

FACULTY ASSOCIATION MINUTES

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| Date | Friday, January 14, 2022 |
| Location | Online (Zoom – Covid-19) |
| Time | Meeting convened at 10:30 |

Attendees

| Role | Name |
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| Chair | Peter Anderson |
| Minute Taker | Liz Rexford |
| Attendees | All Faculty in attendance at Convocation |

Information Items

| | Description |
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| 1. | <p>Welcome Peter Anderson welcomed everyone to the Spring 2022 Faculty Association meeting and made the following announcements:</p> <ul style="list-style-type: none"> • Determination that a quorum was present. • Reminder about the survey sent out in Dec. and asked faculty to respond if they have not already done so. • Reminder about the Student Awards Ceremony, he encouraged faculty to nominate students • Reminder about the Board of Trustee meetings now being available via Zoom. The next meeting is Tuesday, Jan. 18 at 6:30 p.m. • Lastly he informed faculty that the mileage forms on the WCJC webpage have not been updated as of 1/14/22. The current mileage reimbursement rate is 58.5cents a mile not the 56 cent rate currently on the form. |
| 2. | <p>New Business: One of the at-large elected FC members resigned and needed to be replaced. An election was held between Kelly Eldridge and Jeff Tix. Ms. Eldridge was elected and will serve to the end of the summer.</p> |
| 3. | <p>Other Items:</p> <ul style="list-style-type: none"> • Kevin Dees informed those assembled that the FC Constitution link on the intranet did not work and that there was no easy way to access the document. He requested that this link be fixed. • Kevin Dees also asked about the status of the proposal to amend the FC Constitution to include a process for a vote of Confidence and No-Confidence. Peter Anderson and Liz Rexford explained that the process has been started but the process, as outlined in the FC Constitution, is a multi-stage process and will require several meetings. Both also expressed that the vote to start the process was held at the Dec. FC meeting which was held right before the college went on break for the holidays. • Several faculty members expressed various concerns about the facilities at the Richmond and Sugar Land campuses. Concerns included the state of whiteboards, copiers and scantron access, testing center issues and bookstore issues at SL and the possibility of having supply vending machines. |

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| | <p>Peter reminded faculty that the book concerns about the bookstore had been addressed at Extended Cabinet where President McCrohan had clearly stated that the building belonged to Uof H and they would not allow a bookstore or vending machines. Rexford volunteered to follow up on the whiteboard issues. Peter will follow up on the copies.</p> <ul style="list-style-type: none"> • A request was also made to have the UIL day chart updated to reflect an accurate start time for faculty members to arrive. This has been previously addressed and Peter Anderson will follow up on this issue. |
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Action Items

| | Description | Responsible Party | Due Date/Status |
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| 1. | Request that FC Constitution link be activated. | Anderson | ASAP |
| 2 | Follow up on campus copiers. | Anderson | ASAP |
| 3. | Resending the link to the survey | Anderson | ASAP |
| 4. | Email request availabililty time for FC meetings | Anderson | ASAP |
| 5. | Updated information on FC membership to be sent to Trish Chandler, fix FC membership chart to correct phone for D. Lutringer | Rexford | Completed 1/16/22 |
| 6. | Follow up on white boards | Rexford | ASAP |
| 7. | UIL assignment follow up | Anderson | End of Feb. |

Adjournment

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| Meeting adjourned 11:22 |
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Approved at Faculty Council Meeting on 2/1/22