

**Spring Branch Independent School District**  
**Agenda Item Information**

**Date of Board Meeting:** February 18, 2025

**Subject:** Public Comment

**Administrator Responsible:**

**Name:** Jennifer Blaine, Ed.D.

**Position:** Superintendent of Schools

**Purpose of Agenda Item:** Public Comment

**ADDITIONAL INFORMATION AND/OR BACK-UP:**

At regular meetings, the Board sets aside a specific time entitled "Public Comment" to hear persons who desire to make comments to the Board concerning either agenda or non-agenda items. At special meetings, workshops and retreats, the Board sets aside a specific time to hear persons who desire to make comments to the Board concerning agenda items.

Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up by completing the appropriate form on the District website, by submitting the form in person at the Administration Building, or by sending an e-mail with the District form as an attachment to the e-mail address listed on the form. Public comment forms must be received no later than 12:00 p.m. (noon) on the day of the meeting and shall indicate the agenda item or topic on which they wish to address the Board.

The length of public presentations shall be at the discretion of the Board President, not to exceed four minutes.

Because individual rights are protected by various laws and Board policies, complaints regarding specific employees or students should be directed to the Administration. If a person makes complaints about a specific employee or student during public comment, the Board President has the discretion to move the Board into closed session to hear such complaints.

If anyone makes a complaint about a specific employee by name or by job title, the Board may hold the public comment until the end of public comments and hear all such complaints individually in closed session.

Under the law, the Board cannot deliberate, discuss, or make a decision on any subject that is not on the agenda, so as a general matter the Board does not respond to questions at public comment. Specific factual information or review of existing policy, however, may, where legally allowed, be provided in response to inquiries or questions.