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Date: January 17, 2017

Information/Discussion: Custodial Bid Results and Recommendation

Rationale:

The Board of Education approves expenditures in excess of \$10,000.

Discussion:

On December 1, 2016 the administration was directed by the Board of Education to go out to bid for custodial services. On December 22, 2016 custodial bids were released to ten potential vendors, with four vendors submitting bids on January 6, 2017.

Attached to this report is a summary spreadsheet of the bid results, proposed staffing and days worked per year, submitted by each vendor. Bids ranged from a low of \$267,421 to a high of \$616,464.

Also attached for committee review is the Custodial Bidder Evaluation Matrix. The matrix was utilized when making a final recommendation. Phase I Evaluation of the matrix was used to determine if a vendor submitted the appropriate information for consideration of their bid. All bidders must receive a minimum of eight points to be considered and evaluated in Phase II. Phase II of the Evaluation Matrix, are criteria identified in the bid document, broken down into five categories and assigned a maximum value of 1,000 points.

During the evaluation process, GCA Services Group received a total of 950 points, GSF 915 points and Perfect Cleaning and Imperial 900 points apiece.

Recommendation:

The administration recommends that the Facility Committee support the recommendation to approve the selection of GCA Services Group for custodial services from March 1, 2017 to June 30, 2020. The contract with GCA Services Group will be presented to the Finance Committee for their support on January 19, 2017. Bases upon the support of the committees, the agreement with GCA Services will be placed on the Board of Education agenda for approval at the February 2, 2017 meeting.