

**THREE RIVERS SCHOOL DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
November 15, 2023**

Three Rivers School District Board of Directors met for a regular session Wednesday, November 15, 2023, at the Three Rivers School District Administration Office, 8550 New Hope Road, Grants Pass, Josephine County, Oregon. The meeting was streamed online for the public and is currently available for viewing at: <https://www.youtube.com/watch?v=RzpkciTj5VA>

PRESENT:

Rich Halsted, Board Chair
Jennifer Johnstun, Board Member
Pat Kelly, Board Member
Nancy Reese, Board Member
Dave Valenzuela, Superintendent
Casey Alderson, Deputy Superintendent

Stephanie Allen-Hart, Director
Jessica Durrant, Director
Rob Saunders, Director
Shelly Quick, Recording Secretary

ABSENT:

Jenn Searle, Board Vice-Chair

Administrators present: Heather Yount, Erik Lathen, Steven Fuller, Kellie Lovell, Jessica Falkenhagen, Renee Hulst, Brian Miller, Jenny Jones, Mike Herzog, Mark Higgins, Chris Carmiencki and Shelli Campos.

CALL TO ORDER/EXECUTIVE SESSION

Board Chair Halsted called the meeting to order in Executive Session at 5:35 p.m. under ORS 192.660(2)(d) – Collective Bargaining. All board members were present.

Board Chair Halsted recessed Executive Session at 5:55 p.m.

REGULAR SESSION

Board Chair Halsted reconvened the meeting in open session at 6:05 p.m. and led the audience in the Pledge of Allegiance.

AGENDA APPROVAL

Member Kelly made a motion to approve the agenda as presented. Member Johnstun seconded the motion; the motion passed unanimously (4-0, Member Searle absent).

SAY SOMETHING POSITIVE

Board members, the District Leadership Team, and Superintendent shared an outstanding school or district highlight of an event, activity, and/or kudos to TRSD staff.

SUPERINTENDENT'S REPORT

Superintendent Valenzuela provided the Board with information on the following items:

- Family involvement and community engagement opportunities. Soup with the superintendent; coffee with the superintendent; student panels.
- Life ready students/learners – next month's superintendent report will preview recent data around benchmarks.
- Board policy BDDH – *Public Comment at Board Meetings*– provided an overview of the policy. May comment on any topic except comments regarding staff members.

CONSENT AGENDA

Items in the consent agenda will be approved by a single motion unless a member of the Board or the Superintendent requests that an item or items be removed and voted upon separately.

- Routine Personnel Items – November 2023
- Athletic Coaches – November 2023
- Draft Minutes of Previous Meetings:
 - September 20, 2023 – Regular
 - October 18, 2023 - Regular
- Out of State Travel Requests (2)
- Member Johnstun made a motion to approve the Consent Agenda. Member Kelly seconded the motion; Board Chair Halsted called for a vote and the motion passed unanimously.

COMMUNITY COMMENTS

- Four community members addressed the board: Julia Richardson, Kim Deforest, Bob White and Oliva Herrera.

REPORTS – NO ACTION

- **Community Partner of the Month Recognition**
 - Fleming Middle School Principal Brian Miller recognized Walmart. Through their generosity Fleming Middle School received six boxes of essential school supplies and Walmart has also initiated a Student of the Month Program where deserving students will be recognized and rewarded with a special gift card. Walmart Manager Mark Limas was at the meeting to accept the award.
 - Southern Oregon Success Academy administrator Michael Herzog recognized The Caveman Kiwanis. They have initiated a program to give SOSA students gift cards and have also launched a scholarship program for SOSA graduates, paving the way for continued success.
- **Board Policies – First Reading**
 - GBC - Staff Ethics
 - GBC-AR* - Staff Ethics
 - GCDA/GDDA - Criminal Records Checks and Fingerprinting
 - GCDA/GDDA-AR* - Criminal Record Checks and Fingerprinting
 - GCPC/GDPC - Retirement of Staff
 - GCBDF/GDBDF - Paid Family Medical Leave Insurance
 - GCBDA/GDBDA - Family Medical Leave
 - GCBDA/GDBDA-AR(1)* - Family Leave
 - Deputy Superintendent Alderson stated that the changes are updates to current policies due to changes to the law and ORS's. The administrative regulations are included for information only as they do not require board approval.
- **Budget Committee Vacancy**
 - District Accountant Lisa Cross shared that there are currently two vacancies on the Budget Committee – zones I (Cave Junction) and IV (North Valley). The term for these positions will

expire on June 30, 2025. The district will publish a notice announcing these positions and accept applications through January 5, 2024, and bring the applications forward to the board at the February meeting.

ACTION ITEMS

- **Three Rivers Education Association/SOBC Employment Agreement – 2023-2026**
 - Deputy Superintendent Alderson brought forward the new contract and recommended the contract for approval. The new contract met the goals of recruiting and retaining our staff.
 - Member Kelly made a motion to approve the Three Rivers Education Association/SOBC Employment Agreement. Member Johnstun seconded the motion; the motion passed unanimously.
- **Student Investment Account (SIA) 4th Quarter Annual Report**
 - Director Durrant reviewed the report which provides a summary of funds spent in 2022-2023 as well as narrative essays. Last year the district received \$1.8 million for the student investment account. As required by the Oregon Department of Education, the application is brought to the board for approval, along with the opportunity for public feedback during the “Public Comment” section of the meeting. Following approval, the Annual Report will be posted on the district website.
 - Member Johnstun made a motion to approve the Student Investment Account Annual Report for Three Rivers School District. Member Reese seconded the motion; the motion passed unanimously.
- **Budget Calendar**
 - District Accountant Lisa Cross presented the 2023-2024 budget calendar for approval and stated the first Budget Committee meeting will be on May 15, 2024, at 4:30 p.m., prior to the regular board meeting. A second meeting, if needed, will be on Tuesday, May 21st.
 - Member Kelly made a motion to approve the Budget Calendar. Member Johnstun seconded the motion; the motion passed unanimously.
- **HMK Recommendation**
 - District Accountant Lisa Cross requested the Board approve Amendment 2 of the District Wide Restroom Renovation contract with Vitus Construction for an amount not to exceed \$1,117,172. Three additional areas were identified for restroom renovations: Southern Oregon Success Academy, Illinois Valley HS concession area and Fleming Middle School. The additional cost and scope have been approved by ODE and the district ESSER Integrated Plan has been updated.
 - Member Reese made a motion to approve Amendment 2 of the Vitus contract for the District Wide Renovations project. Member Johnstun seconded the motion; the motion passed unanimously.
- **Oregon School Boards Association (OSBA) Election**
 - Board Chair Halsted reviewed the three items on the OSBA ballot:
 - Legislative Policy Committee Position 5 – Sara Crawford, Phoenix-Talent
 - Resolution 1: Creates the Oregon Rural School Board Members Caucus and designate a seat on the OSBA Board of Directors and Legislative Policy Committee
 - Resolution 2 – Adopts the proposed amendments to the OSBA Bylaws.
 - After some discussion Member Reese made a motion to abstain from voting on the Legislative Policy Committee Position 5 due to lack of information about the candidate. Member Kelly seconded the motion; the motion passed unanimously.
 - Member Johnstun made a motion to adopt Resolution 1. Member Kelly seconded the motion. There was some discussion because our area is not designated as ‘rural’. Board Chair Halsted called for a vote and the motion passed unanimously
 - Member Johnstun made a motion to adopt Resolution 2. Member Kelly seconded the motion;

- the motion passed unanimously.
- Member Johnstun then made a motion to pursue the option of our district to be represented by the OSBA rural caucus. Member Kelly seconded the motion; the motion passed unanimously.

Suggested Future Agenda Items:

- There were none.

FUTURE MEETING DATES.

- Board Regular Session – Wednesday, December 20, 2023, 4:00 p.m. at North Valley High School.
 - Student Panel at 2:00 p.m.

ADJOURNMENT

Board Chair Halsted adjourned the meeting at 6:55 p.m.