

Minidoka County School District

# Superintendent's Report

## October 17, 2016

**Correspondence** – None this month

### Information/Updates

- **Technology Update** – The following is a summary (from Ashley Johnson) of what was discussed at our last Admin Team meeting for strengthening our use of technology in the district.
  - Technology Integration Specialists should conduct a 30 minute technology staff meeting each month. I provide direction for these trainings. The integration specialist will report on this staff meeting to me
  - Identify one individual to work with Ashley (per month). I will be working with individuals to better integrate technology into their lessons. You can ask for volunteers in your building or assign someone. This will involve multiple meetings with the teacher. It is not a one-time demonstration, but rather coaching them into technology integration. Please let me know by Friday, October 14.
  - Identify a Building Software Specialist. This individual will be trained to be an in-building resource on software programs used in your building. They will provide training and continued support to all staff. Programs may include: MilePosts, Renaissance, Waterford, Apex, Edgenuity, Power Teacher Pro, etc. Please let me know by Friday, October 14 who you have selected.
- **Progressive Behavior Systems** – We have signed a service agreement for assistance in dealing with students with extreme behaviors. Progressive Behavior Systems is located in downtown Rupert and will provide services at their location and in schools as needed. They will assist us by providing diagnostic testing in specialty areas.
- **Food Service Program Review** – We have received a proposal to review our Food Service Program (attached). Russ Taylor is checking to see if this cost would be reimbursable from the State. If this is not reimbursable I would not recommend moving forward due to the high price tag (\$24,510).
- **Custodial Program Changes** – We have interviewed and are making a recommendation to the Board to hire a Custodial Supervisor. We have also interviewed for Head Custodial positions at two buildings. I wanted to inform the board that filling those positions will most likely have a domino effect in staffing and that we will do some emergency hiring before the next board meeting to fill these custodial positions.
- **Minico Food Service Building Remodel** – Theo Schut is continuing his work with Shannon Brown and the Minico Construction class to remodel the old Food Service building into a larger dry storage facility. They have met with the building inspector to know what they need to do to apply for a permit. We will have more detailed drawings when the students get them ready.

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### Meetings/Activities

- **Staff/Building Visits:**

During Parent Teacher Conferences (September 29) I was able to visit each building with the exception of Rupert Elementary.

Since the last board meeting I have met individually with six teachers at Minico, two at West Minico and Heyburn, and one at Acequia and Paul. I have also visited one-on-one with six administrators in their buildings.

- **Committee/Community Meetings:**

I attended the **ARTEC Board Meeting** and **Region IV Superintendent's Meeting** on September 21 and met with the MCEA presidents on the 22<sup>nd</sup>.

On September 27 Chair Heins, Suzette Miller and I attended a **Manufacturing Awareness Meeting** at the Department of Labor office in Burley. We discussed the need for students to be better prepared to go into the workforce. Some of the business representatives wanted us to see if there were ways that the two school districts could work together. I suggested holding a couple of joint CTE Advisory Committee meetings and mentioned that the zero hour class that is being offered at Minico (as part of a Labor Department grant) next trimester would be open to students from Cassia.

I attended the **District Secretary's Meeting** September 30. Cindy Bartlome is the acting Chair of that group as they are working together to standardize practices across the district. They have developed standards for student cumulative files and are working to address other changes across the District. One of our nurses trained them on how to use an epi-pen and how to recognize anaphylactic shock. The nurses will be sharing this information at all staff meetings in the coming months.

I attended the **Idaho Superintendent Network** meeting in Boise on October 4 and 5. The topic was how to recruit and retain teachers.

I participated in the **Bus Boss Training** that took place in the District on October 5 and 6. Alicia is cleaning up the data and verifying students addresses, bus stops, school times, etc. Once this is done we will be able to use the software to begin analyzing routes and maximizing their efficiency.

### Upcoming Events

November 2 **Facilities Committee Meeting** – Noon

November 9 **Minidoka Education Foundation Board Meeting** – Noon

November 16 **Policy Review Committee Meeting** – 3:45 – 5:00 pm

November 21 **Regular Board Meeting** - 5:00 pm – Work Session Topic: PD & Staff Travel