA**

Description: Request approval for Brian Gallup to travel to the NIISA Summer Board of Directors Meeting in Flagstaff, Arizona, July 12 - July 15, 2017.

Financial Impact: \$1,769.92 (Lodging \$285.00; Mileage \$106.92 Per Diem \$348.00; Airfare \$980.00; Luggage \$50.00).

Funding Source (Budget/grant, etc.): Board Travel

Attachment(s): Travel Request/Agenda

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

National Indian Impacted Schools Association
2017 Summer Board of Directors meeting

July 13th and 14th, 2017

Twin Arrows Navajo Casino Resort
Flagstaff, Arizona

Hotel reservations: (928) 856-7172 Code **BK#4150**

Tentative agenda

Wednesday, July 12th Arrive—meals on your own

Thursday, July 13th 7:30-8:30 Breakfast
 8:30-12:00 NIISA Business Mtg
 12:00-1:00 Lunch
 1:00-4:30 NIISA Business Mtg
 Guest speakers
 Board dinner

Friday, July 14th 7:30-8:30 Breakfast
 8:30-4:30 Travel to Chinle Unified
School District—District visitation and presentations
Travel to Canyon de Chelly National Monument

Saturday, July 15th Depart for home

Browning Public Schools
Board of Trustees
Travel Request

Trustee Name Brian Gallup

Type of Travel: ☐ Travel to Posted Meetings (MCA 2-18-503)
☒ Travel Out of District

Date Approved by Board 6/13/17

Out of District Travel

Conference/Workshop NIISA Summer Board of Directors Meeting
Attach Brochure/Agenda

Location Flagstaff, Arizona

Departure Date 7/12/17

Return Date 7/15/17

Departure Time 4:00 am

Return Time 6:30 pm

Transportation: ☒ Personal Vehicle
☐ District Vehicle
☐ Other _____

Mileage 198 @.54 = 106.92

Per Diem 3 dys@90 + 15IS + 48OS = 333.00

Registration PO# = 0.00

Hotel PO# 17491 = 285.00

Airfare PO# = 980.00

Other Luggage = 50.00

Sub Total \$1,754.02

Budget 126.90.160.2310.0582.84 (70%)\$367.44

226.90.160.2310.0582.84 (30%)\$122.48

Check Total **\$489.92**

Trustee Signature _____ Date _____

Chairman Signature _____ Date _____

Superintendent Signature _____ Date _____

Please attach receipts for hotel, airline and/or conference fees. All over payments will be rectified by adjusting the next per diem allowance.